



# Committee Descriptions

**2020-2021**

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Board of Directors

**WHAT:** The Club's Board of Directors consists of the Club's present officers (President, Vice-President/President-Elect, Secretary, Treasurer, Sergeant-at-Arms, Immediate Past President, and Ombudsman) and nine members elected from among the Club's members. Of the nine directors, three new members are elected to the Board each year and have a three-year term. The Board of Directors is responsible for the overall management of the Club and meets to review the Club's membership, finances, and activities. It approves new members, leaves of absence, terminations, and changes in the level of dues. It reviews and approves any number of other matters having to do with Club policy and activities.

**WHERE:** Meeting location posted on the club calendar

**WHEN:** Once a month.  
The third Thursday of the month, from 12:00 noon to 1:30 p.m.

**HOW:** Volunteer efforts.

**WHO:** President Nancy Riker  
All Board meetings are open to active members of the Club.

Contact the Club administrator if you wish to attend a meeting.

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Classifications

- WHAT:** Membership in any Rotary Club is based upon the classification system, with an attempt made to recruit members from a broad spectrum of professions. The Rotarian responsible for Classifications assigns a classification to each new member of the Club.
- WHERE:** The application for membership has a section on Proposed Classification.
- WHEN:** Whenever a new applicant applies for membership in the Club, a Classification is assigned after review of the candidate's resume and application for membership and prior to forwarding to the Board for consideration.
- HOW:** A member's classification is based on his or her professional expertise and employment.
- WHO:** Past President Pat Kavanaugh (Chair)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Club

**Club History & Archiving**

WHAT: Efforts to organize, compile, and disseminate our Club's history.

WHERE: TBD

WHEN: Periodically throughout the year.

HOW: Volunteer efforts.

WHO: Monica Smith (Chair)

ROTARY CLUB OF WASHINGTON, D.C.

Club Administration

**Programs**

- WHAT: This committee recruits all of the speakers for the weekly club lunches. Committee members communicate with the speaker about the details regarding speaking at lunch and secure the biography and headshot for our website. The member who recruits the speaker generally introduces him/her at the club meeting at which the speaker presents.
- WHERE: The committee meets periodically throughout the year to plan the schedule and for members to propose speakers.
- WHEN: Once a quarter or as needed
- HOW: Volunteer efforts
- WHO: Steve Liston (Chair), Pamela Stern-Green (Co-Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Weekly Raffle

- WHAT:** If you are looking for a terrific way to meet everyone in the Club, this is it. The weekly raffle involves selling tickets to members before each meeting. At the end of the meeting, that week's speaker picks a winning ticket. Of the money collected from raffle ticket sales, one third (the "small pot") is given to the person who purchased the winning ticket. One third goes into the "big pot," and one third goes into general Club Revenues. After collecting the small pot, the purchaser of the winning ticket pulls a card from a deck, hoping to pull the Ace of Spades. If he/she does, then he or she wins the big pot. If the Ace of Spades doesn't come up, the card drawn is immediately destroyed, such that week by week, the deck of cards becomes smaller by one card. The club "seeds" a new big pot with \$100 after the previous big pot has been won. All new members of the Club are asked to sell tickets at least twice, providing a ready source of volunteers. As the Chair of this function, your job will be to sign up new members and find others to staff this fun weekly event. Volunteers need to arrive at noon each week.
- WHERE:** Ticket sales take place at the same table as registration.
- WHEN:** Volunteers arrive at noon (30 minutes before lunch).
- HOW:** Volunteer efforts.
- WHO:** Sgt. At Arms Bob Schott

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Hospitality

- WHAT:** The Hospitality Committee greets visiting Rotarians and guests as they arrive at the Club's meetings and makes every effort to be friendly, welcoming, and helpful. If you enjoy meeting new people and explaining how our club lunches work, this could be the job for you. Information is collected so that all guests and visiting Rotarians may be introduced during the meeting and so that the Club will have a record of who has attended. Visiting Rotarians are given a make-up card. Guests are asked (on the form they fill out) if they are interested in learning more about Rotary; those who are interested are referred to the Membership Development Committee. Participants in this committee need to be able to arrive at the weekly lunches on the appointed days 30 minutes prior to the start of the meeting and express their enthusiasm in welcoming our guests and visitors.
- WHERE:** At a table outside the room where the Club meets for lunch.
- WHEN:** Participants arrive at lunch at noon and help check in visitors and guests.
- HOW:** Volunteer efforts.
- WHO:** Changamiré (Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Greeters

