

RISK MANAGEMENT FOR PROJECTS



You can help protect your club's assets and shield yourself and your club from liability by anticipating the possible risks associated with your club's activities. Being aware of risk and managing it will protect your members, program participants, and club assets.

Meet with the outgoing treasurer to learn about your club's risk management plan. Find out if the guidelines below are already in place and if any need to be set during your term.

Whether you're holding meetings, running fundraisers, or working with young people, risk management responsibilities are part of your role. In this context, "risk management" refers to a proactive process that aims to identify causes of possible loss and determine how to prevent them or lessen their financial impact. To manage risk:

- Review activities from the perspective of "What can go wrong?"
- Modify activities to lessen the risk
- Use contracts and agreements to clearly define roles and responsibilities of all parties involved (consult local legal counsel to draft and review legal documents)
- Follow established policies, procedures, and guidelines

We encourage clubs to obtain professional legal and insurance advice about liability protection. For example, seek professional advice about incorporating the club (or its activities) or buying appropriate liability insurance coverage.

Clubs in the United States and its territories and possessions are automatically covered by general liability and directors and officers/employment practices liability insurance through a program arranged by Rotary and paid for by U.S. Rotarians.

Clubs outside the U.S. should consider buying insurance if they do not have it. See article 72.050. of the [Rotary Code of Policies](#) for additional information.