

Clayton Rotary Board Meeting Minutes

Date	Thurs May 31, 2018
Location	Rainbow Lanes, Clayton, NC
Board	Tara Abernathy, Billy Barton, Marty Bizzell, Rick Heilmann, Leigh Malloy, Melissa Oliver, Ian Rumbles, Michael Sims, Sandy Stephenson
Excused	Terri Black
Others	David Howard, Marie Howard, Leigh Hudson, Jim Lee, Thomas Schaffer, Hensley Scott
1	Meeting called to order by Marty Bizzell at 8:15 am - Meeting Agenda attached
2	Moved by Michael Sims and Seconded by Leigh Malloy, that Board Minutes from April 26, 2018 be approved as distributed. CARRIED
3	Treasurer's Report of May 30, 2018 attached. - Billy Barton reported that we have \$20,108.06 in the bank. Based on the Profit & Loss we are ahead by \$441.39. - Marty indicated that he would contact the Cleveland, Central Johnston and Clayton Mid-Day about their contributions to the Harbor Playground - Melissa indicated that Jim Perricone and herself needed to follow-up on some Christmas Parade expenses and payments
4	Old Business 1) 100th Anniversary in 2025 - Recommended that we need to get a Club historian to pull together the many club historical items and write a history - Leigh Hudson suggested that we might consider the purchase of a Rotary Clock for downtown for either the Town's 150 Anniversary which is in 2019, or for the Club's 100th Anniversary 2) Clayton High School Scholarships - Committee of Sandy Stephenson, Chair, Tony Grice, Carol Houston, and Melissa Oliver reviewed 12 applications and selected five students 3) Safety Vests - Terri Black purchased 36 safety vests with the Rotary - People of Action logo - The vests are being stored at Rainbow Lanes 4) Clayton Interact Club - The club has elected a strong leadership for the coming year. They still require our strong support - The Interact members helped a lot with the Spaghetti supper 5) Spaghetti Supper - Thanks to Pondra Byrd, Carol Houston, and Rex Everhart the Spaghetti Supper went well - The tent by the road for take-out meals worked well - Could use some additional road signage to increase drive by customers
	New Business 1) Clayton Rotary – Knightdale Satellite Club - Marie Howard provided an overview of the Clayton Club sponsoring the establishment of a Satellite Club in Knightdale (see Attached) - Moved by Melissa Oliver and Seconded by Sandy Stephenson that, we support the investigation into the establishment of a Knightdale Satellite

Clayton Rotary Board Meeting Minutes

	<p>club, allocate \$1,500 in the 2018-19 and 2019-20 Club budgets to the costs associated with establishing and supporting the new club and that Club members provide support to the club during the initial years. CARRIED</p> <p>2) Clayton Rotary Website</p> <ul style="list-style-type: none"> - David Howard has been working on developing a new website for the club using the DACdb new responsive website options. - He went over the need to establish a new web address for the site and recommended that they be managed by DACdb. - Moved by Ian Rumbles and Seconded by Rick Heilmann, that we purchase the website domains ClaytonRotaryClub.org, .com and .net. That we have them managed by DACdb for \$100 for each domain name for 5 years, for a total cost of \$300 for the 5 years. CARRIED <p>3) Installation Banquet & Rotarian of the Year</p> <ul style="list-style-type: none"> - Marty indicated that the Installation Banquet will be Thurs June 28 at Rainbow Lanes. There will be no meeting in the morning. Family are invited and encouraged to attend. - David Howard will put together a PowerPoint presentation to capture the year's events - Marty asked to have any Rotarian of the Year nominations sent to him
	<p>Other Business</p> <p>1) Rotary Youth Exchange</p> <ul style="list-style-type: none"> - Hensley reported that he was able to get the Exchange Student approved to attend Corinth Holder High School <p>2) Harbor House Playground</p> <ul style="list-style-type: none"> - Hensley reported that we still need to get the mulch added to the playground. We need to arrange a work team to do this <p>3) DACdb Finance Module</p> <ul style="list-style-type: none"> - Rick indicated that we should consider using the DACdb finance module to increase the clubs transparency - There were some questions on invoicing for dues, security of DACdb against hacking, need to establish good checks and balances, and does it accept credit card payments. - We will have a demo of the new system at Hudson's Hardware (Garner Store), wed June 6, at 4:30 pm
6	<p>Next Meeting</p> <ul style="list-style-type: none"> - Thurs., June 21, 2018 following the regular club meeting which that week is being held at the Clayton Center
7	<p>Meeting was Adjourned at 9:20 am</p>

