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DISTRICT GOVERNOR NOMINATION PACKET

Rotary Year: 2024-2025

Welcome all,

This is an exciting time for Rotary District 7770 as we begin the search for the 2024-2025 District Governor for our District!

In accordance with the RI Bylaws, each Club is invited to nominate individuals to serve as District Governor during the 2024-24 Rotary Year. In keeping with our goal to encourage and cultivate future leaders in the District, Presidents, Area Governors and Past District Governors are invited to encourage worthy candidates to consider seeking the nomination. Enclosed you will find all of the materials required to nominate a Rotary Candidate to serve in this position.

Interviews for District Governor nominees will be conducted on Friday, January 28, 2022, ***with a schedule time in the morning beginning at 9:00 am.*** As the IPDG, I will serve as the Chair of the Nominating Committee pursuant to the Rotary District 7770 Manual of Procedures.

To submit a candidate for consideration as the District Governor for District 7770, please complete ALL the required materials enclosed in this packet and adhere to the instructions below. The procedures follow the requirements of the RI Manual of Procedure and the District’s Manual of Procedure.

1. *Every candidate must be submitted by way of a resolution of the club.* The resolution should be adopted in a manner required by your club bylaws. The resolution should include the facts in support of the nominee that the club would like the Committee to consider during its deliberations. The club secretary shall certify the resolution. **A club may only nominate ONE of its club members as a candidate for Governor Nominee Designate.**

1. Submissions must be received by IPDG Pauline Levesque no later than **December 1, 2021, by 5 PM**. Submissions MUST include the following:

* 1. The club’s ***Certified Resolution***
  2. The completed ***Governor Nominee Form*** certified by the candidate and club secretary
  3. The signed ***RI Manual of Procedures DGND & DG Qualifications and Duties Acknowledgment Form***
  4. The signed and completed ***Supplemental DGND Nominee Data Form***

1. All suggested nominees must:
   1. Meet the qualifications set forth in Article 16.070 as noted on the Acknowledgement Form
   2. Agree to serve and perform all the duties of Governor as set forth in Article 16.090 as noted on the

Acknowledgement Form

* 1. Sign the RI Manual of Procedures Article 16 DGND & DG Qualifications and Duties Acknowledgement Form

***Nominations may be submitted in one of the following ways:***

Mailed to: *Pauline Levesque | 1462 Highland Circle, Myrtle Beach, SC 29575*

Submitted electronically to: *pauline.levesque@gmail.com* with the subject line: ***2024-2025 DISTRICT GOVERNOR SUBMISSION***

***ALL submissions must be received by 5 PM on December 1, 2021.***

Should you have any additional questions, please do not hesitate to email me at [pauline.levesque@gmail.com](mailto:pauline.levesque@gmail.com) or 843-286-7039.

Yours In Rotary Service,

IPDG Pauline Levesque

2020 District Nominating Committee Chair

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# DISTRICT ELECTION GUIDELINES

This document is intended for distribution by district governors to their Rotary clubs at the time of the official call for nominations.

**A fundamental principle of Rotary is that the best qualified candidate should be selected for service in elective offices**. The RI Bylaws prohibit any effort by a candidate, a candidate’s supporter, or any Rotarian to influence the selection process in a positive or negative manner, including, but not limited to, campaigning or canvassing. The RI Board developed these guidelines to assist Rotarians in better understanding election procedures**:**

**For all Rotarians**

* Review and comply with RI’s election guidelines as explained in the following documents:

* + RI Bylaws articles 12 and 13
  + Rotary Code of Policies sections 17.030.3., 17.040., 19.030., 26.070.
* Avoid any actions designed to gain visibility, publicize candidates’ names and achievements, or give anyone an unfair advantage over someone else.

**For candidates**

* Immediately express disapproval in writing of any campaigning activities undertaken on your behalf and ask for the actions to cease.
* Do not respond in a similar manner to another candidate’s improper activities.
* Do not communicate with or visit clubs involved in the election, except to fulfill necessary functions. If there are any concerns that a current assignment or a new assignment may give an appearance of campaigning, consult with the district governor. Routine performance of assigned activities is not a violation of Rotary’s election policies.

