

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF CHARITABLE AND REGULATORY PROGRAMS**

P.O. Box 526 - Richmond, VA 23218-0526
Phone: 804-786-1343 • FAX: 804-225-2666 • www.vdacs.virginia.gov

OCRP-100 Revised 11/13

**REMITTANCE FORM
VIRGINIA EXEMPTION APPLICATION FOR A CHARITABLE OR CIVIC ORGANIZATION
FORM 100**

YOU MUST USE THIS FORM TO RECEIVE PROPER CREDIT OF YOUR FEE(S)

Organization name: Rotary Club of McLean, Inc.
Address: P. O. Box 561
McLean, VA 22101

Exemption Application Fee: \$10.00 (910-02185)

Check Number: _____

MAKE CHECKS PAYABLE TO "TREASURER OF VIRGINIA"

The Code of Virginia authorizes state agencies to assess interest, administrative charges and penalty fees for returned checks and past-due accounts in accordance with guidelines promulgated by the Department of Accounts.

**PLEASE ATTACH COMPLETED REMITTANCE FORM TO FRONT OF EXEMPTION
APPLICATION WITH CHECK ATTACHED AND MAIL TO:**

Virginia Department of Agriculture and Consumer Services
P.O. Box 526
Richmond, VA 23218-0526

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**VIRGINIA EXEMPTION APPLICATION FOR A CHARITABLE OR CIVIC ORGANIZATION
FORM 100**

All applicants must attach to this form all documents required by the applicable section(s) of the Rules Governing the Solicitation of Contributions (see page 10 for checklist).

Except as otherwise provided, all information required to be filed under Chapter 5 of Title 57 of the Code of Virginia, shall become public record and shall be open to the general public for inspection. You are required by law to supply this information as a prerequisite to the solicitation of charitable contributions in Virginia. If you do not provide this information, you may not solicit in Virginia.

Definitions of terms used on this form may be found in the Rules Governing the Solicitation of Contributions and /or the Virginia Solicitation of Contributions Law. Links to both documents are available at <http://www.vdacs.virginia.gov/allforms.shtml#charitable>.

Application fee: \$10.00. Make check payable to “**Treasurer of Virginia.**”

SECTION I. GENERAL INFORMATION

Please "√" the category under which you are filing (**only one category may be chosen**):

"√"	Category	Description	VA Code Section
<input type="checkbox"/>	A	Educational institutions and their foundations	57-60.A.1.
<input type="checkbox"/>	B	Solicitations for a named individual	57-60.A.2
<input type="checkbox"/>	C	Solicitations not to exceed \$5,000	57-60.A.3
<input type="checkbox"/>	D	Membership solicitations only	57-48 and 57-60.A.4
<input type="checkbox"/>	E	Solicitations by non-resident charitable organizations	57-60.A.5
<input type="checkbox"/>	F	Solicitations confined to five or fewer contiguous cities and counties	57-60.B.
<input checked="" type="checkbox"/>	G	Civic organizations	57-48 and 57-60.A.8
<input type="checkbox"/>	H	Health care institutions	57-60.A.7
<input type="checkbox"/>	I	Non-profit debt counseling agencies	57-60.A.9
<input type="checkbox"/>	J	Area agencies on aging	57-60.A.10
<input type="checkbox"/>	K	Trade associations	57-60.A.12
<input type="checkbox"/>	L	Labor unions, labor associations, and labor organizations	57-60.A.11
<input type="checkbox"/>	M	Virginia Area Health Education Centers	57-60 A.6
<input type="checkbox"/>	N	Regional Emergency Medical Services Councils	57.60.A.13
<input type="checkbox"/>	O	Nonprofit that solicits only through grant proposals	57-60.A.14

1. Primary name of the organization or trust fund:

Rotary Club of McLean, Inc.

2. List any other names under which solicitations will be made:

3. Physical street address: c/o M. J. Holleran, Esq., 1925 Isaac Newton Sq., #250

Reston

City

VA

State

20190

Zip Code

Telephone

4. Mailing address if different from physical address: P. O. Box 561

McLean

City

VA

State

22101

Zip Code

5. Please "√" one:

"√"	Type of Organization
<input checked="" type="checkbox"/>	Corporation or Limited Liability Entity
<input type="checkbox"/>	Partnership
<input type="checkbox"/>	Other (please specify):

6. Date of incorporation or formation: 10/16/1967

7. Location where organization was legally established: Fairfax Co.

City

VA

State

8. Main purpose of the organization or trust fund:

charitable and benevolent and to encourage and promote and extend the object of Rotary International

and to maintain the relations of a member club in Rotary International

9. Is the organization exempt from paying income taxes under the Internal Revenue Code 501(c)?



Yes



No

If "Yes," please attach a copy of the IRS tax-exempt determination letter, with any amendments.

10. Anticipated methods of fundraising and sources of income (please "√" all that apply):

"√"	Anticipated methods of fundraising	"√"	Anticipated sources of income
<input type="checkbox"/>	Direct mail / e-mail	<input checked="" type="checkbox"/>	Gifts from officers / voting members
<input type="checkbox"/>	Telephone	<input checked="" type="checkbox"/>	General public
<input type="checkbox"/>	Special Events	<input checked="" type="checkbox"/>	Corporations
<input type="checkbox"/>	Newsletter	<input type="checkbox"/>	Foundations
<input type="checkbox"/>	Internet	<input type="checkbox"/>	Government grants
<input type="checkbox"/>	Door-to-Door collections / sales	<input type="checkbox"/>	Investments
<input checked="" type="checkbox"/>	Personal contact	<input type="checkbox"/>	Endowments
<input type="checkbox"/>	Other: Describe briefly	<input type="checkbox"/>	Non-voter "membership" assessments

11. Has the organization or trust fund contracted with any professional fundraising counsel or any professional solicitor?
 NOTE: Some categories of exemption will not apply if a professional fundraising counsel or professional solicitor is hired.

Yes No

If "Yes," list name and address of the professional fundraising counsel or professional solicitor(s) and attach a copy or copies of the contract(s).

Name: _____

Address: _____

City _____

State _____

Zip Code _____

Telephone _____

12. Is the organization, or any officer, professional fund-raising counsel, or professional solicitor for the organization currently enjoined by any court or otherwise prohibited from soliciting in any jurisdiction?

Yes No

If "Yes," attach a copy of the Order that states the reasons and time period for the injunction or prohibition.

13. Has any officer, professional fund-raising counsel, or professional solicitor for the organization ever been convicted in any jurisdiction of embezzlement, larceny or other crimes involving the obtaining of money under false pretenses, or the misapplication of funds impressed with a trust?

Yes No

If "Yes," attach a copy of the court Order that states the reasons for the conviction, or a copy of any applicable pardon.

14. Has the organization, or any officer, professional fund-raiser or professional solicitor thereof, ever been convicted of a felony?

Yes No

If "Yes," attach a statement providing a description of the pertinent facts.

SECTION II. EXEMPTION INFORMATION

Complete **ONLY** the section that applies to your organization as indicated on the category checked on Page 1 of this form. Then, sign the acknowledgement section and submit this form, application fee and all required attachments (see page 10).

Category A: EDUCATIONAL INSTITUTIONS AND THEIR FOUNDATIONS

1. Name, title, and address of principal, dean, or head of organization, by whatever title:

Primary Address: _____

City State Zip Code

2. Please "√" the box that best describes your organization:

"√"	Description
<input type="checkbox"/>	A fully accredited educational institution. Attach a copy of the accreditation certificate.
<input type="checkbox"/>	A foundation that has an established identity with one or more accredited educational institutions. Attach a copy of the accreditation certificate of each institution, and a letter from the principal, dean, or the head of the institution by whatever name known, which states that the institution recognizes and corroborates the established identity.
<input type="checkbox"/>	An educational institution whose solicitations are confined to its student body, faculty, alumni, trustees, and their families. Attach a sample of the solicitation materials, or an outline of the fundraising program.