Rotary



**ROTARY:
MAKING A
DIFFERENCE**

**Clayton Rotary Club Board of Directors Meeting
May 31, 2018
Agenda**

- I. Welcome**
- II. Approval of April 26, 2018 Meeting Minutes**
- III. Treasurer's Report**
- IV. Old Business**
 - i) Clayton Rotary Club – 100th Birthday Celebration**
 - ii) Rotary Scholarship Update – Sandy Stephenson**
 - iii) Safety Vests Update – Terri Black**
 - iv) Spaghetti Dinner – Update**
- V. New Business**
 - i) Sponsorship of Satellite Club in Knightdale – Marie Howard**
 - ii) Clayton Rotary Club Website Domain Name – David Howard**
 - iii) Installation Banquet and Rotarian of the Year Nominations – Marty Bizzell**
- VI. Adjourn**

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Accrual Basis

CLAYTON ROTARY CLUB

Balance Sheet

As of May 30, 2018

	May 30, 18
ASSETS	
Current Assets	
Checking/Savings	
10000 · BB&T	20,108.06
Total Checking/Savings	20,108.06
Accounts Receivable	
16000 · MEMBER DUES RECEIVABLE	360.00
Total Accounts Receivable	360.00
Total Current Assets	20,468.06
Fixed Assets	
15000 · Furniture and Equipment	3,379.03
15001 · Accumulated Depreciation	-2,163.00
Total Fixed Assets	1,216.03
Other Assets	
15050 · Clayton Rotary Donar Advised Fu	10,000.00
Total Other Assets	10,000.00
TOTAL ASSETS	31,684.09
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	12,621.31
32000 · Unrestricted Net Assets	18,621.39
Net Income	441.39
Total Equity	31,684.09
TOTAL LIABILITIES & EQUITY	31,684.09

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Accrual Basis

CLAYTON ROTARY CLUB

Profit & Loss Budget vs. Actual

July 2017 through June 2018

Ordinary Income/Expense	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
40000 · CLUB SERVICE INCOME				
27300 · Forest Park Homeowners Assoc	0.00	0.00	0.00	0.0%
27301 · Polio Plus/Prints	1,609.42	6,000.00	-4,390.58	26.8%
40098 · Christmas Parade	0.00			
40099 · Water Bucket Fund	50.00			
40500 · Raffle	686.10	750.00	-63.90	91.5%
40501 · CART(Happy Dollars)	2,468.67	3,000.00	-531.33	82.3%
40502 · Vistor Meals	92.00	30.00	62.00	306.7%
40505 · Christmas Party	-1,384.66	2,000.00	-3,384.66	-69.2%
40550 · Miscellaneous Income	-229.00	2,000.00	-2,229.00	-11.5%
40551 · District Grant	0.00			
47230 · Membership Dues	33,841.76	36,000.00	-2,158.24	94.0%
47300 · Fundraisers				
47247 · Spagetti Dinner Fund Raiser	1,928.00	5,000.00	-3,072.00	38.6%
47301 · Fall Fundraiser-Wine Tasting	-200.00			
47308 · Christmas Parade Fundraiser	9,461.53	17,000.00	-7,538.47	55.7%
47310 · Lawnmower Raffle	1,621.97	4,000.00	-2,378.03	40.5%
47300 · Fundraisers - Other	0.00	0.00	0.00	0.0%
Total 47300 · Fundraisers	12,811.50	26,000.00	-13,188.50	49.3%
47320 · Johnston County Spelling Bee	2,250.00	2,250.00	0.00	100.0%
40000 · CLUB SERVICE INCOME - Other	0.00			
Total 40000 · CLUB SERVICE INCOME	52,195.79	78,030.00	-25,834.21	66.9%
40553 · Rotary Print Sales	0.00	0.00	0.00	0.0%
46400 · Other Types of Income				
46430 · Miscellaneous Revenue	745.00			
Total 46400 · Other Types of Income	745.00			
47200 · Program Income				
47244 · Miscellaneous Donations	1,165.00			
Total 47200 · Program Income	1,165.00			
Total Income	54,105.79	78,030.00	-23,924.21	69.3%