# REQUIRED APPLICANT MATERIALS









### 2019 RI MANUAL OF PROCEDURES | ARTICLE 16 ACKNOWLEDGEMENT FORM

**The District Governor candidate must read and sign this form**

#### Article 16 *Governors*

**16.010.** Qualifications of a Governor-nominee.

**16.020.**  Qualifications of a Governor.

**16.030.**  Duties of a Governor.

**16.010.** *Qualifications of a Governor-nominee.*

Unless excused by the board, the person selected as a governor-nominee shall at the time of selection:

1. be a member in good standing of a functioning club in the district;
2. have served as club president for a full term or as charter president for at least six months;
3. demonstrate willingness, commitment, and ability to fulfill the duties and responsibilities of a gin section 16.030.;
4. demonstrate knowledge of the qualifications, duties, and responsibilities of governor as prescribed in the bylaws; and (e) submit to RI a statement that the Rotarian understands those qualifications, duties, and responsibilities is qualified for the office of governor, and is willing and able to assume and faithfully perform thousand responsibilities.

**16.020.** *Qualifications of a Governor.*

Unless excused by the board, a governor, when taking office, must have attended the international assembly for its full duration, have been a Rotarian for at least seven years, and continue to possess the qualifications in section 16.010.

**16.030.** *Duties of a Governor.*

The governor is the officer of RI in the district, functioning under the general control and supervision of the board. The governor shall inspire and motivate the clubs in the district. The governor shall ensure continuity within the district by working with past, current, and incoming district leaders. The governor is responsible for:

1. organizing new clubs;
2. strengthening existing clubs;
3. promoting membership growth;
4. working with district and club leaders to encourage participation in a district leadership plan as developed by the board;
5. furthering the Object of Rotary by providing leadership and supervision of the clubs in the district; (f ) supporting TRF;
6. promoting cordial relations among the clubs and Rotaract clubs and between the clubs, Rotary and RI;
7. planning for and presiding at the district conference and assisting the governor-elect in planning and preparing the PETS and the district training assembly;
8. conducting an official visit to each club, individually or in multi-club meetings, that maximizes the governor’s presence to:
   1. focus attention on important Rotary issues;
   2. provide special attention to weak and struggling clubs;
   3. motivate Rotarians to participate in service activities;
   4. ensure that the club constitution and bylaws comply with the constitutional documents, especially following councils on legislation; and
   5. personally recognize the outstanding contributions of Rotarians in the district;
9. issuing a monthly communication to each club;
10. reporting promptly to RI as required by the president or the board;
11. providing the governor-elect, before the international assembly, full information about the condition of clubs and recommended action to strengthen them;
12. assuring that district nominations and elections comply with the constitutional documents and RI established policies;
13. inquiring regularly about the activities of Rotarian organizations in the district;
14. transferring district files to the governor-elect; and
15. performing any other duties as are inherent of an RI officer.

### 2019 RI MANUAL OF PROCEDURES | ARTICLE 16 ACKNOWLEDGEMENT FORM

I have read and understood the Qualifications of a District Governor Nominee and District Governor and the Duties of the District Governor. I agree to agree and perform all the duties as set forth by these stipulations outlined in Article 16 in the 2019 Rotary International Manual of Procedures should I be selected as District Governor.

*District Governor Nominee Signature Date*

**DON’T FORGET YOUR CLUB’S RESOLUTION**

The resolution should be adopted in a manner required by your club bylaws. The resolution should include the facts in support of the nominee that the club would like the Committee to consider during its deliberations. The club secretary shall certify the resolution.

**A club may only nominate ONE of its club members as a candidate for Governor Nominee Designate.**

# ADDITIONAL INFORMATION

***Excerpt from District 7770 Policy Manual –***

This District *Policy Manual* is intended to assist the District Governor in leading District 7770, Inc. In addition, it provides guidance to officers and committee chairs of the District and aids Rotary Club Presidents and Directors in better understanding the functions of the District. In the event of a conflict between the provisions of this manual and the current Rotary International Manual of Procedure, the Manual of Procedure takes precedence. A glossary of Rotary acronyms is located on page 22.

### DISTRICT ORGANIZATION

The District has adopted the Rotary International Strategic Leadership Plan.

