



This chapter is for Future Vision pilot districts to use during the last year of the pilot. It includes information on the district structure, Rotary Foundation grants, and a calendar for 2012-13 based on the pilot. For information and training for full launch on 1 July 2013, refer to chapters 2, 6, 7, and 9.

District Rotary Foundation Committee

The district Rotary Foundation committee is a group of experienced and dedicated Rotarians who assist the district governor in educating, motivating, and inspiring Rotarians to participate in Foundation activities. The committee serves as the liaison between the Foundation and club Rotarians. The district governor is an ex officio member.

DISTRICT ROTARY FOUNDATION COMMITTEE CHAIR

To be effective, the district Rotary Foundation committee must have continuity of leadership. For this reason, the committee chair is appointed for a three-year term.

Under the district governor's leadership, the district Rotary Foundation committee chair works with the committee to plan, coordinate, and evaluate all district Foundation activities.

Responsibilities

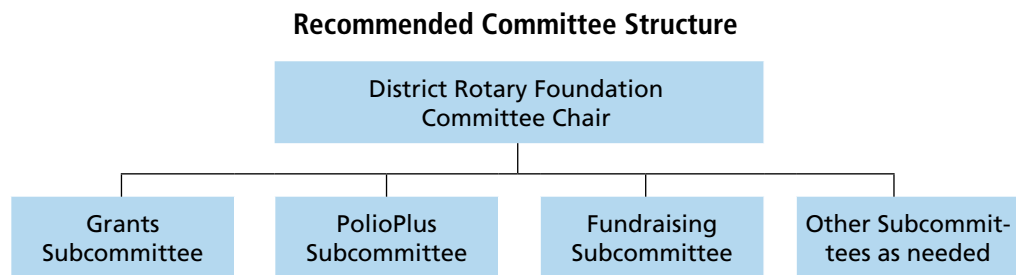
- » Report to the district governor on all district Foundation activities monthly, including the qualification status of clubs and the district.
- » Oversee and serve as an ex officio member of all subcommittees.
- » Assist the governor-elect in obtaining input from club Rotarians before establishing district Foundation goals for next year.
- » Provide one of the two authorizing signatures for the use of the District Designated Fund to reflect the decisions of the district Rotary Foundation committee.
- » Work with the governor and other district committee chairs to ensure Rotary Foundation activities are properly included in such committees.
- » Work with the district governor, district trainer, and the district training committee to plan, organize, and promote district seminars.
- » Oversee the district qualification process and compliance with the requirements of the district memorandum of understanding.
- » Confirm that global grant applications are completed and that the sponsoring club(s) is qualified.

- » Serve as the primary contact for district grants.
- » Provide support to club Foundation committees.
- » Assist the governor in nominating qualified recipients for district Rotary Foundation awards.

DISTRICT ROTARY FOUNDATION SUBCOMMITTEES

Under the Future Vision Plan, the district Rotary Foundation subcommittees are simplified to reflect district activities needed to implement the Future Vision Plan. Depending on the interests of the district, other subcommittees can be added as necessary. In addition, other district committees have been given Foundation responsibilities.

Subcommittee chairs are appointed by the governor for the year and automatically become members of the district Rotary Foundation committee. These appointments should be based on the chairs' commitment to The Rotary Foundation as demonstrated through program participation and financial contributions. The governor also appoints members for open positions in the subcommittees.



GRANTS SUBCOMMITTEE

The district grants subcommittee manages, promotes and encourages implementation of district grants and global grants, and participation in the Rotary Peace Centers program. The subcommittee helps clubs participate in educational, vocational, and humanitarian service activities.

Responsibilities

- » Serve as a district expert and resource on all Rotary Foundation grants.
- » Follow and enforce the terms and conditions of grant awards for district and global grants; disseminate and conduct club education on the terms and conditions.
- » Create and implement a district policy that outlines the distribution of grant funds for clubs and the district.
- » Oversee the qualification of clubs.
- » Ensure implementation of proper stewardship and grant management practices for all club- and district-sponsored grants, including reporting to The Rotary Foundation on all grants.

- » Report any potential misuse or irregularities in grant-related activity to the Foundation, and conduct initial local investigations into any reports of misuse.
- » Provide input on District Designated Fund distribution.