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Accrual Basis

CLAYTON ROTARY CLUB

Profit & Loss Budget vs. Actual

July 2017 through June 2018

Expense	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
50000 · CLUB EXPENSES				
50100 · MEALS	14,361.88	18,000.00	-3,638.12	79.8%
50103 · SUPPLIES	459.60	1,000.00	-540.40	46.0%
50104 · Other Costs	1,403.98	1,000.00	403.98	140.4%
50107 · Rotary Leadership Institute	5.00	500.00	-495.00	1.0%
50108 · PETS Training	990.00	800.00	190.00	123.8%
50120 · Advertising	123.60	500.00	-376.40	24.7%
50140 · IPN Fees	0.00			
50149 · Bank Fees	918.69	950.00	-31.31	96.7%
50150 · DUES				
50101 · ROTARY INTERNATIONAL DUES	4,789.08	3,600.00	1,189.08	133.0%
50102 · DISTRICT DUES	1,952.00	2,160.00	-208.00	90.4%
50112 · Clayton Chamber of Commerce	179.66	140.00	39.66	128.3%
50150 · DUES - Other	0.00	0.00	0.00	0.0%
Total 50150 · DUES	6,920.74	5,900.00	1,020.74	117.3%
50151 · Youth Exchange Student	0.00	0.00	0.00	0.0%
50160 · Christmas Party	0.00	2,000.00	-2,000.00	0.0%
51102 · RYLA	650.00	1,400.00	-750.00	46.4%
Total 50000 · CLUB EXPENSES	25,833.49	32,050.00	-6,216.51	80.6%
50400 · Club Awards				
50110 · Awards, Plaques, Pins	1,120.30	1,200.00	-79.70	93.4%
Total 50400 · Club Awards	1,120.30	1,200.00	-79.70	93.4%
50500 · CLUB CONTRIBUTIONS				
50105 · Rotary Foundation APF	3,030.00	5,000.00	-1,970.00	60.6%
50106 · Polio Plus	470.00	1,000.00	-530.00	47.0%
50111 · Permanent Fund	1,050.95	1,375.00	-324.05	76.4%
50113 · YMCA WE BUILD PEOPLE CAMPAL...	0.00	1,000.00	-1,000.00	0.0%
62221 · Polio Prints Expenses	654.00	5,000.00	-4,346.00	13.1%
Total 50500 · CLUB CONTRIBUTIONS	5,204.95	13,375.00	-8,170.05	38.9%
51000 · COMMUNITY & WORLD SERVICE GIFTS				
50164 · Town Of Clayton-Arts Council	0.00	300.00	-300.00	0.0%
51100 · SCHLORSHIPS	5,000.00	5,000.00	0.00	100.0%
51103 · C.A.R.T.	2,505.89	3,000.00	-494.11	83.5%
51104 · Rise Against Hunger	2,000.00	2,000.00	0.00	100.0%
51105 · YMCA	1,000.00	0.00	1,000.00	100.0%
51106 · District Matching Grant	500.00			
51107 · R.A.D. Essay Contest	140.00	200.00	-60.00	70.0%
51108 · Library-N & O Subscription	277.55	250.00	27.55	111.0%
51109 · Boys & Girls Homes	1,000.00	1,000.00	0.00	100.0%

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Profit & Loss Budget vs. Actual

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
51111 · Johnston County Spelling Bee	0.00	500.00	-500.00	0.0%
51112 · Partnership For Children	0.00	500.00	-500.00	0.0%
51116 · Take A Kid To A Ballgame	300.00	600.00	-300.00	50.0%
51123 · Harbor House	995.00	500.00	495.00	199.0%
51124 · Dominican Trip Community Fund	0.00	2,000.00	-2,000.00	0.0%
51129 · Dominion Republic Trip	2,000.00	1,000.00	1,000.00	200.0%
51130 · Solar Sun Project	2,000.00	250.00	0.00	100.0%
51131 · Clean Water Project	250.00	400.00	27.00	106.8%
51132 · Rotary Placards For Picnic Tabl	427.00	500.00	-500.00	0.0%
51134 · MLK Day Of Service	0.00	2,000.00	-2,000.00	0.0%
51135 · Harbor House Playground	0.00	0.00	0.00	0.0%
51000 · COMMUNITY & WORLD SERVICE ...	0.00	0.00	0.00	0.0%
Total 51000 · COMMUNITY & WORLD SERVICE...	18,395.44	20,000.00	-1,604.56	92.0%
70000 · Fundraiser Expenses				
70104 · TV Raffle	0.00	2,000.00	-2,000.00	0.0%
70105 · Christmas Parade	3,000.00	4,000.00	-1,000.00	75.0%
70106 · Spagetti Dinner	110.22	1,000.00	-889.78	11.0%
70000 · Fundraiser Expenses - Other	0.00	0.00	0.00	0.0%
Total 70000 · Fundraiser Expenses	3,110.22	7,000.00	-3,889.78	44.4%
Total Expense	53,664.40	73,625.00	-19,960.60	72.9%
Net Ordinary Income	441.39	4,405.00	-3,963.61	10.0%
Net Income	441.39	4,405.00	-3,963.61	10.0%