- WHAT:** The Greeters greets visiting Rotarians and guests as they arrive at the Club's meetings and makes every effort to be friendly, welcoming, and helpful. If you enjoy meeting new people and explaining how our club lunches work, this could be the job for you. We typically try to pair a 'red' badge member with a seasoned 'blue' badge member each week.
- WHERE:** Outside the room where the Club meets for lunch.
- WHEN:** Participants arrive at lunch at noon and help greet visitors and guests and direct them where they need to go to check in.
- HOW:** Volunteer efforts.
- WHO:** Sgt. At Arms Bob Schott



**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Club

**Health & Wellness**

- WHAT:** This committee remains aware of and communicates to the Club, the health and welfare of Club members and their families. Committee members stay in contact with Club members who have high absentee levels to monitor their health and welfare. This committee periodically makes announcements at the weekly lunches.
- WHEN:** As needed.
- HOW:** Volunteer efforts.
- WHO:** Linda Keene Solomon (Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Membership Committee

#### Membership Development

**WHAT:** This committee is responsible for identifying and recruiting new members for the Club. Members of this committee are organized and willing to reach out to potential new members and explain the wonderful world of Rotary. While every member of the Club bears a responsibility for introducing new members, it is the Membership committee that formulates the plan and leads the charge. Members of this committee should be able to attend a 60-minute meeting once a month and perform independent activities as assigned by the chair.

**WHERE:** In all social interactions.

**WHEN:** Throughout the year.

**HOW:** Volunteer efforts to identify prospective members. Introduction of new members and sponsors at Rotary lunches. A gold star is added to the New Members' banner for each new member.

**WHO:** Catherine Pociask (Chair), Marilyn Nevy Cruz (Co-Chair)

#### New Membership Orientation

**WHAT:** Once an individual expresses an interest in becoming a Rotarian, they are asked to attend an Orientation Meeting. This session provides a brief overview of the world of Rotary, aspects of our Club's history, key projects and programs, responsibilities and expectations of members, dues for general membership and Rule of 35, as well as the timing of invoices, and the procedures for applying for membership how our Club functions. It is an opportunity to determine if Rotary is a good fit.

Members of the Membership Orientation Committee host a membership orientation session approximately every six weeks. The committee members coordinate with the Rotary leadership and the Membership Development Committee, and organize the scheduling, food and attendance at these events.

Club officers and experienced Rotarians are asked to participate throughout the program.

WHERE: Different venues, usually in a conference room

WHEN: Every six weeks

HOW: Several experienced Rotarians give presentations on different topics.

WHO: Catherine Pociask (Chair), Marilyn Nevy Cruz (Co-Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### New Member & Not-so-New Member Moments

- WHAT:** In Rotary tradition, each new member is provided 2-3 minutes to introduce him/hers self to the membership and explain a little about their background and employment experience. Members of this committee schedule these talks with the club administrator and assist the new members in what is the appropriate length and subject matter. Scheduling new members for this important process is a great way to meet all the new members.
- WHERE:** At a regular Rotary meeting.
- WHEN:** Within two months after joining the club.
- HOW:** Each member prepares his or her own talk. Generally, one minute is spent on their background, one minute on their profession and one minute on why they joined Rotary.
- WHO:** Russ Savage (Chair)



## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Club

### Fellowship

- WHAT:** This committee plans the social events for the club.
- WHERE:** A variety of venues.
- WHEN:** Various activities throughout the Club year that appeal to Club members bringing them together for fun, enrichment and to build stronger bonds among members.
- The first Thursday of each month is a Happy Hour at the University Club Pub
- The second Thursday of each month is Movie Night at the E Street Cinemas
- A holiday party is organized for December.
- HOW:** The Fellowship Committee is open to suggestions for events and members to host events at their homes for small groups.
- WHO:** Mary Goldsmith (Special Events, Chair)  
May O'Brien (Ed O'Brien Movie Night, Chair)  
Irene Koerner (University Club Happy Hour Chair/Host)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Club