Structure

Districts have many options for organizing the grants subcommittee. Examples include separate subgroups dedicated to district grants, global grants, and Rotary Peace Fellows, assigning subcommittee members to oversee subgroups on financial management, grant review, stewardship, and scholarships, and other areas. Review your district's interests and needs to determine how to best organize your grants subcommittee.

For more information on grants, see Chapter 6: Rotary Foundation Grants and Programs.

POLIOPLUS SUBCOMMITTEE

The district PolioPlus subcommittee educates Rotarians and the community about the Foundation's polio eradication efforts and organizes fundraisers.

Responsibilities

- » Encourage donations for PolioPlus from Rotarians, clubs, the district, and the District Designated Fund.
- » Organize at least one district PolioPlus fundraiser during the year.
- » Work with the district training committee to provide updates on Rotary's effort to eradicate polio worldwide.
- » Coordinate with national and regional PolioPlus committees and governmental and other agencies in implementing of polio eradication activities.
- » Work with the Foundation chair, district public relations committee, and the governor to ensure appropriate recognition of exemplary polio eradication club and district activities.
- » Work with clubs to identify potential Major Donors, corporations, and foundations that would be interested in supporting the eradication of polio.
- » Support club PolioPlus committees in their efforts to raise awareness and funds.
- » Provide input on District Designated Fund distribution.

Structure

PolioPlus subcommittees are organized according to the status of polio in your district. Some district PolioPlus subcommittees focus on promoting Rotary's work toward polio eradication and allow the fundraising subcommittee to focus on donations. Subcommittees in polio-endemic countries may work more closely with national PolioPlus committees to assist with National Immunization Days and fundraising. Encourage club presidents to appoint a club PolioPlus committee similar to the district PolioPlus subcommittee.

For more information, see Chapter 5: PolioPlus.

FUNDRAISING SUBCOMMITTEE

The district fundraising subcommittee manages and monitors Foundation fundraising and recognition efforts in the district.

Responsibilities

- » Assist and advise clubs on setting fundraising goals and on strategies for achieving them.
- » Organize club and district fundraising activities.
- » Motivate, promote, and advise clubs on all Rotary Foundation fundraising initiatives.
- » Coordinate donor appreciation events within the district to ensure that donors are given appropriate recognition.
- » Provide input on District Designated Fund distribution.

Structure

The fundraising subcommittee allows for more flexibility in how your district will coordinate its fundraising efforts. Districts may split the subcommittee's responsibilities into Annual Fund giving and Permanent Fund or include responsibility for more specific tasks such as a Foundation dinner, Paul Harris Society, Major Donors, or PolioPlus. Consider your district's goals and the areas that your district would like to strengthen when determining how many subcommittee members to appoint.

For more information, see Chapter 8: Fundraising.

OTHER DISTRICT COMMITTEES

As part of the Future Vision pilot, other district committees have Foundation responsibilities based on their expertise. It is important that the district Rotary Foundation committee works closely with the following committees on these responsibilities:

District conference. Include time in the agenda to report on Rotary Foundation activities if no report was or will be provided at another district meeting to which all clubs are invited or eligible to attend.

Finance. Work with the finance committee chair to disburse grant funds and ensure that proper records of grant activity are maintained for reporting purposes.

Membership development. Coordinate districtwide Rotary Foundation and Rotary International alumni activities in order to help recruit and involve these potential Rotarians. Develop a district alumni list (or request one from the Foundation), and invite alumni as guest speakers at club and district meetings.

Public relations. Promote all aspects of Rotary Foundation activities, such as PolioPlus, grant successes, alumni activities, and awards, to districts and the Rotary community.

RI Convention promotion. Promote all Rotary Foundation preconvention and convention activities.

Training. Plan, organize, and promote district seminars, including the grant management seminar, the district Rotary Foundation seminar, the district assembly, and the presidents-elect training seminar. Work with the district training committee chair and the district governor to confirm content and suggest speakers and facilitators.



Around the World

Determine how your district will work with the membership development committee on Foundation alumni issues. Some districts have established an alumni subcommittee under the district Rotary Foundation committee.

