[**Member Access**](http://www.rotary.org/en/selfservice/Pages/login.aspx)

Registering with Rotary's [Member Access](http://www.rotary.org/en/selfservice/Pages/login.aspx) allows you to access online services and features. To ensure your personal information remains confidential, our online service requires you to log in to our secure environment with a unique email address and password. Once registered, you will have access to a variety of online services specific to your affiliation with Rotary International and The Rotary Foundation.

**What are the benefits of using Member Access?**

These services may include:
• Making TRF contributions • Managing your Rotary e-mail subscriptions
• Registering for RI Meetings • Searching the online Official Directory

• Viewing your TRF contribution/recognition history

**Are Foundation reports accessible in Member Access?**

Yes. Rotary club and district officers have access to additional records and reports including the following Foundation Reports:

▪ [Club Recognition Summary (CRS)](http://www.rotary.org/RIdocuments/en_pdf/using_crs_en.pdf) ▪ [Monthly Contribution Report (MCR)](http://www.rotary.org/RIdocuments/en_pdf/using_mcr_en.pdf)

▪ [EREY Eligibility Report](http://www.rotary.org/RIdocuments/en_pdf/using_erey_report_en.pdf) ▪ [PolioPlus District Challenge Report](http://www.rotary.org/RIdocuments/en_pdf/using_polioplus_report_en.pdf)

 ▪ Share Contribution Detail Report

🖰 **Click on the name of the report above to download the “how to use” that report document**

**Note:** Club treasurers and club Foundation chairs also gain access after the club President adds them through their Member Access by “Updating Club Data.” These Foundation reports are also available upon request at the Contact Center

**How do I register for Member Access?**

Details on registering and answers to frequently asked questions can be found at <http://www.rotary.org/en/selfservice/Pages/faq.aspx>

Note - You need a valid e-mail address to create an account. You will receive a verification e-mail with a hyperlink within 24 hours. You must click the verification link to complete the registration process. If you do not see the e-mail in your Inbox, check your Spam/Bulk/Junk folder.

[**Contact Center**](http://www.rotary.org/en/Members/GeneralInformation/Announcements/Pages/090324_announce_contactcenter.aspx)

**The Contact Center handles all Paul Harris Fellow (PHF) issues.** The Contact Center provides personal assistance with your questions about contributions, Foundation Recognition Points (FRPs), recognition items, refunds, corrections, redistributions and all other general Foundation inquiries.

Hours: Monday – Friday, 8:00 a.m.-5:00 p.m. Central Time

Telephone: +**1-866-9ROTARY** (+1-866-976-8279) Email: **contact.center@rotary.org**

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|  |  | **District** | **Club** |
| **🖳 Member Access (MAP)** | **Rotarian** | **DG** | **DGE** | **DRFC** | **AGSC** | **Club President** | **Club Secretary**  | **Club Foundation Chair** | **Club Treasurer** |
| Contribute to TRF | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| View your Contribution history | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| Search the Online Official Directory | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| Manage E-mail Preferences | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| Register for meetings | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| Daily Club Balance report |  | 🗹 |  |  |  | 🗹 | 🗹 |  | 🗹 |
| Pay Semiannual Dues or Print Semiannual Report (SAR) |  |  |  |  |  | 🗹 | 🗹 |  | 🗹 |
| View Current Semiannual Reports (SARs) |  | 🗹 |  |  |  |  |  |  |  |
| View Club Recognition Summary (CRS)(for own club only) |  |  |  |  |  | 🗹 | 🗹 | 🗹 | 🗹 |
| View Club Recognition Summaries (CRS) (for all clubs in the district) |  | 🗹 | 🗹 | 🗹 | 🗹 |  |  |  |  |
| View MCR, SHARE, EREY Eligibility and Polio Reports |  | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |
| Update Membership Data |  |  |  |  |  | 🗹 | 🗹 |  |  |
| View Membership Data |  | 🗹 | 🗹 |  |  |  |  |  |  |
| Update Club Data |  |  |  |  |  | 🗹 | 🗹 |  |  |
| Fund Development Club Goal Report Form\* |  | 🗹 | 🗹 | 🗹 | 🗹 | 🗹 |  |  |  |
| View Incoming Officers |  | 🗹 | 🗹 |  |  |  |  |  |  |
| View Trustee Service Award Recipients |  | 🗹 |  |  |  |  |  |  |  |
| Review Club Data |  | 🗹 | 🗹 |  |  |  |  |  |  |
| View Membership Histories |  | 🗹 | 🗹 |  |  |  |  |  |  |
| District Governor’s Forum |  | 🗹 |  |  |  |  |  |  |  |
| District Governors-Elect Forum |  |  | 🗹 |  |  |  |  |  |  |
| Humanitarian Grants District Support Forum |  | 🗹 | 🗹 | 🗹 |  |  |  |  |  |
| Future Vision Pilot Districts |  | 🗹 | 🗹 | 🗹 |  |  |  |  |  |
| Group Study Exchange Resource Forum |  |  | 🗹 | 🗹 |  |  |  |  |  |
| \*Only DGs and DGEs can update the Fund Development Club Goal Report Form. DGs can update the form for their current term., and DGEs can update the form for their upcoming term. |

