

# *Rotary Club of Bridgeport, CT*

## **COMMUNITY SERVICE GRANT APPLICATION FORM**

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### **INTRODUCTION**

The Rotary Club of Bridgeport is one of the oldest Rotary Clubs in the world. The mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders.

All not-for-profit organizations that provide services in Bridgeport are welcome to submit their funding proposal. The grant should be used for program activities or non-recurring expenses ranging from \$500.00 to \$2,000.00. Special consideration may be given to projects or programs that Bridgeport Rotary can be involved in as volunteers.

Bridgeport Rotary mirrors Rotary International in that our club focuses on seven areas:

Peace Building and Conflict Prevention	Supporting the Environment
Disease Prevention and Treatment	Maternal and Child Health
Water Sanitation and Hygiene	Basic Education and Literacy
Community Economic Development	

All grant requests should support one (or more) of our seven areas of focus.

*NOTE. There are two funding opportunities available from Bridgeport Rotary; Community Service Grants and Bridgeport Rotary Foundation Grants. Organizations may receive one or the other in a calendar year but not both. Rotary's calendar year is July 1<sup>st</sup> through June 30<sup>th</sup>.*

#### **INSTRUCTIONS – PLEASE INCLUDE ALL REQUESTED INFORMATION WITH YOUR SUBMISSION**

1. Complete the information required herein. Create your proposal in electronic form including a letter or e-mail from a current member of Rotary Club of Bridgeport who has agreed to sponsor this request.
2. Include a letter from the IRS confirming that your organization has active status as a 501(c)(3).
3. **E-mail** your application to Carolyn Vermont at [dcvermont@sbcglobal.net](mailto:dcvermont@sbcglobal.net) no later than 5pm of the **03/28/25 deadline**. Proposals will be accepted by email only in a **single pdf file** with subject line: **RCOB Community Service Grant 2025**
4. Applicants can expect to hear back within 4 - 6 weeks of the deadline. Winners will be notified and invited to come to a future Rotary Breakfast Meeting.

**Community Service Grant Application Form  
2024-25**

Today's date: \_\_\_\_\_

Please answer all questions and do not refer to attachments.

1. \_\_\_\_\_  
Legal name of organization Telephone number

2. \_\_\_\_\_  
Address of organization

3. \_\_\_\_\_  
Chief Executive Officer (CEO) / Executive Director Email

4. \_\_\_\_\_  
Contact person for this application, if different from CEO / Executive Director Telephone and email

5. **Principal purposes and services of your organization:**

6. **Geographic area served:** \_\_\_\_\_

7. **Amount requested:** \_\_\_\_\_ **Period of time in which funds will be spent: from** \_\_\_\_\_ **to** \_\_\_\_\_

8. **Specific purpose for which funds are requested:** \_\_\_\_\_ **Is this is a new program? Yes**  **No**

**Please describe the program that you are seeking funding for and also the number of individuals that will benefit.**

9. **Which of the seven areas of focus will this grant be used for?**

10. **Is there an opportunity for the Bridgeport Rotary to be involved in this request as volunteers? Yes**  **No**

11. **If so, how?**

12. **How will your organization publicize your award, should you receive one?**

13. Please indicate any other organizations that might be supporting this project.

14. Please include the organization's Letter from IRS stating 501(c)(3) tax status:

15. \_\_\_\_\_  
Signature of Board Chair, CEO, or Executive Director

<p><b>FOR ROTARY USE:</b></p> <p>Approved by Grant Committee Chair: _____ Date: _____ Amount: _____</p> <p>Payment authorized by Board Chair: _____ Date: _____</p> <p>Check number: _____ Date: _____</p>
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