Rotary Foundation Grants

Under the Future Vision Plan, the Trustees have made major changes to the grant funding model. The Foundation is testing these changes through the Future Vision pilot, which runs from 1 July 2010 through 30 June 2013. All districts will work under the new grant structure beginning in July 2013.

Foundation activities that will remain the same throughout and after the Future Vision pilot are: PolioPlus, Rotary Peace Centers, fundraising, and Rotary Foundation awards.

The Future Vision Plan is designed to

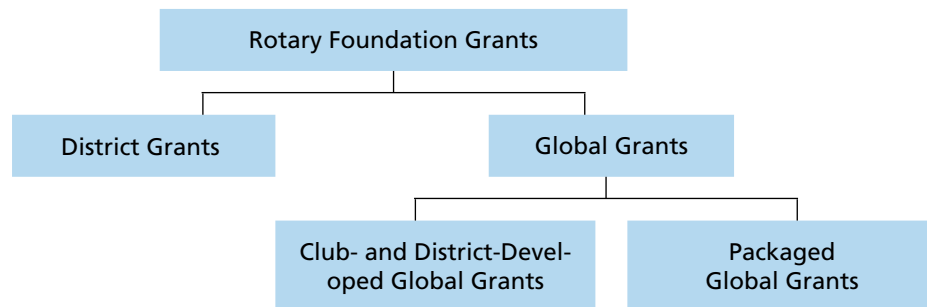
- » Simplify Foundation programs and processes
- » Focus Rotarian service efforts where they will have the greatest impact by addressing priority world needs that are relevant to Rotarians
- » Offer program options to help achieve both global and local goals
- » Increase the sense of ownership at the district and club levels by transferring more decisions to the districts
- » Increase understanding of The Rotary Foundation's work and enhance Rotary's public image

Under the Future Vision Plan, there are two grant types: district and global. There are two options for global grants: club- and district-developed grants and packaged grants. Districts will need to become qualified and qualify any clubs that wish to apply for global grants. See the section on qualification in chapter 7 or details.



Rotary Reminder

Go to learn.rotary.org, and view the course titled Introduction to Future Vision for more information on the new grants.



ROTARY FOUNDATION DISTRICT GRANTS

Clubs and districts can use district grants to support the Foundation's mission; support their specific service interests; fund smaller, short-term projects; and address immediate needs locally and internationally.

Grant Planning

Districts may use up to 50 percent of their District Designated Fund (DDF) to receive one district grant annually. This percentage is calculated based on the amount of DDF generated from a district's Annual Fund giving three years prior, including Permanent Fund earnings. Districts are not required to request the full amount available.

Should you request less than this amount, the leftover funds may be used for global grants, PolioPlus, Rotary Peace Centers, or as donations to other districts. Funds which roll over to the following year may not be used for district grants, but can be used for global grants, PolioPlus, Rotary Peace Centers, or as donations to other districts.

District grants are administered by the district. Clubs submit funding requests to the district for specific projects and activities that relate to the mission including:

- » **Service projects.** District grant funds can be used to support local or international projects, volunteer service travel, or disaster recovery. See the [terms and conditions](#) for specific eligibility.
- » **Scholarships.** District grant funds offer great flexibility for scholarships as each district develops its own criteria for the types of scholarships it will fund. There are no restrictions on the level (university or graduate), length, or area of study. Scholarships can be awarded in any amount. Students attending local universities or a school in another country can be supported.
- » **Vocational training.** District grant funds may be used to support local vocational training needs or to fund vocational training teams to travel abroad to either teach or receive training. The district, with the support of the grants subcommittee, determines participant eligibility requirements. There are no partnership or international requirements for vocational training opportunities and no restrictions on the vocational training team size, duration of training, or participant's age.

For district grants, the grant planning process begins by determining the district's priorities and developing its administrative procedures, including establishing an application process. The district then solicits proposals from clubs and determines which will receive district grant funds. Districts have significant discretion in the administration of these grants. It is important to clearly define your district's process and to communicate to clubs.

District Spending Plan

Create district specific applications and deadlines for club requests for district grant activities. Consider creating a separate application for scholarship applicants and vocational training team members.

