



**BRADLEY C. PYLE**  
 ADMINISTRATIVE SPECIALIST I  
 ADOPT-A-HIGHWAY COORDINATOR

Macon County, North Carolina  
 Department of Transportation

Macon County Maintenance Phone: 828.524.2517  
 220 Windy Gap Road Fax: 828.349.9447  
 Franklin, NC 28734 E-Mail: bcplye@ncdot.gov  
[www.dot.state.nc.us/~adopt-a-highway](http://www.dot.state.nc.us/~adopt-a-highway)



DEPARTMENT OF NORTH CAROLINA  
 DEPARTMENT OF TRANSPORTATION

GOVERNOR

JAMES H. TROGDON, III  
 SECRETARY

Thank you for your interest in the North Carolina Department of Transportation's Adopt-A-Highway program in Macon County. Enclosed are the items for you to review and complete in order to adopt a highway:

- 1- AAH Application
- 2- AAH Sign Request Form
- 3- AAH Informational Literature

We also have two video tapes available for loan, explaining the AAH program and Safety Guidelines. If you are interested in either of these, please let me know and I will be glad to make arrangements for you to view them.

When I receive your completed application form and sign request sheet, your signs will be ordered for placement on your highway and you will receive a copy of your executed agreement. You can drop them off here at the office or mail them to me.

You are requested to have at least one pickup quarterly (4 per year) but you may need to have more. Please be sure to report your litter pickups, either using the hotline or by contacting me. The Beautification Office in Raleigh monitors the contracts and sends out reports to the coordinators informing us of who is picking up and who isn't. If you have any trouble with the hotline please call me. I can report your pickup for you.

When you get ready for your first pickup, please call me a few days ahead of time and I will get your vests, gloves, and bags ready for you. We ask that you recycle your vests and gloves for as long as you can. Also, if you have any bags left over, please hang onto them and use them in your next pickup.

If your group has children in it under the age of 12 we ask that you adopt a park or church or something similar so that young children are not at risk. If there is anyone younger than 18, the enclosed permission slip needs to be filled out and returned to me. I am required to keep them on file as part of the group's permanent record.

I look forward to working with you to get and keep our roadsides clean and beautiful. If you have any questions, please call me at 524-2517.

Sincerely,

Bradley C. Pyle  
 Adopt-A-Highway Coordinator  
 220 Windy Gap Road  
 Franklin, NC 28734

*Mailing Address:*  
 NC DEPARTMENT OF TRANSPORTATION  
 DIVISION 14  
 253 WEBSTER ROAD  
 SYLVA, NC 28779

*Telephone:* (828) 586-2141  
*Fax:* (828) 586-4043  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
 253 WEBSTER ROAD  
 SYLVA, NC 28779  
 COURIER # 08-23-15

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**  
**ADOPT-A-HIGHWAY PROGRAM**  
**APPLICATION GUIDELINES FOR COORDINATORS**

1. Both original and renewal AAH agreements are legal documents and as such should be carefully reviewed by the coordinator to ensure accuracy and completion prior to the document being signed by a NCDOT employee or entered into the mainframe AHDA system.
2. Both original and renewal AAH agreements are for four-year periods of time as stated in the body of the agreements. Therefore, an agreement that begins in the year 2001 would end in the year 2005.
3. The AAH Coordinator will complete the road description section in each AAH agreement application to insure a full and accurate legal description of the road being adopted. The coordinator will advise the adopting group that this section of the agreement is to be completed by the department and not the group.
4. All members of a group who will participate in a roadside pickup are required to sign the AAH application in one of the spaces provided in the section entitled "Adopting Group Signatures".
5. AAH group volunteers under the age of 18 must submit a "Youth Participation Release Form" signed by a parent or guardian. Signed youth participation release forms are legal documents separate and apart from the AAH agreement. However, both the executed AAH agreement and the executed release forms are filed together in the AAH coordinator's office.
6. AAH agreement applications are required to contain primary contact person and secondary contact person information. This is a requirement to aid the AAH coordinator in being able to contact a group representative in a timely manner. Two contact persons listed on the agreement will aid department personnel in administering the program in an efficient manner.
7. AAH agreement applications submitted by school groups are required to have a school official listed as the primary or secondary contact person.
8. A copy of the finalized, executed AAH agreement that is signed by an authorized DOT official is given to the adopting group contact person for their records.
9. AAH expired agreements and signed youth participation release forms pertaining to expired agreements must be retained by the AAH Coordinator in a safe place. This is a legal determination made by the Attorney General's representative at the NCDOT. Only the Attorney General's representative can authorize the destruction of expired AAH agreements and release forms.

7535



Address ?

STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

ADOPT-A-HIGHWAY PROGRAM AGREEMENT

The North Carolina Department of Transportation and MTK recognize the need and desirability of litter-free and visually-improved highways.

The Adopt-A-Highway program has been established for community civic organizations as well as private businesses and industry to contribute toward the effort of maintaining cleaner and more beautiful roadsides.

As indicated by their signatures on the back of this agreement, the individual participants of the named entity are aware of the nature of the work which is to be performed and have agreed to follow the department's rules, policies, safety guidelines and instructions. If the above-named entity enters into a contract with a business, organization or individual to clean the entity's adopted section of highway NC 106, the contract service agrees that it is aware of the nature of the work which is to be performed and has agreed to follow the department's rules, policies, safety guidelines and instructions. The individual participants agree to not hold the department responsible for any injuries they, their employees or their agents may suffer or damages that they, their employees, or their agents may cause or suffer as a result of participation in the program and have agreed that signs bearing the group's name shall be installed solely at the discretion of the department.