**Fundraising**

WHAT: This committee plans fundraising activities for the Club

WHERE: TBD

WHEN: TBD

HOW: TBD

WHO: \_\_\_\_\_ (Co-Chairs)

## **ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Youth

### **Dictionary Project**

- WHAT:** Every year our Club distributes dictionaries to each third-grader in the D.C. Public School and Public Charter School systems.
- WHERE:** Most Public and Charter Schools in the District of Columbia. (A few schools have been served by another DC-based Rotary Club from time-to-time.)
- WHEN:** Once a year, every fall (October – December).
- HOW:** Rotary Foundation of Washington, D.C. (Eccleston Fund). Volunteer efforts.
- WHO:** Michelle Ems (Chair)



**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Youth

**Career Fair**

- WHAT:** Representatives of various careers provide high-school students from D.C. public high schools an opportunity to explore different career ideas in some 25-30 fields and practice their interviewing skills. In years past, 270 students from 8 D.C. public high schools will attend the event. Some 29 Rotarians and others recruited by Rotarians, representing 24 career fields, will provide career information.
- WHERE:** A venue in downtown Washington, D.C.
- WHEN:** each year.
- HOW:** This event is funded by the Rotary Foundation of Washington, D.C. (Permanent Fund) and managed by Rotary Club volunteers.
- WHO:** Donnie Shaw (Chair), ***Vacant*** (Co-Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Youth

### Interact

- WHAT:** **Interact** is Rotary International's service club for young people ages 12 to 18. **Interact clubs** are sponsored by individual Rotary **clubs**, which provide support and guidance, but they are self-governing and self-supporting. Our club recently supported the foundation of a new Interact Club at Columbia Heights Educational Campus.
- WHERE:** Columbia Heights Educational Campus  
Richard Wright Public Charter School for Journalism and Media Arts
- WHEN:** TBD
- HOW:** The Interact Club is funded by the Rotary Foundation of Washington, D.C. (Permanent Fund).
- WHO:** Marilyn Nevy Cruz (Columbia Heights Educational Campus "CHEC")  
Allister Chang (Richard Wright PCS for Journalism and Media Arts)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Youth

### Rotaract

- WHAT:** **Rotaract Club of Washington D.C.:** A Club sponsored by our Rotary Club and composed of young people aged 18-30 who are involved in three types of activities: professional development, leadership development, and service activities (many in conjunction with our club). Anyone interested in coordinating our efforts with the Rotaract club should be willing to attend some of their evening meetings and remain in touch with the Rotaract President and ensure that the Rotary Club is providing support and guidance as needed.
- WHERE:** Washington, D.C. Meetings are held in different venues in the city.
- WHEN:** Meetings are held the 3rd Thursday of each month. Service and social activities throughout the year.
- HOW:** Rotary Foundation of Washington, D.C. (Permanent Fund)
- WHO:** Marcus Soriano (Washington, DC)  
Elise Egan (George Washington University)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Youth

**Rotary Youth Leadership Awards (RYLA)**

- WHAT:** Our club typically sends 12 youth each year from DC Public High Schools to a weekend leadership conference, providing full funding for each. Recommendations (nominations) from Club members are especially appreciated. The committee Chair of this event coordinates with the school counselors and the District coordinators to ensure that our candidates are prepared for this leadership experience.
- WHERE:** YMCA Camp Letts located on Chesapeake Bay at Edgewater, MD or at the 4-H Center in Chevy Chase.
- WHEN:** Annually in February over the Presidents Day weekend (three days and three nights).
- HOW:** Rotary District 7620 organizes the event for the region, including District 7610. The Rotary Foundation of Washington, D.C. (Permanent Fund) sponsors the students from D.C.
- WHO:** William Dent (Chair), Kelsey Koberg (Co-Chair)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Community

**Rotarians for Equality for Black People**

- WHAT:** There is a MOVEMENT going on now in the United States which is addressing the inequality of Black People in this country. The call is for the ending of the systemic racism which has been built into the American Culture since it's very beginning. Through education, events, fundraisers and community engagement, we stand in solidarity with this cause. This committee offers Rotarians the opportunity to participate and help spark the inevitable change for equal justice, equal education, equal medical care, and equality as a whole.
- WHERE:** International
- WHEN:** Events TBD
- HOW:** via Zoom
- WHO:** Lisa Cohen (Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: International