If your district will apply for a district grant, establish a committee of three to four Rotarians to review requests from clubs. This committee should include the district governor of the implementation year, the district Rotary Foundation committee chair, and the district grants subcommittee chair. Consider factors such as the quality of the project and the club's history of giving to the Annual Fund and the Foundation, as well as whether allocating funds will serve to match club contributions or simply encourage participation in Foundation activities. Determine the funding needed to support the individual club requests approved by the district (you may want to allocate a small amount of the district grant request for last minute project needs).

The district governor, district Rotary Foundation committee chair, and district grants subcommittee chair work together to create the district grant spending plan, based on requests from clubs in the district. The spending plan is submitted as part of the online application.

The following chart shows part of an approved district grant spending plan from District 1970 (Portugal).

Club/ District (D-1970)	Project Description	Activity Type	Budgeted Amount (US\$)
Coimbra	To improve the dining area at ACERCI with the purchase of hotel equipment so the users (drug addicts and abandoned people) can have better meals	Community Development: General	413
Coimbra-Olivais	To equip the training rooms of Casa de Infância with audiovisual resources and appropriate furniture, in order to provide better assistance to children and youth at risk	Community Development: General	519
Oliveira de Azeméis	To provide sports equipment to a center that assists people ages nine and above, so they can meet and learn together through games, reading, and interaction with each other	Community Development: General	3062
Viana do Castelo	To provide an echograph to the Liga dos Amigos do Hospital de Viana do Castelo, so the hospital can better diagnose and treat breast cancer	Health: Medical Equipment	13014
Senhora da Hora	To provide a defibrillator to Instituição Padroense, to better assist the youth it serves	Health: Medical Equipment	1171
Coimbra Santa Clara	To provide audiovisual equipment to Fundação Esperança Viva, a center that assists underprivileged girls and young women, who are often victims of domestic violence	Community Development: General	518
Valongo	To provide defibrillators to the volunteer firefighters Bombeiros Voluntários de Valongo, so they are better able to assist the community they serve	Health: Medical Equipment	1404
Penafiel	To provide two defibrillators for the two vehicles used by the volunteer firefighters of Penafiel and Entre-os-Rios, so they are better able to assist the communities they serve	Health: Medical Equipment	3068



Rotary Reminder

District grants could have a two-year process: the first year for planning and the second year for payment and activity.

Business Cycle

The district governor, district Rotary Foundation committee chair, and district grants subcommittee chair will submit and authorize the application online through Member Access. Applications may be submitted at any time, but if a district applies before the start of the Rotary year, payment will be made at the beginning of the year. Once the spending plan has been approved, funds will be issued.

Payment. Districts receive one block payment for the approved amount of the district grant. District grant payments can only be made from 1 July to 15 May. Districts cannot apply for 2012-13 district grants after 15 May 2013. All previous district grants must be closed before a new payment will be made, and districts must be current on reporting for all district-sponsored grants from the Foundation.

Reporting. Districts must submit a final report to the Foundation within 12 months of payment of the grant. This report must include a final list of funded activities and be submitted in the same format as the district's spending plan.

Project funding as stated in the original spending plan may change by the time the district submits the final report. Districts must note these changes on the report. Districts may submit their final report once they have fully distributed their district grant funds to the individual projects. These projects do not need to be complete before a district reports to the Foundation. Once a club has spent the funds, it submits a report to the district. It is the district's responsibility to retain the clubs' reports and receipts required by the district's document retention requirements.

Districts are also required to report annually on their use of DDF to their clubs. To encourage transparency and oversight, all members of the district should review this report to ensure that funds were spent according to district-specific guidelines.

Rotary Foundation Global Grants

Global grants fund large-scale projects and activities that

- » Align with one or more areas of focus
- » Respond to a need the benefiting community has identified
- » Include the active participation of the benefiting community
- » Strengthen local knowledge, skills, and resources
- » Provide long-term benefit to the community after the Rotary club or district has concluded its work
- » Have measurable results
- » Involve active Rotarian participation



Rotary Reminder

Refer to the *Grant Management Manual* for more information on designing, applying for, and implementing a global grant.

A project is sustainable if it ensures successful project outcomes that can be maintained on a long-term basis to serve the ongoing needs of a community once the grant funds have been expended and enables people to help themselves.