If the above-named entity enters into a contract with a business, organization or individual to clean its adopted section of highway, it agrees to notify Litter Management of the North Carolina Department of Transportation in writing within ten calendar days of agreement with contract source and acknowledges that failure to notify the Director of such action may result in termination of the agreement.

The North Carolina Department of Transportation recognizes the above named-entity as the adopting organization for:

Roadway Name and Number NC 106 DILLARD Rd

Roadway Description (from what point to what point) NC 106 from 5 to 7

The above-named entity volunteers to pick up litter **once every three months** (or more if necessary) for four years along its section of highway and promote a better environment in the community. This agreement shall be valid for four years beginning 5/15/2021 and ending 5/15/2025. The entity may cancel this agreement upon 30 days written notice to the North Carolina Department of Transportation.

Section Below To Be Completed By Adopting Group  
ADOPTING GROUP CONTACT PERSONS:

SIGNATURE: \_\_\_\_\_

Mr.  Ms. PRIMARY GROUP CONTACT PERSON

Print Name: Mike Dornbush,

Date: \_\_\_\_\_

PO Box 372

Street Address PO Box No.

Highlands NC 28741

City State Zip Code

Home Phone: ( ) \_\_\_\_\_

Work Phone: ( ) \_\_\_\_\_

Fax Number: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Mr.  Ms. SECONDARY GROUP CONTACT PERSON

Print Name: Michelle ~~Barzillata~~ VAVREK

Date: \_\_\_\_\_

P.O. Box 372

Street Address PO Box No.

Highlands NC 28741

City State Zip Code

Home Phone: ( ) \_\_\_\_\_

Work Phone: ( ) \_\_\_\_\_

Fax Number: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Note: For all college or university groups, one contact must be the group's school advisor.

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
LITTER MANAGEMENT  
1540 MAIL SERVICE CENTER  
RALEIGH NC 27699-1540

Website: <https://apps.ncdot.gov/LM>  
Telephone: 919-707-2970  
FAX: 919-715-2554

LOCATION:  
TRANSPORTATION BUILDING  
1 SOUTH WILMINGTON STREET  
RALEIGH NC





STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

220 WINDY GAP ROAD  
FRANKLIN, NC 28734

**ADOPT-A-HIGHWAY/VOLUNTEER PROGRAM**

**YOUTH PARTICIPATION RELEASE FORM**

As the parent/guardian of the minor child named below between the ages of twelve through seventeen, I hereby give permission for him/her to participate in one or more **Adopt-A-Highway/Volunteer** roadside cleanups. By my signature I release the Department of Transportation from any liability or responsibility for any injuries or damages he/she may cause or suffer as a result of participation in the **Adopt-A-Highway/Volunteer** program.

\_\_\_\_\_  
**PARENT OR GUARDIAN SIGNATURE**

\_\_\_\_\_  
**PRINT NAME OF MINOR CHILD**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**CITY STATE ZIP**

\_\_\_\_\_  
**TELEPHONE**

\_\_\_\_\_  
**DATE**

COUNTY: \_\_\_\_\_

**ADOPT-A-HIGHWAY/VOLUNTEER**

AGREEMENT NO: \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

Telephone • 828/524-2517 • 828/349-9441 fax

Adopt-A-Highway Youth Participation Release Form

DIVISION NO. «DivNo\_01»  
(1 - 14)

COUNTY NAME. «County»

PICKUP KEY «PickupKey»  
(5 Characters)

**THIS SECTION TO BE COMPLETED BY ADOPTING GROUP:**

YES, WE WILL RECYCLE

NO, WE WILL NOT RECYCLE

A CONTRACT SERVICE WILL BE HIRED TO CLEAN OUR ADOPTED HIGHWAY

**DO NOT WRITE IN THIS SPACE!**

NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

SIGNATURE: \_\_\_\_\_  
N.C. AUTHORIZED SIGNATURE

DATE: \_\_\_\_\_

\_\_\_\_\_ Division No.                      \_\_\_\_\_ Highway System  
 \_\_\_\_\_ County Name                      \_\_\_\_\_ Number of Miles  
 \_\_\_\_\_ Pickup Key                      \_\_\_\_\_ Will Recycle  
 \_\_\_\_\_ Company Code                      \_\_\_\_\_ Organization Code

**SIGNATORY INSTRUCTIONS**

1. Signatures of individual group members participating in one or more litter pickups are required in the spaces provided below. No person may sign for another person.
2. A parent/guardian is required to sign for a volunteer under 18 years of age. An Adopt-A-Highway Program Youth Participation Release Form which must be signed by a parent/guardian to authorize a youth's participation in the program is available.

**ADOPTING GROUP SIGNATURES**

The following persons will participate in one or more litter pickups. By their signatures they agree to abide by the department's rules, policies, safety guidelines and instructions and to not hold the department responsible for any injuries they may suffer or damages that they may cause or suffer as a result of participation in the **Adopt-A-Highway** program.

Primary Group Contact Person \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Secondary Group Contact Person \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



LOVE RD

BELLWOOD DR

BECK RD

Dollar General  
Scaaly Mountain Post Office

DILLARD RD  
DILLARD RD  
DILLARD RD

WINFIELD FARM RD

CHAPIN RD

DILLARD RD

King Mountain Entrance

FOX CREEK RD

KING CIR

POND RD

GALAX CIR

KING GAP RD

Osage Overlook

DILLARD RD

Blue Valley Overlook

MTR Sign

DILLARD RD

Road Map Terrain Photography

Map Scale: 1 inch = 1,134 feet