Rotary Satellite Club of Clayton, Knightdale

<h3>Why</h3>	<ul style="list-style-type: none"> • Knightdale is a growing community that should be able to support a Rotary Club. The population has more than doubled since 2000. In 2016 the population was ~16,000 plus unincorporated Wake County sub-divisions within the Knightdale catchment area. Median age is 35 yrs.; median household income: \$67,000; 41% college grads. • While the Clayton Club is an exception, most growth in Rotary is through new club creation, rather than growing existing clubs. A new club allows members to establish their own club culture. • A Satellite Club is preferred to a stand-alone club to allow transfer of Rotary knowledge and financial support during the critical first few years.
<h3>WHAT</h3>	<ul style="list-style-type: none"> • A Satellite club needs only 8 members to be formed, while a new Rotary Club requires 20+ new members. • Satellite club members are members of the Clayton club. The process for approving new satellite club members should be developed jointly and added to the bylaws of the Clayton club. • All satellite club members must be added by data services in Evanston, not through DACdb or My Rotary. I'm not sure how they will be listed in DACdb; I'm awaiting feedback from Rick Carnagua. • Dues for satellite club members are invoiced by RI and the District through the Clayton Club. However, total dues may differ between Clayton and the satellite club. All accounting is managed through the Clayton Club. <ul style="list-style-type: none"> • Suggested Satellite Club Dues = \$75/qtr. (\$27 RI, \$16 District, \$25 The Rotary Foundation, \$7/club). • Current Clayton Rotary Dues = \$150/qtr. (\$27 RI, \$16 District, \$25 The Rotary Foundation, \$0/club, 10 weeks of meals.). Members with 100% attendance get 3 free meals! • Satellite club name includes sponsor club name. Example: Rotary Satellite Club of Clayton, Knightdale Evening. • Satellite clubs may continue indefinitely, but typically transition to an independent Rotary club once they have at least 20 members and are well established.
<h3>Board</h3>	<ul style="list-style-type: none"> • The Satellite club has its own board, however when there are disagreements, the Clayton Club Board has authority. • Best practice—include satellite club member on the Clayton Club Board. • Satellite club has its own bylaws.
	<ul style="list-style-type: none"> • Satellite club determines own meeting time, place and frequency.

Meetings	<ul style="list-style-type: none"> Joint Satellite / Clayton Club meetings and projects are encouraged.
Costs & Support	<ul style="list-style-type: none"> New member expenses—materials (pins, brochures, etc.) provided by the Clayton Club. Sponsorship of satellite projects and potential member events by Clayton Club will help assure satellite club success. In general, most people leave Rotary during the first 2 years, with a new club, this turn-over is even greater, so the cost of new members may be higher than usual. A small amount of financial support may be available from the District. At least 2 members from the Clayton Club are requested to attend each of the Satellite meetings, to help explain Rotary and establish best practices. Perhaps this could be a service project, rotated among seasoned Clayton Rotarians.
Timing	<p>Propose the following schedule:</p> <ul style="list-style-type: none"> Confer with DG Donna Peffley to obtain approval of Satellite Club concept. Meet with the District Club Extension Chairs—Bob Melone and PDG Charlie Seay. Begin exploring meeting options over the summer—meeting location, days, etc. Develop a robust prospect list during the summer. Launch promotion of satellite club in the fall of 2018 Once there is a 'critical mass' of potential members, launch the satellite club, probably in early 2019, after the January dues invoice. This will allow collection of two quarters of dues prior to the July 2019 invoice.
Impact	<ul style="list-style-type: none"> The formation of a new club often reinvigorates existing clubs in the area, due to enhanced publicity of Rotary. Offers Clayton Rotarians multiple meeting options. If the satellite club spins off to a formal Rotary Club, the Clayton Club will suddenly lose several members. The impact of this loss will be minimized if possible by communication with Club and District Support team at RI in Evanston, so that the Clayton Club may still be able to earn the RI Citation, if all other criteria are met.

Request for decision:

1. Authorization to begin exploring creation of a Satellite Club in Knightdale.
2. Request for sponsorship to cover introductory meetings for potential members, new member materials, small projects, PETS and RLI—up to \$1,500/year for first 2 Rotary years (2018-19 and 2019-20), with the understanding that Satellite Club members will support Clayton Club fundraisers and be invited to participate in Clayton Club service projects.
3. Request support of Clayton Rotarians to help transfer their Rotary knowledge and enthusiasm to the new Satellite Club members.

THANKS for your consideration! -- Marie