Category B: SOLICITATIONS FOR A NAMED INDIVIDUAL

1. Name of individual on whose behalf solicitations will be made:

2. Projected dates of solicitation: From: _____ To: _____

3. Name and address of principal officer of the trust fund:

Name: _____

Address: _____

City State Zip Code

4. Name and address of the bank where the trust fund is established or located:

Name: _____

Address: _____

City State Zip Code

5. Are any persons, including employees, officers or trustees, paid for their services to the organization?

Yes No

If "Yes," indicate the source of the funds used for payment to these individuals, i.e., what was done to raise these funds or how the funds were generated.

Category C: SOLICITATIONS NOT TO EXCEED \$5,000

1. Are any persons, including employees, officers or trustees, paid for their services to the organization?

Yes No

If "Yes," indicate the source of the funds used for payment to these individuals, i.e. what was done to raise these funds or how the funds were generated.

2. Total gross contributions received from the public in each of the last three calendar years. If the organization raises contributions of more than \$5,000 from the public during any given year, the organization shall register and report to the Commissioner within 30 days after the date on which the total contributions exceed \$5,000.

Year	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____

Category D: MEMBERSHIP SOLICITATION ONLY

1. Do the organization's members have the right to vote, elect officers, or to hold office, in addition to receiving direct benefits? Yes No

NOTE: If the organization's "members" do not fit the definition of "Membership" in Section 57-48 of the Code of Virginia, then this exemption will not apply.

2. On any mailing or telephone call to potential members, do you request a contribution, in addition to membership dues? Yes No

NOTE: Only members who have met the organization's membership requirements and who have been accepted by the organization, pursuant to the organization's bylaws, may be solicited for contributions under this exemption category. Organizations may seek potential members, but if such invitation includes a solicitation for contributions, this exemption will not apply.

Category E: SOLICITATIONS BY A NON-RESIDENT CHARITABLE ORGANIZATION

1. Name and address of chapter, branch or affiliate located in Virginia which registers annually with the Commissioner**:

Name: _____

Address: _____

City _____

State _____

Zip Code _____

You **must have a chapter, branch, or affiliate located in Virginia that **registers annually** to qualify for this exemption

Category F: SOLICITATIONS CONFINED TO FIVE OR FEWER CONTIGUOUS CITIES AND COUNTIES

1. Name the cities or counties where the organization intends to solicit contributions. Maximum of five (must be contiguous).

2. Name the cities and counties in which the organization has registered to solicit contributions and attach copies of permits. Include localities where the registration is pending.

Category G: CIVIC ORGANIZATION

1. Please "√" the box that best describes your organization:

"√"	Description
<input type="checkbox"/>	Local Fraternal society or association
<input type="checkbox"/>	Local civic league or association
<input checked="" type="checkbox"/>	Local service club
<input type="checkbox"/>	Local Volunteer fire or rescue group

2. How will the organization use the contributions received?

to bring together business and professional leaders to advance goodwill and
peace around the world; to coordinate the same with The Rotary Foundation

3. For local service clubs, indicate the city, town or county in which your organization operates.
For local civic leagues or associations, indicate the city, town or county for which your organization furthers the common good:

Fairfax County
City, Town, or County

VA
State

Category H: HEALTH CARE INSTITUTIONS

Please "√" the box that best describes your organization and submit the appropriate attachment(s):

"√"	Description	Include these attachments
<input type="checkbox"/>	Licensed 501(c)(3) health care institution	Copy of license.
<input type="checkbox"/>	Designated federally qualified health center.	Documentation of designation, which must be kept current.
<input type="checkbox"/>	HCFA-certified rural health clinic	Attach a copy of the certification.
<input type="checkbox"/>	Free clinic	Fee schedule, if any.
<input type="checkbox"/>	Other organization whose existence is solely to support licensed health care institutions	Copy of the license from each health care institution.

Category I: NONPROFIT DEBT COUNSELING AGENCIES

Attach a copy of the organization's nonprofit debt counseling agency license issued by the State Corporation Commission.

Category J: AREA AGENCIES ON AGING

Has the Virginia Department for the Aging designated your organization as an area agency on aging?

Yes No If "Yes," attach a copy of the designation agreement document.

Category K: TRADE ASSOCIATIONS

Is the organization an association of business organizations having similar issues and engaged in similar fields formed for mutual protection, exchange of ideas and statistics, and for the maintenance of standards within their industry?

Yes No If "Yes," provide a listing of member organizations, including names and addresses.

Category L: LABOR UNIONS, LABOR ASSOCIATIONS, AND LABOR ORGANIZATIONS

Please "√" the type of labor group that best describes your organization:

"√"	Type	Definition
<input type="checkbox"/>	Labor union	An organization composed of workers, regulated by the Labor-Management Relations Act, organized for the purpose of securing favorable wages, improved labor conditions, better hours of labor, etc., and righting grievances against employers.
<input type="checkbox"/>	Labor association	A group of labor unions or labor organizations acting together to better the conditions of workers.
<input type="checkbox"/>	Labor organization	An organization dealing, through united action, with employers concerning grievances, labor disputes, wages, rates of pay, hours, or other terms or conditions of employment on behalf of the workers it represents.

Category M: VIRGINIA AREA HEALTH EDUCATION CENTERS

Has the Virginia AHEC Program designated your organization as an Area Health Education Center?

Yes No If "Yes," attach a copy of the Consortium letter issued by the Program.

Category N: REGIONAL EMERGENCY MEDICAL SERVICES COUNCILS

Has the Council been granted tax-exempt status under § 501(c)(3) of the Internal Revenue Code?

Yes No

Has the Commissioner of Health designated your organization as a regional emergency medical services council?

Yes No If "Yes," attach a copy of the designation letter issued by the Commissioner.

Category O: NONPROFIT THAT SOLICITS ONLY THROUGH GRANT PROPOSALS

Has the organization been granted tax-exempt status under § 501(c)(3) of the Internal Revenue Code?

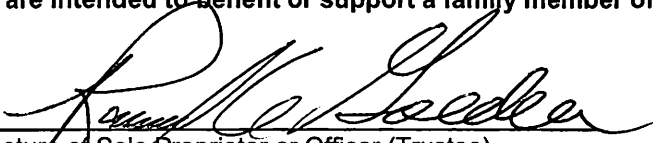
Yes No If "Yes," you must provide a copy of your IRS Determination Letter.
 If "No," you do not qualify for this exemption.

"√"	Anticipated sources of income
<input type="checkbox"/>	For-profit corporations
<input type="checkbox"/>	Other 501(c)(3) nonprofit organizations
<input type="checkbox"/>	Private Foundations
<input type="checkbox"/>	Government grants
<input type="checkbox"/>	Other:

SECTION III. ACKNOWLEDGEMENT

I, the undersigned president, vice president, treasurer, or other officer (trustee) duly authorized to act for the organization for which this request is made, acknowledge that this application for exemption has been examined by me and is, to the best of my knowledge and belief, a true and correct statement according to the laws of the Commonwealth of Virginia.

I affirm and attest that no funds have been or will knowingly be used, directly or indirectly, to benefit or provide support, in cash or in kind, to terrorists, terrorist organizations, terrorist activities, or the family members of any terrorist. I understand that no person shall be registered by the Commonwealth or by any locality to solicit funds that are intended to benefit or support a family member of any terrorist.



