



Guidelines for Program Presentors

Taylorsville Rotary Club meets each Wednesday at the Fellowship Hall of the Taylorsville Presbyterian Church located at 279 Main Avenue Drive, Taylorsville, NC. The fellowship hall is located across the street, adjacent to the church, on the corner.

We begin our meeting at 12 noon with a meal, followed by club news, business and announcements. Our typical meeting agenda allows 20-25 minutes for a presentation. Your presentation should begin around 12:30. We ask that you allow the last couple to five minutes for a question/answer session from the group before closing out your program. Our meeting adjourns promptly at 1:00 p.m. to get everyone back to their employment and jobs.

For your convenience, we have the following IT capabilities to assist you during your presentation: installed projector, screen, sound system, and wifi. If it is possible, please plan to bring your own laptop which must have either a VGA video or HDMI output port in order to connect to the installed projector. If you do not have access to a laptop, please let me know and we will arrange for one to be onsite for your presentation. In this case, you would need to bring your presentation on a flash drive in a format that is compatible with a Windows Operating System. Just inform me of your IT needs prior to the meeting to ensure a smooth set up.

If you will be bringing information to hand out to club members, we typically have 28-35 in attendance.

Rotary is a non-political service organization. Please refrain from making political endorsements during your presentations.

We ask that you do not solicit the club. Any and all budget request for support, contributions/donations must be made to the Board of Directors.

One week prior to your presentation, please send information about your program (bio on person or persons presenting or whatever you choose) to myself along with LeighAnn Perkins, our Bulletin Editor. This information will be placed in our weekly club bulletin. LeighAnn's email is jlperk19@charter.net.