**DISTRICT OFFICERS**

**District Governor**

The District Governor is the only officer of Rotary International in the District. The District Governor is nominated by the clubs in the District and elected by the voting delegates of the International Convention of Rotary International. The qualifications for District Governor are set forth in the Constitution and By-Laws of Rotary International. The District Governor is responsible to Rotary International and must carry out the duties set as prescribed in the current *Manual of Procedure* of Rotary International as well as those set forth by the Board of Directors of Rotary International.

The District Governor delegates specific responsibilities and authority to Assistant Governors, District Committee Chairs, and the Chair of the Rotary Foundation Committee. The District Governor’s primary focus is to meet District and Club needs. The District Governor is fully accountable for all District and club activities and functions.

**Vice Governor**

The Vice Governor is a PDG who would assume the office of Governor in case of temporary or permanent inability for the Governor to serve. The Vice Governor will serve as the Chair of the Council of Governors. The District Nominating Committee will confirm this position annually. The DGE will provide the name of the PDG to the Nominating Committee at the January meeting.

**District Governor-elect**

The duties and responsibilities of the District Governor-elect are detailed in Rotary International publications. The District Governor-elect shall be a member of all District Committees, except the District Nominating Committee. In addition, the District Governor-elect shall assume any duties deemed advisable by the District Governor.

Using the District Strategic Plan, the District Governor-elect shall plan goals for the coming year and establish District committees to achieve these goals.

The District Governor-elect shall endeavor to have all geographical areas of District 7770 represented as far as possible.

**District Governor-Nominee**

The District Governor-nominee should be ex-officio, non-voting member of all District committees, except the District Nominating Committee. The District Governor-nominee should assume any duties deemed advisable by the District Governor.

**District Governor-Nominee Designate**

The District Governor Nominee Designate shall be the official title of the individual selected by the Nominating Committee prior to becoming District Governor-elect on July 1st of the Rotary year in which they are selected.

**District GOVERNOR 2024-2025 - Accountabilities**

The governor is the officer of RI in the district, functioning under the general

control and supervision of the RI Board. The governor is charged with the duty of furthering the Object of Rotary by providing leadership and supervision of the clubs in the district. The governor shall inspire and motivate them and ensure continuity within the district. (RIB 15.090.)

In order to assure the best possible candidates for the office of governor, the governors shall invite the clubs in their districts to propose suitable candidates.

**Status, Qualifications, and Duties**

The following statement of the governor’s status, qualifications, and duties is distributed annually to all clubs in order to inform those proposed for nomination as governors or making such proposals of the obligations of the office.

***Status***

The governor is an officer of RI nominated by the clubs of a district and elected by the convention of RI. The governor’s term of office begins on 1 July and continues for one year or until a successor is elected and qualified. (RIB 6.060.1.)

***Qualifications***

In addition to the qualifications of governor-nominee, a governor, at the time of taking office, must have completed seven years of membership in one or more clubs and have attended the governors-elect training seminar and International Assembly. (RIB 15.080.)

***Duties***

The governor should work with district and club leaders to encourage participation in the District Leadership Plan. The governor shall also ensure continuity within the district by working with past, current, and incoming district leaders in fostering effective clubs. The governor is responsible for the following activities in the district:

1) Organizing new clubs

2) Strengthening existing clubs

3) Promoting membership growth by working with district leaders and club

presidents to establish individual club membership goals

4) Supporting The Rotary Foundation through program participation and

financial contributions

5) Promoting cordial relations among clubs and between the clubs and RI

and the DISTRICT

6) Planning for and presiding at the district conference and assisting the

governor-elect in the planning and preparation for the presidents-elect

training seminar and the district assembly

7) Providing for an official visit, meeting individually or in multi-club meetings. These meetings should take place at a time that maximizes the governor’s presence, for the purposes of

a) Focusing attention on important Rotary issues

b) Providing special attention to weak and struggling clubs

c) Motivating Rotarians to participate in service activities

d) Personally recognizing the outstanding contributions of Rotarians in

the district

8) Issuing a monthly letter to each club president and secretary in the district

9) Reporting promptly to RI as may be required by the president or the RI

Board

10) Supplying to the governor-elect, before the International Assembly, full

information on the conditions of clubs in the district with recommended

action for strengthening clubs

11) Ensuring that district nominations and elections are conducted in accordance with the RI Constitution, RI Bylaws, and established RI policies

12) Inquiring regularly about the activities of Rotarian organizations operating in the district (Rotary Friendship Exchanges, intercountry committees, Global Networking Groups, etc.)