Signature of Sole Proprietor or Officer (Trustee)

04/24/2021

Date

(703) 569-1264

Telephone number

Richard A. Golden

Print name

Asst. Treas. and authorized officer

Title

REQUIRED ATTACHMENTS

I (we) have attached the following required attachments:

"√"	Item – General Information Attachments <i>REQUIRED OF ALL APPLICANTS</i>
<input checked="" type="checkbox"/>	Remittance form and check for \$10, made payable to "Treasurer of Virginia."
<input type="checkbox"/>	Copies of any applicable Court Orders.
<input checked="" type="checkbox"/>	Listing of current officers, directors, trustees, and principal salaried executive staff officers, including their names and addresses.
<input type="checkbox"/>	Copy of signed contract(s) between your organization and each professional fundraising counsel and/or professional solicitor.
<input checked="" type="checkbox"/>	Signed copy of the previous fiscal year's Form 990, Form 990EZ, Form 990PF (IF YOU E-FILED the Form, you may attach a copy of the IRS receipt of e-filing to the Form in lieu of a signature) or audited financial statements. If the organization's gross revenue qualifies such organization to file IRS Form 990-N, it may file a copy of a balance sheet and income and expense statement verified under oath or affirmation by the Treasurer of the organization in lieu of a Form 990, form 990EZ or Form 990PF. Form 990N is NOT an acceptable financial statement. Newly formed organizations shall file a board-approved budget of anticipated revenues and expenses for the CURRENT year.
<input checked="" type="checkbox"/>	If the organization is incorporated, a copy of the certificate of incorporation, articles of incorporation and amendments. If unincorporated, any other governing documents.
<input checked="" type="checkbox"/>	Except as provided for Category B (see below), a copy of any bylaws and amendments.
<input checked="" type="checkbox"/>	If the organization is listed with the IRS as tax-exempt, attach a copy of the IRS Determination letter and any subsequent modifications. If tax-exemption is pending, attach a copy of the completed IRS application form, as filed with the IRS.
Exemption Information: attachments required ONLY for the Category completed above.	
<input type="checkbox"/>	Category A: One or more of the following, as applicable: Copy of the accreditation certificate of each institution; A letter which states that the institution recognizes and corroborates the established identity; Samples of the solicitation materials or an outline of the fundraising plan.
<input type="checkbox"/>	Category B: Copy of the trust agreement or similar document.
<input type="checkbox"/>	Category C: Copy of the budget for the current calendar year, and copies of the treasurer's report for the three previous calendar years (or years of existence).
<input type="checkbox"/>	Category D: Copies of any membership recruitment correspondence, for the past two mailings.
<input type="checkbox"/>	Category E: No additional documentation is required.
<input type="checkbox"/>	Category F: Copy of each local solicitation permit.
<input checked="" type="checkbox"/>	Category G: No additional documentation is required.
<input type="checkbox"/>	Category H: One of the following, as applicable: 1. Copy of the license issued by the State Department of Health or by the State Department of Behavioral Health and Developmental Services; 2. Documentation of FQHC designation; 3. Copy of the HCFA certification; 4. Free Clinic fee schedule, if any.
<input type="checkbox"/>	Category I: Copy of nonprofit debt counseling agency license.
<input type="checkbox"/>	Category J: Copy of the area agency on aging designation agreement document.
<input type="checkbox"/>	Category K: Listing of member organizations.
<input type="checkbox"/>	Category L: No additional documentation is required.
<input type="checkbox"/>	Category M: Copy of the Consortium letter issued by the Program.
<input type="checkbox"/>	Category N: Copy of the designation letter issued by the Commissioner of Health.
<input type="checkbox"/>	Category O: Copy of IRS Determination Letter recognizing you as a 501(c)(3) charitable organization.

*The Rules Governing the Solicitation of Contributions can be found at <http://www.vdacs.virginia.gov/food-charitable-solicitation.shtml>

Virginia Department of Agriculture,
attachment to form ~~105~~ 100

— RI 5817 MCLEAN —
LIST OF OFFICERS AND DIRECTORS

**Assistant Treasurer, Webmaster
Richard A. Golden**

9437 Wooded Glen Ave.
Burke VA 22015

President, Director

Courtney Nuzzo
(COURTNEY)
6408 Maplewood Drive
Falls Church VA 22041

President-Elect, Director

John P. McEvilly Jr.

1400 North Monroe Street
Arlington VA 22201

Bulletin Editor, Secretary-Elect

Carmen M. Wu
3709 S George Mason Drive #1610E
Falls Church VA 22041

President-Nominee, Secretary,

**Director
Anton Dmitrov**

1206 Kensington Rd
McLean VA 22101-2920

Treasurer, Director

Jason Gheissari

7474 Carriage Hills Drive
McLean VA 22102

Club Committee Chair, Club

**Director
Barry Byer**

6633 Vanderbilt St
Houston TX 77005

Club Director

Carol Ann King

2043 Mayfair McLean Court
Falls Church VA 22043

Club Director

Robert Francis Jansen

2118 Glenn Spring Court
Falls Church VA 22043

**Attendance Secretary, Club
Director**

Eva Sereghy

2121 N. Westmoreland St. Apt 519,
Arlington VA 22213

**Attendance Secretary, Sergeant-at-
Arms**

Paul M. Sawtell

12830 Longleaf Lane
Hemdon VA 20170

Membership Chair

Paul Mason Kohlenberger

640 Live Oak Drive
McLean VA 22101

Past President, Club Committee

**Chair, Club Programs Chair,
Director
Eugene Durman**

6718 Weaver Avenue
McLean VA 22101

iPast President, director

Deborah Renee Jackson

1308 Alps Drive
McLean VA 22102

Past President, Club

**Director, Rotary Foundation
Chair, Vice President
Michael R Arietti**

303 Fellows Ct.
Falls Church VA 22046

Form **990-EZ**

Short Form

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2019

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2019 calendar year, or tax year beginning July 1, 2019, and ending June 30, 20

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization Rotary Club of McLean, Inc.
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite P. O. Box 561
 City or town, state or province, country, and ZIP or foreign postal code McLean, VA 22101

D Employer identification number 546065018

E Telephone number

F Group Exemption Number ▶ 0573

G Accounting Method: Cash Accrual Other (specify) ▶

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ www.mcleanrotary.org

J Tax-exempt status (check only one) — 501(c)(3) 501(c) (4) ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ S 124247

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21			
Revenue	1	Contributions, gifts, grants, and similar amounts received																												8876		
	2	Program service revenue including government fees and contracts																														
	3	Membership dues and assessments																													17469	
	4	Investment income																														
	5a	Gross amount from sale of assets other than inventory																														
	b	Less: cost or other basis and sales expenses																														
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)																														
	6	Gaming and fundraising events:																														
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																														1806
	b	Gross income from fundraising events (not including \$ 8875 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																														47184
c	Less: direct expenses from gaming and fundraising events																														20430	
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																														28560	
7a	Gross sales of inventory, less returns and allowances																														0	
b	Less: cost of goods sold																														0	
c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)																														0	
8	Other revenue (describe in Schedule O)																														48913	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶																														103817	
Expenses	10	Grants and similar amounts paid (list in Schedule O)																													50554	
	11	Benefits paid to or for members																													0	
	12	Salaries, other compensation, and employee benefits <input checked="" type="checkbox"/>																														0
	13	Professional fees and other payments to independent contractors <input checked="" type="checkbox"/>																														23600
	14	Occupancy, rent, utilities, and maintenance																														6800
	15	Printing, publications, postage, and shipping																														664
	16	Other expenses (describe in Schedule O) <input checked="" type="checkbox"/>																														23458
17	Total expenses. Add lines 10 through 16 ▶																														105076	
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)																													-1259	
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																													17676	
	20	Other changes in net assets or fund balances (explain in Schedule O)																													16228	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶																														32645

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2019)

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	17035	20426
23 Land and buildings		23
24 Other assets (describe in Schedule O)	15834	12219
25 Total assets	32869	32645
26 Total liabilities (describe in Schedule O)	0	0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	32869	32645

