

ASSISTANT GOVERNOR EXPENSE REIMBURSEMENT REQUEST

Rotary International District 7770 2022-23 District Governor Bob Gross

Submit no later than 6/15/2022 to
Nathaniel Jones, District Treasurer
Email to: dwalworthcpa@comcast.net

Or mail to:
358 Deep River Rd
Summerville, SC 29486

Assistant Governor: _____	Area#: _____
Mileage for up to one visit per month to area clubs: Times the Current IRS mileage rate Calculated Amount	_____ miles \$ _____
Meal costs for up to one visit per month to Area clubs:	\$ _____
Area meetings costs:	\$ _____
Postage:	\$ _____
Copying Costs:	\$ _____
Long distance phone calls:	\$ _____
Other costs – please itemize: _____ _____	\$ _____ \$ _____
Total Expenses	\$ _____

\$500.00 Maximum

PLEASE NOTE: Documentation for all expenses that exceed \$75.00 is required to be attached and/or submitted.

Signature

Date

Address to mail check: _____