13) Transferring continuing district files to the governor-elect

14) Performing such other duties as are inherent as the officer of RI in the district (RIB 15.090.)

***Code of Ethics***

1) Governors will adhere to applicable laws and regulations while conducting Rotary business. In addition, in conducting their private lives, governors will adhere to applicable laws in order to preserve and protect the positive image of Rotary.

2) Governors will adhere to the provisions of the RI Constitution and Bylaws. These documents embody the democratic will of Rotary’s membership as represented at the triennial Council on Legislation; through them, the membership has established standards expected of Rotary officers. Adherence to their terms garners the trust of the membership and ensures that actions are consistent with members’ expectations.

3) Governors will adhere to the provisions established by the RI Board as

documented in the Rotary Code of Policies. Over the years, the Board has

established policies and procedures to further the aims of the association

and protect its mission. Many of these provisions are designed to ensure

good governance and promote an ethical image. Adhering to these policies

demonstrates a commitment to these ideals while protecting the association.

4) Governors will serve for the benefit of Rotarians and the purposes of RI.

Governors should put the interests of the district first and avoid even the

appearance of any impropriety in their conduct.

5) Governors will not use their office for personal prestige or benefit or

for the benefit of family members. The authority inherent in an office of

importance comes with access to special privileges not available to other

Rotarians. Taking advantage of such privileges distracts from critical

responsibilities and calls into question the commitment to the Objects of

Rotary.

6) Governors will exercise due care in the diligent performance of their obligations to the district. Governors should perform their responsibilities

with the care that an ordinarily prudent person in a like position would

use under similar circumstances. Before making a business decision, governors should gather all material information reasonably available to them in order to select the best course of action for all concerned.

7) Governors will act based on fairness to all concerned. Governors are often faced with decisions that will significantly affect various Rotary clubs and individuals. In a manner consistent with The Four-Way Test, governors

should weigh the potential impact of their decisions and treat equally all

people who will be affected.

8) Governors will promote transparency of financial information and will

ensure compliance with all local and national laws relating to financial

management. Governors are the stewards of the association acting on

behalf of Rotary clubs and Rotarians. Rotarians have a right to access

accurate information about the financial condition of the association.

Transparency in financial operations encourages ethical behavior.

9) Governors will prohibit and restrict the disclosure, communication, and

use of confidential and proprietary information. Governors should use

this information only for intended purposes, never for personal ones, and

take precautions against accidental disclosure.

10) Governors will comply with expense reimbursement policies. The RI

Board has adopted procedures for reimbursement of Rotary-related expenditures. Following these procedures ensures compliance with applicable laws and precludes the appearance of impropriety. (RCP 19.020.7



**ROTARY INTERNATIONAL BYLAWS ARTICLE 12 & ARTICLE 13**

## Article 12 Nominations and Elections for Governors

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| **12.010.** | Selection of a Governor-nominee. |
| **12.020.** | Procedure to Select Governor. |
| **12.030.** | Nominating Committee Process. |
| **12.040.** | Selection of Governor by Club Ballot. |
| **12.050.** | Club Ballot Procedure. |
| **12.060.** | Selection of Governor by District Conference. |
| **12.070.** | Certification of Governor-nominee. |
| **12.080.** | Rejection or Suspension of Governor-nominee. |
| **12.090.** | Vacancies in the Offices of Governor-nominee and Governor elect. |

**12.010.** *Selection of a Governor-nominee.*

The district shall select a nominee for governor between 24 and 36 months before taking office. The nominee shall become the governor-nominee-designate upon selection and the governor-nominee on 1 July two years before taking office as governor. The board shall have the authority to extend the date under this section for good and sufficient reason. The nominee will be elected at the RI convention in the year before the nominee will attend the international assembly, if such an election is needed under the provisions of section 6.010. of these bylaws.