The areas of focus correspond to the Foundation's mission:



Peace and conflict prevention/resolution



Disease prevention and treatment



Water and sanitation



Maternal and child health



Basic education and literacy



Economic and community development

Clubs and districts can either create their own global grant projects in the areas of focus or sponsor packaged grants developed by The Rotary Foundation in conjunction with its strategic partners.

CLUB- AND DISTRICT-DEVELOPED GLOBAL GRANTS

These grants offer a minimum World Fund award of US\$15,000 for a minimum project budget of \$30,000. The World Fund award is based on a 100 percent match of District Designated Fund allocations or a 50 percent match of cash contributions. Global grants must be sponsored by two clubs/districts: a host partner in the country where the activity takes place and an international partner outside the country. Both the host and international sponsor must be qualified. To reach the minimum project budget, the primary sponsors often involve other clubs or districts as partners. These additional partners do not have to be qualified.

- » **Humanitarian projects.** Global grants may support humanitarian projects providing sustainable, measurable outcomes in the benefiting community. Sponsors should conduct a community needs assessment at the beginning of the planning stage to identify the benefiting community's assets and their most pressing needs and to develop a project that addresses those needs.
- » **Scholars.** Global grants may support scholars for graduate-level study whose area of study and professional goals further one of the six areas of focus. Global grants may fund a scholar for a term of one year to four years, covering tuition, room and board, and other expenses for the duration of the grant. Note that global grant scholarships are significantly different from Ambassadorial Scholars; see the document on scholarships under new grants.
- » **Vocational training.** Global grants may be used to fund local vocational trainings in an effort to build skills within a community. This type of training may be most beneficial in conjunction with a humanitarian project to help ensure its sustainability. Global grants may also support vocational training teams, groups of professionals traveling abroad to either learn about their profession or teach local professionals about a particular field. A vocational training team may be multivocational but must share a common purpose in support of an area of focus. Unlike Group Study Exchange, global grant vocational training teams respond to a humanitarian need. Each team must have at least one Rotarian team leader and three non-Rotarian team members. Otherwise, there are no restrictions on the maximum number of participants, their ages, or the length of stays abroad.



Rotary Reminder

Global grants may support a variety of activities but must adhere to the eligibility requirements in [The Rotary Foundation Grant Terms and Conditions](#).

Measurability and Evaluation

Being able to measure the success of your project allows clubs and districts to assess the impact of its efforts and improve the outcomes of future projects. How the project's success will be measured must be determined during planning stage and be detailed in the application. Project goals should have both quantitative (numerical) and qualitative (descriptive) measures.

For details on how to set measurable goals, see the *Grant Management Manual*.

Business Cycle

All global grant applications are accepted on a rolling basis throughout the year. A two-step application process is completed online through [Member Access](#): a proposal and an application.

1. Proposal

Rotarians submit a brief online proposal before submitting a formal application. The proposal should provide an overview of the grant activity's objectives and demonstrate how the activities fit within an area of focus. This process is designed to increase the acceptance rate of grant applications.

2. Application

Once a proposal is accepted, Rotarians have six months to submit an application that provides the Foundation with more detailed grant activity and budget information. (Depending on the award amount or complexity of the project, the Foundation may request additional details.) Grants of \$100,000 or more require Trustees approval. Scholarships and vocational training teams require additional documentation; the grant sponsors upload these items online to the application. Note: Applications involving travel must be submitted to the Foundation at least 90 days before departure.

3. Payment

Once an application has been approved by the Foundation, both sponsors have authorized the agreement, and all associated cash contributions have been received, the Foundation issues payment.

4. Reporting

Progress reports outlining success of the grant activity are due to the Foundation every 12 months from the first issued payment. A final report is due within two months of completing the project. Progress and final reports are submitted through Member Access. Note: The Foundation cannot accept new grant applications if either grant sponsor has overdue reports.

PACKAGED GLOBAL GRANTS

Packaged global grants provide opportunities for Rotary clubs and districts participating in the Future Vision pilot to work with The Rotary Foundation's strategic partners on predesigned activities funded entirely with World Fund. These projects and activities support the areas of focus and can include scholarships, humanitarian projects, and vocational training.