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? Social Welfare organization

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 Community Service -- Covers the Projects and activities the club undertakes to improve life in its community; Support of 501(c)(3) organizations. (Grants:43340.00; a/c 6210, 6212, 6232)		
28 (Grants \$ 43340.00) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	74952
29		
30 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
31 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31 Other program services (describe in Schedule O) (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32 Total program service expenses (add lines 28a through 31a)	32	74952

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Courtney Nuzzo, President	2	0	0	0
John P. McEvilly, Jr., President Elect	2	0	0	0
Anton Dmitrov, Secretary	2	0	0	0
Jason Gheissari, Treasurer	2	0	0	0
Barry Byer, Director	2	0	0	0
Robert Francis Jansen, Director	2	0	0	0
Carol Ann King, Director	2	0	0	0
Eugene Durman, Director	2	0	0	0
Deborah R. Jackson, Director	2	0	0	0
Michael R. Arietti, Vice-President	2	0	0	0
Richard A. Golden, Asst. Treasurer	5	0	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		<input checked="" type="checkbox"/>
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions	<input checked="" type="checkbox"/>	
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		<input checked="" type="checkbox"/>
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		<input checked="" type="checkbox"/>
35c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		<input checked="" type="checkbox"/>
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		<input checked="" type="checkbox"/>
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <input type="text" value="37a"/>		
b	Did the organization file Form 1120-POL for this year?		<input checked="" type="checkbox"/>
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		<input checked="" type="checkbox"/>
b	If "Yes," complete Schedule L, Part II, and enter the total amount involved <input type="text" value="38b"/>		
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9 <input type="text" value="39a"/>		
b	Gross receipts, included on line 9, for public use of club facilities <input type="text" value="39b"/>		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____; section 4912 ▶ _____; section 4955 ▶ _____		
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		<input checked="" type="checkbox"/>
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____		
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____		
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		<input checked="" type="checkbox"/>
41	List the states with which a copy of this return is filed ▶ _____		
42a	The organization's books are in care of ▶ Richard A. Golden Telephone no. ▶ 7035691264 Located at ▶ 9437 Wooded Glen Avenue, Burke, VA ZIP + 4 ▶ 22015		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ _____ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		<input checked="" type="checkbox"/>
c	At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ▶ _____		<input checked="" type="checkbox"/>
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ <input type="text" value="43"/>		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		<input checked="" type="checkbox"/>
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		<input checked="" type="checkbox"/>
c	Did the organization receive any payments for indoor tanning services during the year?		<input checked="" type="checkbox"/>
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		<input checked="" type="checkbox"/>
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions		<input checked="" type="checkbox"/>

	Yes	No
46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	<input checked="" type="checkbox"/>

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

	Yes	No
47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	<input type="checkbox"/>
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	<input type="checkbox"/>
49a Did the organization make any transfers to an exempt non-charitable related organization?	49a	<input type="checkbox"/>
b If "Yes," was the related organization a section 527 organization?	49b	<input type="checkbox"/>

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 ▶ _____

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 ▶ _____

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <i>Richard A. Golden</i>	Date 30 Apr 2021
	Type or print name and title RICHARD A. GOLDEN, ASST. TREASURER	

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ▶	Firm's EIN ▶			
	Firm's address ▶	Phone no.			

May the IRS discuss this return with the preparer shown above? See instructions ▶ Yes No

**SCHEDULE G
(Form 990 or 990-EZ)**

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No. 1545-0047

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

2019

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

Rotary Club of McLean, Inc.

Employer identification number

546065018

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- a Mail solicitations
 - b Internet and email solicitations
 - c Phone solicitations
 - d In-person solicitations
 - e Solicitation of non-government grants
 - f Solicitation of government grants
 - g Special fundraising events
- 2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Virginia

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Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		Chocolate Festival (event type)	(event type)	(total number)	(add col. (a) through col. (c))
Revenue	1	Gross receipts	45164		45164
	2	Less: Contributions			
	3	Gross income (line 1 minus line 2)	45164		45164
Direct Expenses	4	Cash prizes			
	5	Noncash prizes			
	6	Rent/facility costs			
	7	Food and beverages	14584		14584
	8	Entertainment	6		6
	9	Other direct expenses	4636		4636
	10	Direct expense summary. Add lines 4 through 9 in column (d) ▶			
11	Net income summary. Subtract line 10 from line 3, column (d) ▶				26938

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
		1	Gross revenue		
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
7	Direct expense summary. Add lines 2 through 5 in column (d) ▶				
8	Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				

- 9 Enter the state(s) in which the organization conducts gaming activities: _____
- a Is the organization licensed to conduct gaming activities in each of these states? Yes No
- b If "No," explain: _____
- 10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No
- b If "Yes," explain: _____

11 Does the organization conduct gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility	13a	%
b An outside facility	13b	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$

c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

Part IV **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

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SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019

**Open to Public
Inspection**

Name of the organization

Rotary Club of McLean, Inc.

Employer identification number

546065018

990-EZ

Line 8: Other revenue

Cash Collected in Meeting: \$152

Member Meal Payments: \$27,494

Other solicitation/fund raising: \$21,276 (a/c 4082, 4083, 4085, 4110, 4115)

Total Line 8: \$48,913

LINE 10: GRANTS AND SIMILAR AMOUNTS PAID

The Rotary Foundation: \$4500

The McLean Rotary Club Foundation: \$35,838

General Contributions: \$200

Adopt a Family: \$1020

RYLA: \$500

Misc. \$865

Food for Trees: \$4629

Polio Plus: \$3002

Total Line 10: \$50,554

LINE 16: OTHER EXPENSES:

Administration: \$2580 (a/c 6154 to 6188, excl. 6176 and 6178).

Gift Cards, Misc. \$9517 (a/c 6095, 6120)

Other meal payments: \$4604 (a/c 6028, 6030)

Dues payable: \$6757 (a/c 6001, 6005)

Total Line 16: \$23458.

LINE 20: ADJUSTMENT: -\$4009: Change of accounting method: Modified to Accrual. See attached form 3115 and attachments thereto.

LINE 34: If not reported previously, organization restated its ARTICLES OF INCORPORATION to permit the change of a number of directors

and to permit staggered and differing terms of directors' positions. By-laws were re written for administrative changes; exempt purposes of
the entity remain unchanged.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Cat. No. 51058K

Schedule O (Form 990 or 990-EZ) (2019)

Name of the organization

Employer identification number

Rotary Club of McLean, Inc.

546065018

Line 24: Other Assets: Accounts receivable (accrual).

Dotted lines for data entry.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Schedule O (Form 990 or 990-EZ), such as legislation enacted after the schedule and its instructions were published, go to www.irs.gov/Form990.

Purpose of Schedule

An organization should use Schedule O (Form 990 or 990-EZ), rather than separate attachments, to provide the IRS with narrative information required for responses to specific questions on Form 990 or 990-EZ, and to explain the organization's operations or responses to various questions. It allows organizations to supplement information reported on Form 990 or 990-EZ.

Don't use Schedule O to supplement responses to questions in other schedules of the Form 990 or 990-EZ. Each of the other schedules includes a separate part for supplemental information.

Who Must File

All organizations that file Form 990 and certain organizations that file Form 990-EZ must file Schedule O (Form 990 or 990-EZ). At a minimum, the schedule must be used to answer Form 990, Part VI, lines 11b and 19. If an organization isn't required to file Form 990 or 990-EZ but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

Specific Instructions

Use as many continuation sheets of Schedule O (Form 990 or 990-EZ) as needed.

Complete the required information on the appropriate line of Form 990 or 990-EZ prior to using Schedule O (Form 990 or 990-EZ).

Identify clearly the specific part and line(s) of Form 990 or 990-EZ to which each response relates. Follow the part and line sequence of Form 990 or 990-EZ.