**12.020.** *Procedure to Select Governor.*

Except for those districts in RIBI, a district shall adopt, by a resolution at a district conference by a majority vote of the electors present and voting, one of three processes to select the governor-nominee-designate in future years: (a) nominating committee;

1. club ballot; or
2. district conference.

If the district has not adopted a process by 1 July, the district shall use the nominating committee process. The district must follow all procedures for its chosen selection method as provided in the remainder of this article. To participate in district voting for the election of governors-nominee, a club shall have paid the required district levy for the Rotary year in which the voting is taking place and shall not be indebted to the district. The financial status of the club is determined by the governor.

**12.030.** *Nominating Committee Process.*

12.030.1. *Nominating Committee for Governor.*

In districts adopting a nominating committee procedure, the committee shall seek out and propose the best qualified candidate for governor-nominee. The terms of reference of the committee, including the method for selecting members, shall be determined in a resolution adopted by the electors present and voting at a district conference. The terms of reference must not be inconsistent with the bylaws.

12.030.2. *Failure to Select Members of the Nominating Committee.*

Any district that has adopted the nominating committee procedure but fails to select the members of the committee shall select the five most recent past governors who are still members of a club in that district as its nominating committee. The committee shall function in accordance with section 12.030. If five past governors are not available, the RI president shall appoint additional members from that district so that the committee has five members.

12.030.3. *Club Suggestions for Governor.*

The governor shall invite clubs to submit their suggestions for nominations for governor. The deadline for suggestions is at least two months before the nominating committee meeting. The suggestions shall be submitted by a resolution naming the suggested candidate adopted at a regular club meeting and certified by the secretary. A club shall only suggest one of its own members.

12.030.4. *Nomination by Committee of Best Qualified Rotarian.*

The committee shall nominate the best qualified Rotarian who is available to serve as governor and not be limited to those names submitted by clubs in the district.

12.030.5. *Notification of Nomination.*

The chair of the nominating committee shall notify the governor of the candidate selected within 24 hours of the adjournment of the nominating committee. Within three days of the receipt of the notice, the governor shall notify the clubs in writing of the name and club of the nominee.

12.030.6. *Committee Inability to Select Nominee.*

If the nominating committee cannot agree upon a candidate, the governor-nominee shall be elected in a club ballot as provided in section 12.050. or at the district conference in accordance with section 15.050. In either case, only those candidates suggested to the nominating committee may participate.

12.030.7. *Challenging Candidates.*

Any club in the district in existence for at least one year as of the beginning of that year may also propose a challenging candidate for governor-nominee, but only if it previously suggested the candidate to the nominating committee. A club in existence for less than one year as of the beginning of that year may propose a challenging candidate if the candidate is a member of that club and was already suggested to the nominating committee. The name of the challenging candidate shall be submitted by a resolution of the club adopted at a regular meeting and filed with the governor by the date set by the governor, which shall be within 14 days of notification of the selection for governor-nominee.

12.030.8. *Concurrence to Challenges.*

The governor shall inform all clubs through a form prescribed by RI of any challenging candidate and ask whether any club concurs with the challenge. In order to concur, a club must adopt a resolution at a regular meeting and file it with the governor by the date set by the governor. A valid challenge requires concurrences by either:

1. 10 other clubs; or
2. 20 percent of the total number of clubs which have been in existence for at least one year as of the beginning of that year in that district, whichever is higher. A club shall concur with only one challenging candidate.

12.030.9. *Challenging Nominations.*

Within seven days after the deadline, the governor shall notify clubs that there is a valid challenging candidate. The notice shall include the name and qualifications of each challenging candidate, the names of the challenging and concurring clubs, and state that the candidates will be voted on in a club ballot or at the district conference, if the challenge remains valid for 30 days after the notice by the governor.

12.030.10. *Lack of Valid Challenging Candidate.*

If there is no valid challenging candidate, the governor shall declare the committee’s candidate as the governor-nominee. The governor shall notify all clubs in the district of the nominee within 15 days.