## THE ROTARY FOUNDATION OF ROTARY INTERNATIONAL

## The Rotary Foundation Reports

**Foundation Club & District Reports**

🖰 click on the name of the report to download the “how to use” that report document

|  |  |
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| **Club Report** | **Description Summary** |
| 🖰 [EREY Eligibility Reports (EREY)\*](http://www.rotary.org/RIdocuments/en_pdf/using_erey_report_en.pdf) | ▪ EREY date achieved for current year▪ EREY date achieved for previous year▪ Sustaining member date achieved for current year▪ Sustaining member date achieved for previous year▪ PHS eligible date achieved current year ▪ PHS eligible date achieved previous year  | ▪ No. of EREY member donors▪ No. of non-EREY members▪ Rotary Foundation Sustaining Member (RFSM)▪ Non-RFSM ▪ PHS eligible donors (APF gifts only) |
| 🖰 [Club Recognition Summary (CRS)](http://www.rotary.org/RIdocuments/en_pdf/using_crs_en.pdf) | ▪ Club member = Active or ALL = active/non-active▪ Recognition Amount▪ Current PHF level▪ PHF date▪ Foundation Recognition Points▪ Last contribution date & designation  | ▪ No. of PHF▪ No. of benefactors▪ No. of Rotarian donors▪ No. of Rotarian non-donors▪ No. of Non-Rotarian donors▪ All-time giving  |

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| **District Report** | **Description Summary** |
| 🖰 [Monthly Contribution Reports (MCR)](http://www.rotary.org/RIdocuments/en_pdf/using_mcr_en.pdf)  | ▪ APF goal amount▪ APF goal % achieved ▪ APF per capita▪ US$100 per capita district benchmark▪ District annual giving goal total▪ Total of clubs annual giving goals received▪ Total of annual giving for current Rotary year  | ▪ Annual giving ▪ Restricted giving▪ Permanent fund▪ Total contributions▪ Permanent fund earnings designated to Share▪ No. of club members  |
| 🖰 [Share Contribution Detail Report (SCDR)\*](http://www.rotary.org/RIdocuments/en_pdf/using_share_contribution_detail_en.pdf) | ▪ Rotary year-to-date contributions by selected program year▪ Contributions by month for current Rotary year by club and total for district▪ Distribution of Share total to World Fund and District Designated Funds (DDF) |
| 🖰 [PolioPlus District Challenge Report](http://www.rotary.org/RIdocuments/en_pdf/using_polioplus_report_en.pdf) | ▪ Club and district contributions by month ▪ Club and district total contributions for the Rotary year▪ Club and district contributions to Rotary’s US$200 million Challenge since December 2007 ▪ DDF details for each program year▪ DDF summary for all program years▪ Total polio contributions from clubs and district▪ DDF total + contributions from clubs and district |

**\* Please note that the EREY and Share Contribution Detail Reports include gifts to the Annual Programs Fund (APF) only.**

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| **Contact Center answers Foundation Inquiries** |
| Toll free: +1-866-9ROTARY (+1-866-976-8279) Email: contact.center@rotary.orgHours: Monday through Friday from 8 a.m. to 5 p.m. Central Time[Click here to learn more about the Contact Center’s services](http://www.rotary.org/en/Members/GeneralInformation/Announcements/Pages/090324_announce_contactcenter.aspx) |