Late return. If the return isn't filed by the due date (including any extension granted), attach a separate statement giving the reasons for not filing on time. Don't use this schedule to provide the late-filing statement.

Amended return. If the organization checked the *Amended return* box on Form 990, *Heading*, item B, or Form 990-EZ, *Heading*, item B, use Schedule O (Form 990 or 990-EZ) to list each part or schedule and line item of the Form 990 or 990-EZ that was amended.

Group return. If the organization answered "Yes" to Form 990, line H(a), but "No" to line H(b), use a separate

attachment to list the name, address, and EIN of each affiliated organization included in the group return. Don't use this schedule. See the instructions for Form 990, *I. Group Return*.

Form 990, Parts III, V, VI, VII, IX, XI, and XII. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions in the Form 990.

1. Part III, *Statement of Program Service Accomplishments*.

- "Yes" response to line 2.
- "Yes" response to line 3.
- Other program services on line 4d.

2. Part V, *Statements Regarding Other IRS Filings and Tax Compliance*.

- "No" response to line 3b.
- "Yes" or "No" response to line 13a.
- "No" response to line 14b.

3. Part VI, *Governance, Management, and Disclosure*.

- Material differences in voting rights among members of the governing body in line 1a.
- Delegation of governing board's authority to executive committee in line 1a.
- "Yes" responses to lines 2 through 7b.
- "No" responses to lines 8a, 8b, and 10b.
- "Yes" response to line 9.
- Description of process for review of Form 990, if any, in response to line 11b.
- "Yes" response to line 12c.
- Description of process for determining compensation, in response to lines 15a and 15b.

i. If applicable, in response to line 18, an explanation as to why the organization checked the *Other* box or didn't make any of Forms 1023, 1024, 1024-A, 990, or 990-T publicly available.

j. Description of public disclosure of documents, in response to line 19.

4. Part VII, *Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors*.

a. Explain if reporting of compensation paid by a related organization is provided only for the period during which the related organization was related, not the entire calendar year ending with or within the tax year, and state the period during which the related organization was related.

b. Description of reasonable efforts undertaken to obtain information on compensation paid by related organizations, if the organization is unable to obtain such information to report in column (E).

5. Explanation for Part IX, *Statement of Functional Expenses*, line 11g (other fees

for services), including the type and amount of each expense included in line 11g, if the amount in Part IX, line 11g, exceeds 10% of the amount in Part IX, line 25 (total functional expenses).

6. Explanation for Part IX, *Statement of Functional Expenses*, line 24e (all other expenses), including the type and amount of each expense included in line 24e, if the amount on line 24e exceeds 10% of the amount in Part IX, line 25 (total functional expenses).

7. Part XI, *Reconciliation of Net Assets*. Explain any other changes in net assets or fund balances reported on line 9.

8. Part XII, *Financial Statements and Reporting*.

a. Change in accounting method or description of other accounting method used on line 1.

b. Change in committee oversight review from prior year on line 2c.

c. "No" response to line 3b.

Form 990-EZ, Parts I, II, III, and V. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions.

1. Part I, *Revenue, Expenses, and Changes in Net Assets or Fund Balances*.

a. Description of other revenue, in response to line 8.

b. List of grants and similar amounts paid, in response to line 10.

c. Description of other expenses, in response to line 16.

d. Explanation of other changes in net assets or fund balances, in response to line 20.

2. Part II, *Balance Sheets*.

a. Description of other assets, in response to line 24.

b. Description of total liabilities, in response to line 26.

3. Description of other program services, in response to Part III, *Statement of Program Service Accomplishments*, line 31.

4. Part V, *Other Information*.

a. "Yes" response to line 33.

b. "Yes" response to line 34.

c. Explanation of why organization didn't report unrelated business gross income of \$1,000 or more to the IRS on Form 990-T, in response to line 35b.

d. "No" response to line 44d.

Other. Use Schedule O (Form 990 or 990-EZ) to provide narrative explanations and descriptions in response to other specific questions. The narrative provided should refer and relate to a particular line and response on the form.



Don't include on Schedule O (Form 990 or 990-EZ) any social security number(s), because this schedule will be made available for public inspection.

Form **8868**

(Rev. January 2020)

Department of the Treasury
Internal Revenue Service

Application for Automatic Extension of Time To File an Exempt Organization Return

OMB No. 1545-0047

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. Rotary Club of McLean, Inc.	Taxpayer identification number (TIN) 54-6065018
	Number, street, and room or suite no. If a P.O. box, see instructions. P. O. Box 561	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. McLean, VA 22101-0561	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

• The books are in the care of ▶ **The Organization, P O. Box 561, McLean, VA 22101-05 61**

Telephone No. ▶ **703-504-8636** Fax No. ▶ _____

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box ▶ . If it is for part of the group, check this box ▶ and attach a list with the names and TINs of all members the extension is for.

1 I request an automatic 6-month extension of time until May 15, 2021, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ calendar year 20 ____ or

▶ tax year beginning July 1, 2019, and ending June 30, 2020.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return

Change in accounting period

3a	If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0
b	If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0
c	Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Application for Change in Accounting Method

OMB No. 1545-2070

▶ Go to www.irs.gov/Form3115 for instructions and the latest information.

Name of filer (name of parent corporation if a consolidated group) (see instructions) McLean Rotary Club, Inc.	Identification number (see instructions) 546065018
Number, street, and room or suite no. If a P.O. box, see the instructions. P. O. Box 561	Principal business activity code number (see instructions) (none: non-business entity: social welfare organization)
City or town, state, and ZIP code McLean, VA 22101	Tax year of change begins (MM/DD/YYYY) 07/01/2019 Tax year of change ends (MM/DD/YYYY) 06/30/2020
Name of applicant(s) (if different than filer) and identification number(s) (see instructions)	Name of contact person (see instructions) Richard A. Golden Contact person's telephone number 7035691264

If the applicant is a member of a consolidated group, check this box

If Form 2848, Power of Attorney and Declaration of Representative, is attached (see instructions for when Form 2848 is required), check this box

<p>Check the box to indicate the type of applicant.</p> <p><input type="checkbox"/> Individual</p> <p><input checked="" type="checkbox"/> Corporation</p> <p><input type="checkbox"/> Controlled foreign corporation (Sec. 957)</p> <p><input type="checkbox"/> 10/50 corporation (Sec. 904(d)(2)(E))</p> <p><input type="checkbox"/> Qualified personal service corporation (Sec. 448(d)(2))</p> <p><input checked="" type="checkbox"/> Exempt organization. Enter Code section ▶ 501(c)(4)</p> <p><input type="checkbox"/> Cooperative (Sec. 1381)</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> S corporation</p> <p><input type="checkbox"/> Insurance co. (Sec. 816(a))</p> <p><input type="checkbox"/> Insurance co. (Sec. 831)</p> <p><input type="checkbox"/> Other (specify) ▶ _____</p>	<p>Check the appropriate box to indicate the type of accounting method change being requested.</p> <p>See instructions.</p> <p><input type="checkbox"/> Depreciation or Amortization</p> <p><input type="checkbox"/> Financial Products and/or Financial Activities of Financial Institutions</p> <p><input checked="" type="checkbox"/> Other (specify) ▶ Hybrid/Modified to Accrual. §§ 446(c)(2), 446(e)</p>
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Caution: To be eligible for approval of the requested change in method of accounting, the taxpayer must provide all information that is relevant to the taxpayer or to the taxpayer's requested change in method of accounting. This includes (1) all relevant information requested on this Form 3115 (including its instructions), and (2) any other relevant information, even if not specifically requested on Form 3115. The taxpayer must attach all applicable statements requested throughout this form.