**12.040.** *Selection of Governor by Club Ballot.*

The governor shall send every club an official call for nominations for governor. All nominations must be in writing, signed by the president and secretary of the club, and received by the governor by the deadline. The deadline shall be at least one month after the call for nominations. A club shall suggest only one of its own members. If only one candidate is suggested by the clubs, no ballot is required, and the governor shall declare the candidate to be the governor-nominee. If there are two or more candidates, the governor notifies clubs of the name and qualifications of each candidate and that the governor nominee will be selected by a club ballot.

**12.050.** *Club Ballot Procedure.*

The governor shall send a single transferable ballot to each club, listing the candidates in alphabetical order, except when the ballot results from a challenge, in which case the candidate selected by the district nominating committee shall be listed first. The governor shall send a copy of the ballot, signed by all members of the balloting committee, to each club with instructions that the completed ballot be returned to the governor by a date set by the governor. This date shall be between 15 and 30 days following the date the governor sent the ballots to the clubs.

12.050.1. *Club Voting.*

The number of a club’s votes is determined by the formula in subsection 15.050.1., based on the club invoice dated 1 July. If a club is entitled to more than one vote, the club shall cast all votes for the same candidate. The name of the candidate for whom the club has cast its vote(s) shall be verified by the secretary and president of the club and forwarded to the governor.

12.050.2. *Balloting Committee.*

The governor shall announce the place, date, and time for counting ballots and shall appoint a balloting committee of three members. Validation of ballots shall be undertaken separately from the counting of the ballots. The committee shall make arrangements to safeguard the secrecy of the ballots and to allow the candidates or a candidate’s representative to be present to observe the counting of the ballots.

12.050.3. *Report of Balloting Committee.*

The balloting committee shall promptly report the results to the governor as soon as a candidate receives a majority vote, including the number of the votes for each candidate. The candidate receiving a majority of the votes cast shall be declared governor-nominee. If there is a tie vote, the nominating committee’s candidate shall be declared the governor-nominee. If neither tied candidate was the nominating committee’s choice, the governor shall select one of the tied candidates as the governor-nominee. The governor shall promptly notify the candidates and clubs of the results of the ballot. The balloting committee shall retain all ballots for 15 days after the governor’s notification to the candidates and clubs. The ballots shall be open to inspection by any club during this period. The chair of the committee shall destroy the ballots following the 15day period.

**12.060.** *Selection of Governor by District Conference.*

If a district chooses to select its governor-nominee at the district conference, the governor shall invite the clubs to submit their suggestions for nominations for governor. The call for nominations and the ballot at the district conference will follow as closely as possible the provisions for a club ballot. All votes from a club with more than one vote shall be counted only if cast for the same candidate. Each club shall designate one elector to cast all its votes.

**12.070.** *Certification of Governor-nominee.*

The governor shall certify the name of the governor-nominee to the general secretary within 10 days of declaring the nominee.

**12.080.** *Rejection or Suspension of Governor-nominee.*

12.080.1. *Failure to Meet Qualifications.*

Any governor-nominee who does not meet the qualifications and requirements shall be rejected and not presented by the general secretary to the convention for election, unless excused by the board in accordance with sections 16.010. and 16.020.

12.080.2. *Suspension of Nomination.*

The board may suspend a nomination if it believes that the nominee would be unable to fulfill the duties and responsibilities of the office. The board shall inform the governor and nominee of the suspension and the nominee shall be given an opportunity to submit additional information. The board shall consider all pertinent circumstances including any information submitted by the nominee and either reject the nomination of the nominee by a two-thirds vote or withdraw the suspension.

12.080.3. *Rejection of Nominee.*

The general secretary shall advise the governor if the nominee has been rejected by the board. The general secretary shall provide reasons for the rejection, and the governor shall advise the nominee. If time permits, the governor shall conduct a club ballot to select another nominee for governor in accordance with the provisions of the bylaws. Otherwise, the nominee shall be selected in accordance with section 12.090.

**12.090.** *Vacancies in the Offices of Governor-nominee and Governor-elect.*

If a district fails to select a governor-nominee or if a nominee becomes disqualified for election or otherwise unable or unwilling to serve and another nominee is not selected either before the election of officers at the convention or at least three months before the international assembly, the governor shall reinitiate the selection procedures starting with section 12.020. In either event, the board shall elect the Rotarian so nominated to serve as governor elect. Thereafter, if either a governor-elect or governor-nominee becomes unable or unwilling to serve as governor, and the selection process for the successor has been completed by the district, then the successor shall automatically fill the vacancy if they are willing to do so, subject to the required election either by the convention or the board. If the successor has been selected, but is unable or unwilling to fill the vacancy, the board shall elect a Rotarian qualified under section 16.010.

