

At the 7670 District Council meeting on November 14, 2023, an Assistant Governor (AG) Expense Reimbursement Policy was approved. This will allow AGs to be reimbursed for certain expenses incurred while doing their AG role.

Here are some samples of the types of expenses that would be reimbursed by the District:

- Hotel stay for a Club visit if the distance to the Club exceeds an hour of travel time and the meeting is early in the morning;
- Meals while attending a Club meeting (some Clubs pick up the tab on this while others do not);
- Mileage at half of the current IRS Rate for any travel to a Club meeting (four per year is the standard) in excess of 30 miles each way;
- Mileage at half of the current IRS Rate for any travel to District Training where the AGs are expected to attend if the training is more than 60 miles each way (ie President-Elect Orientation, PETS, Membership Summit, Grants Management, District Training Assembly);
- The maximum amount per AG per fiscal year will be \$500.

The IRS Mileage Rate changes each January. The current rate for 2023 is \$.655 per mile so half that would be \$.3275, rounded to \$.33.

Please note that this policy goes into effect immediately but will not be retroactive (so expenses incurred between July 1 and November 15, are not eligible for reimbursement).

We encourage AGs to submit their expense reimbursement requests in a timely manner (ie within one month of the expense being incurred) so that the cost is documented for the District financials. If you are inclined not to keep the money, you can always earmark it to go to The Rotary Foundation, Polio Plus, or The CART Fund.