# Service Project/Funding Request

This document provides a framework for Service Projects/Grant Requests which South Brunswick Islands Rotary Foundation (SBIRF)/South Brunswick Islands Rotary Club (SBI Rotary) will consider for the period July 1, 2025 to June 30, 2026.

The intent of this request form is to have Brunswick County community agencies, schools, charities, and organizations specifically identify partnership opportunities that support youth in academic success, career readiness and life. Partnership opportunities must consist of either 1) only a partnership of SBI volunteer support, time and talents or 2) volunteer and financial support.

SBI Rotary desires to participate in community activities directly. SBI Rotary membership is willing to provide volunteer time and financial support in the projects under the Requestors’ project management direction. Alternatively, SBI Rotary is willing to accept full responsibility and management of a Service Project that directly benefits Brunswick County youth. Whether the Requestor or SBI Rotary leads the Service Project, all accounting and receipts will be made available and shared relating to SBIRF financial contributions.

If a Service Project/Funding request is for the general operation of the Requestor, SBI Rotary will consider and may approve solely at SBIRF’s discretion.

SBI Rotary will work with other Rotary and community clubs to maximize the Service Project size and scope. Please contact SBI Rotary if the Service Project/Funding is complex or will span more than one year; SBI Rotary, with the Requestor will explore volunteer time and funding possibilities.

SBI Rotary will accept and encourages Requestors to submit all possible requests for the year at once. SBI Rotary will evaluate and may approve multiple Service Projects/Funding.

# Questions and Concerns

South Brunswick Islands Rotary Club is soliciting this Service Project/Funding Request. Questions and concerns regarding this funding opportunity should be directed to

Mike Hebert

South Brunswick Islands Rotary Club Service Chairperson

PO Box 6342

Ocean Isle Beach, NC 28469

805-797-3631 Mobile

[Pa128to@aol.com](mailto:Pa128to@aol.com)

sbirotary@gmail.com

# Request Due Date

October 15, 2026. Future dates will be announced.

# Service Project/Funding Acceptance Notification

15 Days Following Receipt of Service Project/Funding Date

# Project/Grant Application Information

|  |  |
| --- | --- |
| Organization’s Name: |  |
| Organization’s Address: |  |
| Contact Person’s Name: |  |
| Contact Person’s Telephone Number: |  |
| Contact Person’s Email address: |  |
| Alternate Contact Person’s Name: |  |
| Alternate Contact Person’s Telephone  Number: |  |
| Alternate Contact Person’s Email  address: |  |

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| --- | --- |
| Organization’s Board of Directors and Executives – Note Any Potential Conflict of Interest With SBIR. Participants with potential conflict of interest can advocate for the project but cannot participate in  the SBIR Service Committee decision to work with the community partner/organization. | |
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| Project Area of Focus (Select one): | | | |
|  | Promoting Peace |  | Fighting Disease |
|  | Promoting Clean Water, sanitation and Hygiene |  | Supporting Education |
|  | Saving Mothers and Children |  | Vocational Training |
|  | Growing Local Economies |  | Other |

Project Description - Objectives:

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| --- | --- | --- |
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| Amount Requested from SBI Rotary.  **Note that expense receipts for non-SBI Rotary direct purchases must be made available and shared.** | |  |
| Use of Funds: List or describe specifically how the funds will be used? | | |
| Total Project Budget |  | |
| Does this SBIRF funding request fully  support your project? |  | |
| If not, which other organizations or other funding sources are you using? |  | |

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| --- | --- |
| Humanitarian Efforts: Describe how the project will benefit the community and/or improve the lives of the less fortunate: | |
| How many people will benefit from  this project? |  |
| How many people IN Brunswick  County will benefit from this project? |  |
| Describe who benefits from the project: | |

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| --- | --- |
| Active Rotarian Involvement: Describe the nonfinancial participation by Rotarians in the project: | |
| How many Rotarians are  requested/needed to participate in the project? |  |

Publicity Plan: How will the general public know this is a Rotary sponsored project?

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| --- | --- |
| Service Project Schedule. For complex Service Projects, provide Milestone Schedule in addition to  Start and Completion Dates: | |
| Target Start Date: |  |
| Milestone 1: |  |
| Milestone 2: |  |
| Milestone 3: |  |
| Please add additional dates if needed | Add this one |
| Milestone 5: | Remove all the highlighted ones |
| Milestone 6: |  |
| Milestone 7: |  |
| Milestone 8: |  |
| Milestone 9: |  |
| Milestone 10: |  |
| Etc.: |  |
| Target Completion Date: |  |

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| --- |
| How will you track the success of this project? |
| How will you follow up with South Brunswick Islands Rotary on the results? |

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| --- | --- | --- |
| Address To Mail Grant Payment | |  |
|  | Name: |  |
|  | Address: |  |
|  | City: |  |
|  | State: |  |
|  | Zip code: |  |
| Applicant Signature: | |  |
| Application Date: | |  |

**Final Report**

Upon completion of the project, the Responder must submit a final report. The final report will consist of a revised final budget, receipts for SBI Rotary funded items, and photographic documentation of the project implementation.

# Exclusions

Funding will not be available to groups or organizations that discriminate based on race, color, creed, gender, age, disability or status as a protected veteran.