### World Press Photo

- WHAT:** Members of the Rotary Club of Washington, DC, are bringing together a coalition of leading local institutions to organize the Washington D.C. edition of the world's leading press photography exhibition this November. Partnering with international, (non)governmental organizations, think-tanks, embassies, universities and civil society organizations, they have developed a unique approach, using the powerful photos to highlight the topics, people and stories behind each picture.
- WHERE:** Dupont Circle Underground
- WHEN:** October or November (**CANCELLED 2020**)
- HOW:** Volunteer efforts.
- WHO:** Robert Meins (Chair)



## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: International

### **The Rotary Foundation of Rotary International / Paul Harris Recognitions**

- WHAT:** Members of our Club are encouraged to contribute to The Rotary Foundation of Rotary International, which funds a myriad of programs including Polio Plus, Peace Fellowships, Future Vision projects in developing countries, and many others. Special recognition—a Paul Harris award—is awarded to those who contribute \$1,000 or more. (Our Club presently will match each contribution of \$500 with another \$500 from the Club, such that a Paul Harris award can be obtained for half the cost.)
- WHERE:** Normally at club meetings.
- WHEN:** The campaign takes place annually at a time determined by the Club's President, but contributions are accepted throughout the Rotary year (July 1-June 30). Paperwork is available at [rotary.org](http://rotary.org) but should be submitted through our club administrator for proper credit and matching dollars.
- HOW:** Personal exhortation; written communications.
- WHO:** Bill Simmons (Chair)



## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: International/Youth

### Youth Exchange

- WHAT:** Exchanges for students ages 15-19 are sponsored by Rotary clubs in more than 100 countries. Students learn a new language, discover another culture, and truly become global citizens. Our Club normally sponsors 1-2 students per year.
- WHERE:** Abroad.
- WHEN:** **Long-term** exchanges last a full academic year, and students attend local schools and live with multiple host families.
- Short-term** exchanges last from several days to three months and are often structured as camps, tours, or homestays that take place when school is not in session.
- HOW:** Rotary Foundation of Washington, D.C. (Permanent Fund).
- WHO:** Arrel Olano (Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: International

### International Committee for Global Grant Scholar

**WHAT:** At present, Rotarians review applications and interview candidates for two scholarships offered by Rotary International: (1) the Future Vision Scholarship (formally the Rotary Ambassadorial Scholarship) and (2) the Rotary Peace Fellowship. The committee recommends one candidate for each scholarship to our Rotary District for consideration. Members of this committee meet at the appointed time to review applications and collectively make recommendations to the District. If any Rotary Scholars spend time in Washington DC, members of this committee could also serve as a local coordinator for the scholar during their stay. Requires intermittent effort and an interest in education is helpful.

This year, the Club is sponsoring a Global Grant Scholar, \_\_\_\_\_

**WHERE:** Interviews take place at a venue chosen by the committee.

**WHEN:** Annually in late April-early May for the Peace Fellowship; annually in September-October for the Future Vision Scholarship (formerly was also in late April-early May).

**HOW:** Volunteer efforts.

**WHO:** Octavian Ionici (Chair)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: International

**International Service Committee**

- WHAT:** This committee solicits and reviews applications for small (\$500-\$5000) grants, which are made possible through our Club's Foundation. In addition to member-proposed ideas, the committee reviews the opportunities sent to our club by Rotary Clubs around the world that are interested in partnering with us. Periodically, the committee's members will manage an International Grant through the District or Rotary International.
- WHERE:** Committee meets after lunches or in the evening at the University Club
- WHEN:** Monthly
- HOW:** Volunteer efforts.
- WHO:** May O'Brien and Mimi Kanda (Co-Chairs)

**ROTARY CLUB OF WASHINGTON,**

**D.C. Avenue of Service: Club**

**Strategic Planning Committee**

**WHAT:** The purpose of this Committee is to help the Board think through strategies to advance Club priorities and optimize Club operations and activities, especially in light of the COVID-19 pandemic that started in February 2020. This Committee's recommendations will be purposefully high-level, with the goal of encouraging additional discussion and action by the Board, the relevant Club Committees, and Club Members.

