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| Rotary Club of Charlotte-South Charlotte, NC**GRANTS REQUEST FORM****Rotary Year: 2021-2022** |
| **PROJECT INVOLVEMENT STATEMENT: -****Charlotte South Rotary supports local, national and international projects that benefit those in need** **with special emphasis on children.** |
| **APPROVAL PROCESS:****Project Requirements**:**For requests up to $1000:**1. Recommended in writing by member(s);
2. Evaluated by the Board of Directors before presentation to membership.
3. Meet the criteria of the Four Way Test.

**For requests over $1000:**1. All of the above, plus:
2. Provide information as requested on the back of this form (Supplemental Funding Request Form)

**Recommending Member Responsibilities**:1. Meet with member of receiving organization that will serve as liaison to Charlotte South Rotary for this project
2. Maintain a relationship with the receiving organization.
3. Be prepared, at Board request, to arrange for receiving organization to present to the club a short presentation about the success of the project using photos, letters, presentation, etc.
4. Submit “Project Funds Reimbursement” form to Treasurer by December 20, 2021.

**Project approvals will be voted on during the January Board meeting, with recommendations then sent to the CSR Charitable Foundation. Projects are typically funded in February/March unless approved otherwise.** |
| **NAME OF ORGANIZATION:** |
| **ORGANIZATION ADDRESS:** |
| **PROJECT CONTACT:** | **PHONE:** |
| **ROTARIAN SPONSOR:** | **PHONE:** |
| **PROJECT NAME:** |
| **PROJECT DESCRIPTION:****Attach a separate sheet of paper with a full description of the project.** |
| **PROJECT DATES:****Begin Date:** | **End Date:** |
| **FINANCIAL REQUIREMENT FROM CHARLOTTE-SOUTH:**$ | **Date Needed:** |
| **CLUB MEMBER PARTICIPATION NEEDED:****\*Rotarian Sponsor responsible for organizing membership for ‘Hands On’ project work.** |
| **AREA OF CLUB RESPONSIBILITY (CLUB ACTIVITY, COMMUNITY, ETC):** |
| **WHAT AREA DOES IT AFFECT?** | **HOW MANY PEOPLE WILL IT AFFECT?** |
| **WHAT IS THE VALUE TO THE COMMUNITY AND WHY SHOULD OUR CLUB BE INVOLVED?** |
| **Completed By: Date:** |



**Complete and Return to:**

**Hannah Kay Herdlinger, Club President, 202-297-7321 or** **hannahkay@threadtalk.com**

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| Rotary Club of Charlotte-South Charlotte, NC**SUPPLEMENTAL FUNDING** **REQUEST FORM****Rotary Year: 2021-202022** |
| For funding requests **over $1000**, Charlotte South Rotary asks that requesting organizations complete this supplemental form and attach it to the Project Recommendation & Evaluation Form. |
| **NAME OF ORGANIZATION:** |
| **Attach a list with the names of your organization’s key officers and current board members.** |
| **Provide a brief description (no more than one page) of your organization’s mission, history and programs.** |
| **How will this project strengthen your organization’s ability to meet its mission?** |
| **What specific outcomes do you expect from this project and what data will you collect to measure these outcomes?** |
| **What other sources provide major funding to your organization?** |
| **Attach a copy of your most recent annualized budget or financial statement.** |



Please also attach a copy of the IRS 501 (c) 3 Letter of the organization you are requesting funding for.