Part I Information for Automatic Change Request		Yes	No
1 Enter the applicable designated automatic accounting method change number ("DCN") for the requested automatic change. Enter only one DCN, except as provided for in guidance published by the IRS. If the requested change has no DCN, check "Other," and provide both a description of the change and a citation of the IRS guidance providing the automatic change. See instructions.			
a (1) DCN: 124 (2) DCN: _____ (3) DCN: _____ (4) DCN: _____ (5) DCN: _____ (6) DCN: _____ (7) DCN: _____ (8) DCN: _____ (9) DCN: _____ (10) DCN: _____ (11) DCN: _____ (12) DCN: _____			
b Other <input type="checkbox"/> Description ▶ _____			
2 Do any of the eligibility rules restrict the applicant from filing the requested change using the automatic change procedures (see instructions)? If "Yes," attach an explanation.			✓
3 Has the filer provided all the information and statements required (a) on this form and (b) by the List of Automatic Changes under which the applicant is requesting a change? See instructions. Note: Complete Part II and Part IV of this form, and, Schedules A through E, if applicable.		✓	

Part II Information for All Requests		Yes	No
4 During the tax year of change, did or will the applicant (a) cease to engage in the trade or business to which the requested change relates, or (b) terminate its existence? See instructions.			✓
5 Is the applicant requesting to change to the principal method in the tax year of change under Regulations section 1.381(c)(4)-1(d)(1) or 1.381(c)(5)-1(d)(1)? If "No," go to line 6a. If "Yes," the applicant cannot file a Form 3115 for this change. See instructions.			✓

Sign Here	Under penalties of perjury, I declare that I have examined this application, including accompanying schedules and statements, and to the best of my knowledge and belief, the application contains all the relevant facts relating to the application, and it is true, correct, and complete. Declaration of preparer (other than applicant) is based on all information of which preparer has any knowledge.		
	Signature of filer (and spouse, if joint return)	Date	Name and title (print or type) Richard A. Golden, Asst. Treasurer

Preparer (other than filer/applicant)	Print/Type preparer's name	Preparer's signature	Date
	Firm's name ▶		

Part II Information for All Requests (continued)

Table with 2 columns: Yes, No. Contains checkmarks for various questions.

6a Does the applicant (or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) have any federal income tax return(s) under examination (see instructions)? If "No," go to line 7a.

b Is the method of accounting the applicant is requesting to change an issue under consideration (with respect to either the applicant or any present or former consolidated group in which the applicant was a member during the applicable tax year(s))?

c Enter the name and telephone number of the examining agent and the tax year(s) under examination. Name Telephone number Tax year(s)

d Has a copy of this Form 3115 been provided to the examining agent identified on line 6c?

7a Does audit protection apply to the applicant's requested change in method of accounting? See instructions. If "No," attach an explanation.

b If "Yes," check the applicable box and attach the required statement. [X] Not under exam [] 3-month window [] 120 day: Date examination ended [] Method not before director [] Negative adjustment [] CAP: Date member joined group [] Audit protection at end of exam [] Other

8a Does the applicant (or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) have any federal income tax return(s) before Appeals and/or a federal court? If "No," go to line 9.

b Is the method of accounting the applicant is requesting to change an issue under consideration by Appeals and/or a federal court (for either the applicant or any present or former consolidated group in which the applicant was a member for the tax year(s) the applicant was a member)? See instructions. If "Yes," attach an explanation.

c If "Yes," enter the name of the (check the box) [] Appeals officer and/or [] counsel for the government, telephone number, and the tax year(s) before Appeals and/or a federal court. Name Telephone number Tax year(s)

d Has a copy of this Form 3115 been provided to the Appeals officer and/or counsel for the government identified on line 8c?

9 If the applicant answered "Yes" to line 6a and/or 8a with respect to any present or former consolidated group, attach a statement that provides each parent corporation's (a) name, (b) identification number, (c) address, and (d) tax year(s) during which the applicant was a member that is under examination, before an Appeals office, and/or before a federal court.

10 If for federal income tax purposes, the applicant is either an entity (including a limited liability company) treated as a partnership or an S corporation, is it requesting a change from a method of accounting that is an issue under consideration in an examination, before Appeals, or before a federal court, with respect to a federal income tax return of a partner, member, or shareholder of that entity?

11a Has the applicant, its predecessor, or a related party requested or made (under either an automatic or non-automatic change procedure) a change in method of accounting within any of the five tax years ending with the tax year of change? If "No," go to line 12.

b If "Yes," for each trade or business, attach a description of each requested change in method of accounting (including the tax year of change) and state whether the applicant received consent.

c If any application was withdrawn, not perfected, or denied, or if a Consent Agreement granting a change was not signed and returned to the IRS, or the change was not made or not made in the requested year of change, attach an explanation.

12 Does the applicant, its predecessor, or a related party currently have pending any request (including any concurrently filed request) for a private letter ruling, change in method of accounting, or technical advice?

If "Yes," for each request attach a statement providing (a) the name(s) of the taxpayer, (b) identification number(s), (c) the type of request (private letter ruling, change in method of accounting, or technical advice), and (d) the specific issue(s) in the request(s).

13 Is the applicant requesting to change its overall method of accounting? If "Yes," complete Schedule A on page 4 of the form.

Part II Information for All Requests (continued)		Yes	No						
14	If the applicant is either (i) not changing its overall method of accounting, or (ii) changing its overall method of accounting and changing to a special method of accounting for one or more items, attach a detailed and complete description for each of the following (see instructions): a The item(s) being changed. b The applicant's present method for the item(s) being changed. c The applicant's proposed method for the item(s) being changed. d The applicant's present overall method of accounting (cash, accrual, or hybrid).								
15a	Attach a detailed and complete description of the applicant's trade(s) or business(es). See section 446(d). b If the applicant has more than one trade or business, as defined in Regulations section 1.446-1(d), describe (i) whether each trade or business is accounted for separately; (ii) the goods and services provided by each trade or business and any other types of activities engaged in that generate gross income; (iii) the overall method of accounting for each trade or business; and (iv) which trade or business is requesting to change its accounting method as part of this application or a separate application. Note: If you are requesting an automatic method change, see the instructions to see if you are required to complete lines 16a-16c.								
16a	Attach a full explanation of the legal basis supporting the proposed method for the item being changed. Include a detailed and complete description of the facts that explains how the law specifically applies to the applicant's situation and that demonstrates that the applicant is authorized to use the proposed method. b Include all authority (statutes, regulations, published rulings, court cases, etc.) supporting the proposed method. c Include either a discussion of the contrary authorities or a statement that no contrary authority exists.								
17	Will the proposed method of accounting be used for the applicant's books and records and financial statements? For insurance companies, see the instructions. If "No," attach an explanation.	✓							
18	Does the applicant request a conference with the IRS National Office if the IRS National Office proposes an adverse response?	✓							
19a	If the applicant is changing to either the overall cash method, an overall accrual method, or is changing its method of accounting for any property subject to section 263A, any long-term contract subject to section 460 (see 19b), or inventories subject to section 474, enter the applicant's gross receipts for the 3 tax years preceding the tax year of change. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">1st preceding year ended: mo. June yr. 2017</th> <th style="width: 25%;">2nd preceding year ended: mo. June yr. 2018</th> <th style="width: 25%;">3rd preceding year ended: mo. June yr. 2019</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 100494.00</td> <td style="text-align: right;">\$ 116342</td> <td style="text-align: right;">\$ 124351</td> </tr> </tbody> </table>	1st preceding year ended: mo. June yr. 2017	2nd preceding year ended: mo. June yr. 2018	3rd preceding year ended: mo. June yr. 2019	\$ 100494.00	\$ 116342	\$ 124351		
1st preceding year ended: mo. June yr. 2017	2nd preceding year ended: mo. June yr. 2018	3rd preceding year ended: mo. June yr. 2019							
\$ 100494.00	\$ 116342	\$ 124351							
b	If the applicant is changing its method of accounting for any long-term contract subject to section 460, in addition to completing 19a, enter the applicant's gross receipts for the 4th tax year preceding the tax year of change: 4th preceding year ended: mo. _____ yr. _____ \$ _____ n/a								
Part III Information for Non-Automatic Change Request		Yes	No						
20	Is the applicant's requested change described in any revenue procedure, revenue ruling, notice, regulation, or other published guidance as an automatic change request? If "Yes," attach an explanation describing why the applicant is submitting its request under the non-automatic change procedures.								
21	Attach a copy of all documents related to the proposed change (see instructions).								
22	Attach a statement of the applicant's reasons for the proposed change.								
23	If the applicant is a member of a consolidated group for the year of change, do all other members of the consolidated group use the proposed method of accounting for the item being changed? If "No," attach an explanation.								
24a	Enter the amount of user fee attached to this application (see instructions). ► \$ _____								
b	If the applicant qualifies for a reduced user fee, attach the required information or certification (see instructions).								

