Committee Chair brings name of Step by Step prospective member to the Board via the club secretary. Membership **Approval** Board reviews the proposal and moves it forward to the general membership. Prospect's name is submitted to the general membership in writing (email, bulletin, or other). Membership has ten days to voice a response. After ten days, the name returns to the Board either for approval or for the consideration of any issues of concern from the membership. Prospective member is approved by Board at a regular meeting OR a special meeting. (Special Meeting is at the discretion of the president and can include an email poll, a zoom meeting or other.) Prospective member is inducted into the club. **Torrington/Winsted Area**