Because the initial work of finding a strategic partner and designing the general framework of the project has already been done, Rotarians can focus their talents and

energies on the implementation. This participation may vary from grant to grant and could include

- » Community assessments and identifying project beneficiaries
- » Providing technical expertise, direct service, and/or advocacy
- » Promoting and publicizing the project
- » Project monitoring and evaluation

The requirements for international partnership between project sponsors will vary, depending on the project's or activity's needs and objectives. These grants will be implemented by Rotarians in conjunction with the Foundation's strategic partners.

Clubs and districts can access applications through Member Access, and district Rotary Foundation committee chairs will be asked to approve all packaged global grant applications before they are submitted to the Foundation.

As packaged global grants become available, more information will be posted at www.rotary.org.

District Qualification

Districts participating in the Future Vision pilot have a direct role in managing Rotary Foundation grant funds. In order to prepare for this responsibility and be eligible to receive district and global grants, districts must first complete the online qualification process in Member Access where they will read and agree to implement a district memorandum of understanding (MOU), provide payee information for a district grant account, and establish an annual financial oversight system. A district can be qualified before implementing the MOU; however, the district MOU must be implemented before the district can receive grant funds. Meeting these requirements ensures that your district has the basic tools for implementing appropriate stewardship, financial, and grant management practices.

The district Rotary Foundation committee chair is responsible for managing the district's qualification process and making sure the district MOU is being implemented. The chair is the primary contact for district grants and authorizes global grant applications before the Foundation reviews them. By authorizing global grants, the district Rotary Foundation committee can track the District Designated Fund amounts being requested and assure the Foundation that the club applying for the global grant is qualified.

District qualification must be reauthorized every year. To reauthorize qualification, the district governor, district governor-elect, and district Rotary Foundation committee chair (if new), log in to the Future Vision Pilot Site through Member Access, confirm that parts two and three are correct, and authorize their agreement to parts one and four of the qualification process. A qualified district keeps its status as long as reauthorization is completed by 31 July.



Around the World

Pilot districts in India have different club and district MOUs and procedures. If your district is in India or if you plan to partner with an Indian district, please [review these documents](#).



Rotary Reminder

Learn more about how to qualify, apply for grants, and report at learn.rotary.org.

Club Qualification

Districts must also qualify their member clubs each year. This includes holding one or more grant management seminars for all clubs interested in applying for global grants and assisting clubs with implementing the stewardship and financial practices outlined in the club memorandum of understanding.

The grants subcommittee is responsible for overseeing the qualification of clubs. Use the *Grant Management Seminar Leaders' Guide* to plan a grant management seminar and promote the *Grant Management Manual* as a resource to your clubs.

Determine whether your district needs to add requirements to the club MOU to increase stewardship and adhere to local laws. Any additional requirements should be reasonable for all clubs to attain and for the district to manage.

Additional district requirements for clubs might include:

- » Clubs must share grant proposals with the district grants subcommittee.
- » All grants must comply with reporting.
- » Clubs must be qualified to receive district grant funds.

Find more qualification information on www.rotary.org.

Rotary Peace Fellowships

The Rotary Peace Centers program provides Rotary Peace Fellowships to individuals pursuing either a master's degree in international relations, peace, conflict resolution, and related subjects, or a professional development certificate in peace and conflict studies.

NOMINATING CANDIDATES

All districts are encouraged to nominate qualified candidates for the world-competitive selection of up to 110 Rotary Peace Fellows each year. Districts must submit their Rotary Peace Fellowship applications to the Foundation by 1 July for world-competitive selection. Districts that contain conflict regions are urged to seek out strong candidates to help address conflict and post-conflict situations in their areas and worldwide.

The subcommittee responsible for Rotary Peace Fellowships should develop a marketing strategy for targeting fellowship applicants. Districts should dedicate time to recruiting and interviewing qualified candidates starting 1 March.

A separate selection committee must be appointed to review Rotary Peace Fellowship applications. It is recommended that this committee include the current district governor, immediate past governor, governor-elect, district Rotary Foundation committee chair, grants subcommittee chair, and three Rotarians or non-Rotarians with expertise in peace and conflict resolution, education, or civic or business leadership.