Part IV Section 481(a) Adjustment

	Yes	No
25 Does published guidance require the applicant (or permit the applicant and the applicant is electing) to implement the requested change in method of accounting on a cut-off basis? If "Yes," attach an explanation and do not complete lines 26, 27, and 28 below.		<input checked="" type="checkbox"/>
26 Enter the section 481(a) adjustment. Indicate whether the adjustment is an increase (+) or a decrease (-) in income. ▶ \$ <u>0</u> Attach a summary of the computation and an explanation of the methodology used to determine the section 481(a) adjustment. If it is based on more than one component, show the computation for each component. If more than one applicant is applying for the method change on the application, attach a list of the (a) name, (b) identification number, and (c) the amount of the section 481(a) adjustment attributable to each applicant.		
27 Is the applicant making an election to take the entire amount of the adjustment into account in the tax year of change? If "Yes," check the box for the applicable elective provision used to make the election (see instructions). <input checked="" type="checkbox"/> \$50,000 de minimis election <input type="checkbox"/> Eligible acquisition transaction election		
28 Is any part of the section 481(a) adjustment attributable to transactions between members of an affiliated group, a consolidated group, a controlled group, or other related parties? If "Yes," attach an explanation.		

Schedule A—Change in Overall Method of Accounting (If Schedule A applies, Part I below must be completed.)

Part I Change in Overall Method (see instructions)

- Check the appropriate boxes below to indicate the applicant's present and proposed methods of accounting.
Present method: Cash Accrual Hybrid (attach description)
Proposed method: Cash Accrual Hybrid (attach description)
- Enter the following amounts as of the close of the tax year preceding the year of change. If none, state "None." Also, attach a statement providing a breakdown of the amounts entered on lines 2a through 2g.

	Amount
a Income accrued but not received (such as accounts receivable)	\$ 20809.11
b Income received or reported before it was earned (such as advanced payments). Attach a description of the income and the legal basis for the proposed method.	0
c Expenses accrued but not paid (such as accounts payable).	0
d Prepaid expenses previously deducted	0
e Supplies on hand previously deducted and/or not previously reported	0
f Inventory on hand previously deducted and/or not previously reported. Complete Schedule D, Part II.	0
g Other amounts (specify). Attach a description of the item and the legal basis for its inclusion in the calculation of the section 481(a) adjustment. ▶ _____	0
h Net section 481(a) adjustment (Combine lines 2a–2g.) Indicate whether the adjustment is an increase (+) or decrease (-) in income. Also enter the net amount of this section 481(a) adjustment amount on Part IV, line 26.	\$ +20809.11

- Is the applicant also requesting the recurring item exception under section 461(h)(3)? Yes No
- Attach copies of the profit and loss statement (Schedule F (Form 1040) for farmers) and the balance sheet, if applicable, as of the close of the tax year preceding the year of change. Also attach a statement specifying the accounting method used when preparing the balance sheet. If books of account are not kept, attach a copy of the business schedules submitted with the federal income tax return or other return (such as, tax-exempt organization returns) for that period. If the amounts in Part I, lines 2a through 2g, do not agree with the amounts shown on both the profit and loss statement and the balance sheet, attach a statement explaining the differences.
- Is the applicant making a change to the overall cash method as a small business taxpayer (see instructions)? Yes No

Part II Change to the Cash Method for Non-Automatic Change Request (see instructions)

Applicants requesting a change to the cash method must attach the following information:

- A description of inventory items (items whose production, purchase, or sale is an income-producing factor) and materials and supplies used in carrying out the business.
- An explanation as to whether the applicant is required to use the accrual method under any section of the Code or regulations.

Schedule B—Change to the Deferral Method for Advance Payments (see instructions)

- 1 If the applicant is requesting to change to the deferral method for advance payments, as described in the instructions, attach the following information:
 - a Explain how the advance payments meet the definition of advance payment, as described in the instructions.
 - b Does the taxpayer use an applicable financial statement as described in the instructions and, if so, identify it.
 - c Describe the taxpayer's allocation method, if there is more than one performance obligation, as defined in the instructions.
 - d Describe the taxpayer's legal basis for deferral. See instructions.
 - e If the applicant is filing under the non-automatic change procedures, see the instructions for the information required.

Schedule C—Changes Within the LIFO Inventory Method (see instructions)**Part I General LIFO Information**

Complete this section if the requested change involves changes within the LIFO inventory method. Also, attach a copy of all Forms 970, Application To Use LIFO Inventory Method, filed to adopt or expand the use of the LIFO method.

- 1 Attach a description of the applicant's present and proposed LIFO methods and submethods for each of the following items:
 - a Valuing inventory (for example, unit method or dollar-value method).
 - b Pooling (for example, by line or type or class of goods, natural business unit, multiple pools, raw material content, simplified dollar-value method, inventory price index computation (IPIC) pools, vehicle-pool method, etc.).
 - c Pricing dollar-value pools (for example, double-extension, index, link-chain, link-chain index, IPIC method, etc.).
 - d Determining the current-year cost of goods in the ending inventory (such as, most recent acquisitions, earliest acquisitions during the current year, average cost of current-year acquisitions, rolling-average cost, or other permitted method).
- 2 If any present method or submethod used by the applicant is not the same as indicated on Form(s) 970 filed to adopt or expand the use of the method, attach an explanation.
- 3 If the proposed change is not requested for all the LIFO inventory, attach a statement specifying the inventory to which the change is and is not applicable.
- 4 If the proposed change is not requested for all of the LIFO pools, attach a statement specifying the LIFO pool(s) to which the change is applicable.
- 5 Attach a statement addressing whether the applicant values any of its LIFO inventory on a method other than cost. For example, if the applicant values some of its LIFO inventory at retail and the remainder at cost, identify which inventory items are valued under each method.
- 6 If changing to the IPIC method, attach a completed Form 970.