**WHERE:** via Zoom

**WHEN:** Weekly or bi-weekly meetings, Saturdays at 9:30 am, beginning June 3 through September 12.

**HOW:** Committee will produce a set of recommendations for Board review at its September meeting.

**WHO:** Steve Liston (Chair)

Members: Bill Busker, Allister Chang, Bryan Ingram, PP Lisa McCurdy, PP Gerry Murphy, Emily Seen

*Ex officio:* Lynn Holec (as immediate PP for 2020-21), Nancy Riker (as President, 2020-21), Bill Dent (as PE for 2020-21)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Community

### Community Engagement Committee

**WHAT: Community Engagement Committee**

This committee has two main goals: 1) To increase retention, by fostering bonds with and between our new members while building relationships with the community; 2) To increase engagement between the DC Rotary Club and the community, while building additional connections between members and gaining awareness of our club with the community.

**Cohort Projects**

Statistics show that it's important that new members feel connected and engaged within the first 18 months of membership remain members for many years. Each *calendar year* of new Rotarian cohort will establish and implement a volunteer activity. The cohort will propose the activity, with a plan to implement including a budget, which will be approved by Committee Leadership and the Club Board prior to arranging the activity. The committee will work with the group and propose other Rotarians that may have additional expertise, as needed. The goal is for the cohort to plan the activity from start to finish.

**Monthly Community Engagement Activities**

Rotarians create/ schedule/budget one volunteer activity a month, around specific themes that relate to Rotary Designated Months and the Six Areas of Focus. The goal is to foster more interaction with a *wider variety* of community organizations. Further, as we strive to share our story and the work we do with prospective members through media outreach, these activities, especially aligned with RI's monthly initiatives, provide rich content. Just as importantly, members of this committee will be encouraged to participate in current DC Rotary projects, for instance the Dictionary Project (especially in September – the RI designated month for basic education and literacy). Focus will be to collaborate more with the organizations we fund through community grants and new organizations that may become good partners. This would also be an opportunity to allow non- Rotarians (such as potential members – “Friends of Rotary”) to get to know Rotarians and our Club. If Committee leadership finds that once a month is not doable with the current membership, Committee leadership may revise to every other month or quarterly.

**WHERE:** Throughout all 8 wards in the District of Columbia

**WHEN:** Annual Membership Cohort Projects (Annually)

Rotary Areas of Focus/ Monthly Theme Projects (Monthly)

HOW: Volunteers

WHO: Khaled Sabah (Chair)

Rotary Designated Months: Monthly Themes

.July: Leadership  
August: Membership and New Club Development  
September: Basic Education and Literacy  
October: Economic and Community Development  
November: Rotary Foundation  
December: Disease Prevention and Treatment  
January: Vocational Service  
February: Peace and Conflict Prevention Resolution  
March: Water and Sanitation  
April: Maternal and Child Health  
May: Youth Service  
June: Rotary Fellowship  
Rotary Areas of Focus are highlighted

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Club

**Past-Presidents' Council**

- WHAT:** Composed of Past Presidents of the DC Rotary Club, this committee will meet in-person or conference call to preserve and share Club history and share ideas. This committee's goal is to keep past presidents (including those who have challenges with mobility) engaged with the Club and to continue to receive the benefit of their experience and memories of our decades of service to the community.
- WHERE:** Varies
- WHEN:** Once a quarter
- HOW:** Volunteers
- WHO:** Past President Lisa McCurdy (Chair)

## **ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Community

### **PETER GILSEY Trees for the Capital**

- WHAT:** At each weekly meeting, our speaker is presented with a certificate indicating that the Rotary Club plants cherry trees several times a year honoring our speakers. This program, founded by a long-standing member of the Rotary Club, Peter Gilsey, has resulted in close to 200 trees being planted, mostly around the Tidal Basin. In this, our 100<sup>th</sup> year of service, we will fund 20 trees. All are planted by the National Park Service. Members of this committee assist the chair in coordinating plantings with the Park Service. If beautifying our city and improving our environment appeals to you, this could be the committee for you.
- WHERE:** Mainly around the Tidal Basin, although a few trees have been planted elsewhere (e.g., near the White House and the Capitol), and at Farragut Square.
- WHEN:** Our club participates with the National Park Service in two plantings a year, one in the spring and one in the fall.
- HOW:** Rotary Foundation of Washington, D.C. (Permanent Fund).
- WHO:** William Dent and Sam Hancock (Co-Chairs)