FUNDING PEACE FELLOWS

Funding the Rotary Peace Fellows is a global effort. All districts are encouraged to contribute District Designated Funds (DDF) in any amount to support the Rotary Peace Centers program. DDF donations in support of the Rotary Peace Centers are not associated specifically with a fellow selected by the district. This funding approach ensures a balanced and truly competitive selection process for the top candidates worldwide, regardless of whether their districts can afford to fund them for the either the short-term or master's degree program.

Districts that commit to donating DDF equal to US\$25,000 every year or \$50,000 every other year to support Rotary Peace Fellows will receive special designation as Peacebuilder Districts and be appropriately recognized.

To assure continued funding and endow the program permanently, The Rotary Foundation also seeks term and endowed gifts and commitments with a goal of reaching \$95 million by 2015. These gifts are separate from any funds committed from the World Fund or District Designated Funds. Search for Rotary Peace Centers Major Gifts Initiative on the Rotary website to learn more.



Rotary Reminder

For more information, see the [Rotary Peace Centers Program Guide for Rotarians](#) (085).

Rotary Foundation Alumni

More than 116,000 people have received program awards from The Rotary Foundation since 1947. These former participants are both powerful advocates for the Foundation and potential donors, so it's important to maintain contact with them.

Alumni can help your district by

- » Connecting Rotary districts from different countries for service projects and fellowship
- » Sharing with club members and the media how their Rotary Foundation experience changed their lives
- » Promoting program opportunities to their peers
- » Advising on selection, orientation, and hosting programs
- » Joining or creating an alumni association to support your district's Rotary work
- » Being considered as potential members or donors

Former global grant scholars and vocational training team participants will be considered Rotary Foundation alumni. Rotarians are invited to provide information to the Foundation about district grant recipients so that they may be considered Rotary Foundation alumni.

The grants subcommittee members are encouraged to work with the district membership committee to ensure the committee is aware of recent alumni. Updated contact information for alumni in your area should be emailed to the Foundation's Alumni Relations staff at alumni@rotary.org.

Grant Resources

The most up-to-date Future Vision pilot resources are available at www.rotary.org/en/fvdistrict.

2012-13 CALENDAR for Pilot Districts

July 2012

1	2012-13 Rotary Peace Fellowship applications due to the Foundation
1-31	Reauthorize qualification
15	World reporting percentages sent to districts

August

20	Foundation service awards information sent to districts
30	Notification of unspent DDF from previous year sent to districts

September

15	Final contribution reports for 2011-12 sent to districts
	Benefactor reports sent to fundraising subcommittee chairs

October

15	Top three club contribution banners from previous year sent to current district governors
	World reporting percentages sent to districts
22-26	Trustees meeting
24	World Polio Day
30	2012-13 SHARE kit sent to districts

November — ROTARY FOUNDATION MONTH

	<i>All clubs should feature The Rotary Foundation as a program topic at least once in November.</i>
1	Nominations for the Service Award for a Polio-Free World due to PolioPlus
15	Rotary Peace Fellowship applications available to districts
	Nominations for the Distinguished Service Award and the Global Alumni Service to Humanity Award due to the Foundation

December

31	Last day for Rotary Foundation contributions to be credited to current calendar year
	District Foundation subcommittee appointments due to the Foundation

2012-13 CALENDAR for Pilot Districts

January 2013

12-13	Trustees meeting
13-19	International Assembly, San Diego, California, USA
15	World reporting percentages sent to districts
	Districts begin to conduct grant management seminars for clubs
31	Foundation Club Goal Report forms distributed to governors in PETS mailing

February

1-29	Clubs to set annual giving goal for 2013-14 at PETS
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March

1-31	Clubs to set annual giving goal for 2013-14 at PETS
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April

13-18	Trustees meeting
15	World reporting percentages sent to districts

May

1	Foundation Club Goal Report forms due to district governor-elect
15	Last day to have payment requirements complete for approved district grants
	Nominations for Citation for Meritorious Service due to the Foundation
	Foundation Club Goal Report forms available to clubs via Member Access
30	Notification of remaining DDF balance sent to districts

June

23-26	RI Convention, Lisbon, Portugal
27-28	Trustees meeting
30	End of Rotary year, contributions due to the Foundation
	End of Future Vision pilot

July

1	All districts begin using new grant model
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