This document is intended for distribution by district governors to their Rotary clubs at the time of the official call for nominations.

**A fundamental principle of Rotary is that the best qualified candidate should be selected for service in elective offices**. The RI Bylaws prohibit any effort by a candidate, a candidate’s supporter, or any Rotarian to influence the selection process in a positive or negative manner, including, but not limited to, campaigning or canvassing. The RI Board developed these guidelines to assist Rotarians in better understanding election procedures**:**

**For all Rotarians**

* Review and comply with RI’s election guidelines as explained in the following documents:

* + RI Bylaws articles 12 and 13
	+ Rotary Code of Policies sections 17.030.3., 17.040., 19.030., 26.070.
* Avoid any actions designed to gain visibility, publicize candidates’ names and achievements, or give anyone an unfair advantage over someone else.

**For candidates**

* Immediately express disapproval in writing of any campaigning activities undertaken on your behalf and ask for the actions to cease.
* Do not respond in a similar manner to another candidate’s improper activities.
* Do not communicate with or visit clubs involved in the election, except to fulfill necessary functions. If there are any concerns that a current assignment or a new assignment may give an appearance of campaigning, consult with the district governor. Routine performance of assigned activities is not a violation of Rotary’s election policies.