12.090.1. *Special Provision to Vacancies.*

When a governor reinitiates the nominating committee procedure in accordance with section 12.090., the governor shall not be required to repeat the procedure in subsection 12.030.3. if there were no suggestions by clubs to the nominating committee during the previous nominating process.

## Article 13 Conduct and Review of Elections

**13.010.** Campaigning, Canvassing, and Electioneering.

**13.020.** Nominating Committee.

**13.030.** Election Review Procedures.

**13.010.** *Campaigning, Canvassing, and Electioneering.*

In order that the best qualified Rotarians are selected for RI’s elective offices, any effort to influence the selection process for an elective office in any manner, including campaigning, canvassing, or electioneering, is prohibited. Rotarians shall not campaign, canvass, or electioneer for elective position in RI, or allow such activity, for either themselves or others. Unless expressly authorized by the board, this prohibition includes any distribution or circulation by themselves or others of brochures, literature, letters, materials, electronic media, or other communications to any clubs or members of clubs. If a candidate learns of any prohibited activity, they shall immediately express disapproval and instruct the activity to be stopped.

**13.020.** *Nominating Committee.*

No person who has agreed in writing to be a member, alternate member, or candidate for membership on a nominating committee, whether elected or not, nor any candidate who is elected and subsequently resigns from the committee, nor any spouse, child, or parent of any such person, shall be eligible to be nominated for the respective office in the year in which the committee serves.

**13.030.** *Election Review Procedures.*

13.030.1. *Complaints.*

A complaint about the selection process for an RI elective office or the result of an RI election shall be considered by the board only if it is:

1. made by a club with the concurrence of at least five other clubs or a current officer of RI; or by a president’s representative to a district or zone meeting;
2. in writing; and
3. filed with the general secretary within 21 days after the election results are announced.

13.030.2. *Board Consideration.*

The general secretary shall act upon a complaint pursuant to board procedures. The board may dismiss the complaint, disqualify the candidate for the elective office sought or future RI elective offices (or both) for such period as the board determines, or take any action against any Rotarian it deems fair and just. A two-thirds vote is required to disqualify a candidate. The board shall promptly transmit its decision to the interested parties.

13.030.3. *Repeated Election Complaints from a District.*

Notwithstanding any other provision of these bylaws or the standard club constitution:

1. If, within the previous five years, the board has upheld two or more election complaints in a district under subsection 13.030.1., the board may take any or all of the following actions when it has reasonable cause to believe that RI’s bylaws or election complaint procedures have been violated:
   1. disqualify from the election the nominee and any or all candidates and select a qualified individual from a club in the district to serve;
   2. remove from office any person who improperly influences or interferes in the election process; and
   3. declare that a current or past RI officer who improperly influences or interferes in the election process is no longer a current or past RI officer;
2. If, within the previous five years, the board has upheld three or more election complaints in a district under subsection 13.030.1., the board may dissolve the district and assign the clubs to surrounding districts, without regard to the provisions of section 15.010.1.

13.030.4. *Candidate Declaration of Campaigning Provisions.*

On all forms suggesting candidates to elective office, candidates shall sign a declaration that they have read, understood, accepted, and agreed to be bound by the provisions of the bylaws.

13.030.5. *Completion of Election Review Procedure.*

The election review procedure in the bylaws is the exclusive method to contest the right to an elective office or the result of an RI election. If a Rotarian candidate or a club acting for a candidate does not follow and complete the election review procedure before seeking the intervention by any non-Rotary agency or other dispute resolution system, the Rotarian candidate shall be disqualified from the election in question and from contesting any elective office of RI for a period determined by the board. If a club or a Rotarian fails to follow and complete the election review procedure before seeking the intervention of any non-Rotary agency or other dispute resolution system, the board may take appropriate action pursuant to subsection 3.020.1.(c).