## **ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Community

### **Grate Patrol**

- WHAT:** The Salvation Army sends out a van loaded with hot food and beverages each evening to feed the homeless population living on the streets surrounding the national mall. Rotarians and Rotaractors assist in distributing food two evenings per month. The Rotary Club of Washington DC has long been a supporter of this program and helped purchase the van for the Salvation Army. Participants can volunteer for one evening or several and are responsible for showing up at the appointed pick up site on the third Tuesday or Friday of the month at 6:30 PM. The distribution of food takes about 1.5 hours each evening.
- WHERE:** Throughout Washington, D.C.
- WHEN:** Twice each month on the third Tuesday and the third Friday of the month.
- HOW:** Rotary Foundation of Washington, D.C. (Permanent Fund); volunteer efforts.
- WHO:** Thomas Napier (Chair), Leopold Wildenauer (Co-Chair)

**ROTARY CLUB OF WASHINGTON, D.C.**

Avenue of Service: Community

**Walter Reed Bingo**

- WHAT:** Under an agreement with the USO, Rotarians and Rotaractors play bingo with hospitalized soldiers and their families and award prizes to winners. This is one of the oldest activities performed by the Rotary Club of Washington DC. Volunteers can come once or every month. Arrive at 5:30 for an early dinner and stay for bingo and help entertain our injured veterans. Your efforts are sure to be appreciated.
- WHERE:** Walter Reed National Medical Center in Bethesda, MD.
- WHEN:** Monthly
- HOW:** Rotary Foundation of Washington, D.C. (Permanent Fund)
- WHO:** Shelton Williams (Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Avenue of Service: Community

### Community Service Grants

- WHAT:** The Community Service Grant process currently awards small (\$1,000 to \$5,000) and large (\$20,000) grants to local non-profits. In the past, up to 100 applications have been received each year. Members of this committee are responsible for organizing the annual grant requests, reviewing the applications and making collective recommendations to the Club and Foundation Boards. Additionally, committee members may be asked to visit requestors to further examine the operation. The review process requires participants to read all applications and be up to speed on each proposal when all the applications are reviewed and recommendations are established. The Committee meets for one Saturday in March to determine the grant recipients.
- WHERE:** Throughout the city of Washington, DC.
- WHEN:** In the late winter/early spring annually
- HOW:** This program is funded by the Rotary Foundation of Washington, D.C. (Permanent Fund) and administered by Rotary Club volunteers.
- WHO:** Marilyn Nevy Cruz (Chair), Mary Goldsmith (Co-Chair)

## ROTARY CLUB OF WASHINGTON, D.C.

Club Administration

### Nominating Committee

- WHAT: This committee identifies candidates for positions on the Club's Board of Directors, the officers of the Club, the Board of the Rotary Foundation of Washington, D.C., and the Foundation's officers. Normally the Club's and Foundation's Vice Presidents are also Presidents-Elect, i.e., no separate elections are held for the respective Presidents.
- WHERE: Personal contacts.
- WHEN: Each year in November.
- HOW: Volunteer efforts.
- WHO: Past President Lynn Holec (Chair)



## ROTARY CLUB OF WASHINGTON, D.C.

### Foundation Administration

#### Foundation Board

- WHAT:** The Rotary Foundation of Washington, D.C., is governed and managed by a separate, unpaid Board of Directors. There are sixteen members, of whom seven are officers of the Foundation (President, Vice-President/President-Elect, Immediate Past President, Secretary, Treasurer, Sergeant-at-Arms, and Ombudsman), each with a one-year term. Three more members of the Foundation Board are officers of the Rotary Club (President, Vice-President/President-Elect, and Immediate Past President), also each with a one-year term. The remaining six members of the Foundation Board are elected, two each year, for a term of three years. The Foundation Board meets regularly to review the Foundation's financial situation and the status of its portfolio. It approves disbursements from the Foundation's revenue and the purposes for which the disbursements are made.
- WHERE:** Usually in a conference room at a Club member's office.
- WHEN:** As called by the Chair but at least six times annually.
- HOW:** Volunteer efforts.
- WHO:** Past President Pat Kavanaugh, Foundation Board President