Part II Change in Pooling Inventories

- 1 If the applicant is proposing to change its pooling method or the number of pools, attach a description of the contents of, and state the base year for, each dollar-value pool the applicant presently uses and proposes to use.
- 2 If the applicant is proposing to use natural business unit (NBU) pools or requesting to change the number of NBU pools, attach the following information (to the extent not already provided) in sufficient detail to show that each proposed NBU was determined under Regulations sections 1.472-8(b)(1) and (2):
 - a A description of the types of products produced by the applicant. If possible, attach a brochure.
 - b A description of the types of processes and raw materials used to produce the products in each proposed pool.
 - c If all of the products to be included in the proposed NBU pool(s) are not produced at one facility, state the reasons for the separate facilities, the location of each facility, and a description of the products each facility produces.
 - d A description of the natural business divisions adopted by the taxpayer. State whether separate cost centers are maintained and if separate profit and loss statements are prepared.
 - e A statement addressing whether the applicant has inventories of items purchased and held for resale that are not further processed by the applicant, including whether such items, if any, will be included in any proposed NBU pool.
 - f A statement addressing whether all items including raw materials, goods-in-process, and finished goods entering into the entire inventory investment for each proposed NBU pool are presently valued under the LIFO method. Describe any items that are not presently valued under the LIFO method that are to be included in each proposed pool.
 - g A statement addressing whether, within the proposed NBU pool(s), there are items both sold to unrelated parties and transferred to a different unit of the applicant to be used as a component part of another product prior to final processing.
- 3 If the applicant is engaged in manufacturing and is proposing to use the multiple pooling method or raw material content pools, attach information to show that each proposed pool will consist of a group of items that are substantially similar. See Regulations section 1.472-8(b)(3).
- 4 If the applicant is engaged in the wholesaling or retailing of goods and is requesting to change the number of pools used, attach information to show that each of the proposed pools is based on customary business classifications of the applicant's trade or business. See Regulations section 1.472-8(c).

Schedule D—Change in the Treatment of Long-Term Contracts Under Section 460, Inventories, or Other Section 263A Assets (see instructions)

Part I Change in Reporting Income From Long-Term Contracts (Also complete Part III on pages 7 and 8.)

- 1 To the extent not already provided, attach a description of the applicant's present and proposed methods for reporting income and expenses from long-term contracts. Also, attach a representative actual contract (without any deletion) for the requested change. If the applicant is a construction contractor, attach a detailed description of its construction activities.
2a Are the applicant's contracts long-term contracts as defined in section 460(f)(1) (see instructions)?
b If "Yes," do all the contracts qualify for the exception under section 460(e) (see instructions)?
c Is the applicant requesting to use the percentage-of-completion method using cost-to-cost under Regulations section 1.460-4(b)?
d If line 2c is "Yes," in computing the completion factor of a contract, will the applicant use the simplified cost-to-cost method described in Regulations section 1.460-5(c)?
e If line 2c is "No," is the applicant requesting to use the exempt-contract percentage-of-completion method under Regulations section 1.460-4(c)(2)?
3a Does the applicant have long-term manufacturing contracts as defined in section 460(f)(2)?
b If "Yes," attach a description of the applicant's manufacturing activities, including any required installation of manufactured goods.
4a Does the applicant enter into cost-plus long-term contracts?
b Does the applicant enter into federal long-term contracts?

Part II Change in Valuing Inventories Including Cost Allocation Changes (Also complete Part III on pages 7 and 8.)

- 1 Attach a description of the inventory goods being changed.
2 Attach a description of the inventory goods (if any) NOT being changed.
3a Is the applicant subject to section 263A? If "No," go to line 4a.
b Is the applicant's present inventory valuation method in compliance with section 263A (see instructions)? If "No," attach a detailed explanation.

4a Check the appropriate boxes in the chart.

Identification methods:

- Specific identification
FIFO
LIFO
Other (attach explanation)

Valuation methods:

- Cost
Cost or market, whichever is lower
Retail cost
Retail, lower of cost or market
Other (attach explanation)

Table with 3 columns: Inventory Method Being Changed (Present method, Proposed method), Inventory Method Not Being Changed (Present method). Rows include identification and valuation methods, and a dollar value row.

- b Enter the value at the end of the tax year preceding the year of change.
5 If the applicant is changing from the LIFO inventory method to a non-LIFO method, attach the following information (see instructions).
a Copies of Form(s) 970 filed to adopt or expand the use of the method.
b Only for applicants requesting a non-automatic change. A statement describing whether the applicant is changing to the method required by Regulations section 1.472-6(a) or (b), or whether the applicant is proposing a different method.
c Only for applicants requesting an automatic change. The statement required by section 23.01(5) of Rev. Proc. 2018-31 (or its successor).

Part III Method of Cost Allocation (Complete this part if the requested change involves either property subject to section 263A or long-term contracts as described in section 460.) See instructions.

Section A—Allocation and Capitalization Methods

Attach a description (including sample computations) of the present and proposed method(s) the applicant uses to capitalize direct and indirect costs properly allocable to real or tangible personal property produced and property acquired for resale, or to allocate direct and indirect costs required to be allocated to long-term contracts. Include a description of the method(s) used for allocating indirect costs to intermediate cost objectives such as departments or activities prior to the allocation of such costs to long-term contracts, real or tangible personal property produced, and property acquired for resale. The description must include the following:

- 1 The method of allocating direct and indirect costs (for example, specific identification, burden rate, standard cost, or other reasonable allocation method).
- 2 The method of allocating mixed service costs (for example, direct reallocation, step-allocation, simplified service cost using the labor-based allocation ratio, simplified service cost using the production cost allocation ratio, or other reasonable allocation method).
- 3 Except for long-term contract accounting methods, the method of capitalizing additional section 263A costs (for example, simplified production with or without the historic absorption ratio election, simplified resale with or without the historic absorption ratio election including permissible variations, the U.S. ratio, or other reasonable allocation method).

Section B—Direct and Indirect Costs Required to be Allocated

Check the appropriate boxes showing the costs that are or will be fully included, to the extent required, in the cost of real or tangible personal property produced or property acquired for resale under section 263A or allocated to long-term contracts under section 460. Mark "N/A" in a box if those costs are not incurred by the applicant. If a box is not checked, it is assumed that those costs are not fully included to the extent required. Attach an explanation for boxes that are not checked.

	Present method	Proposed method
1 Direct material		
2 Direct labor		
3 Indirect labor		
4 Officers' compensation (not including selling activities)		
5 Pension and other related costs		
6 Employee benefits		
7 Indirect materials and supplies		
8 Purchasing costs		
9 Handling, processing, assembly, and repackaging costs		
10 Offsite storage and warehousing costs		
11 Depreciation, amortization, and cost recovery allowance for equipment and facilities placed in service and not temporarily idle		
12 Depletion		
13 Rent		
14 Taxes other than state, local, and foreign income taxes		
15 Insurance		
16 Utilities		
17 Maintenance and repairs that relate to a production, resale, or long-term contract activity		
18 Engineering and design costs (not including section 174 research and experimental expenses)		
19 Rework labor, scrap, and spoilage		
20 Tools and equipment		
21 Quality control and inspection		
22 Bidding expenses incurred in the solicitation of contracts awarded to the applicant		
23 Licensing and franchise costs		
24 Capitalizable service costs (including mixed service costs)		
25 Administrative costs (not including any costs of selling or any return on capital)		
26 Research and experimental expenses attributable to long-term contracts		
27 Interest		
28 Other costs (Attach a list of these costs.)		

Part III Method of Cost Allocation (continued) See instructions.

Section C—Other Costs Not Required To Be Allocated (Complete Section C only if the applicant is requesting to change its method for these costs.)

	Present method	Proposed method
1 Marketing, selling, advertising, and distribution expenses		
2 Research and experimental expenses not included in Section B, line 26		
3 Bidding expenses not included in Section B, line 22		
4 General and administrative costs not included in Section B		
5 Income taxes		
6 Cost of strikes		
7 Warranty and product liability costs		
8 Section 179 costs		
9 On-site storage		
10 Depreciation, amortization, and cost recovery allowance not included in Section B, line 11		
11 Other costs (Attach a list of these costs.)		

Schedule E—Change in Depreciation or Amortization. See instructions.

Applicants requesting approval to change their method of accounting for depreciation or amortization complete this section. Applicants **must** provide this information for each item or class of property for which a change is requested.

Note: See the **Summary of the List of Automatic Accounting Method Changes** in the instructions for information regarding automatic changes under sections 56, 167, 168, 197, 1400I, 1400L, or former section 168. Do not file Form 3115 with respect to certain late elections and election revocations. See instructions.

1 Is depreciation for the property determined under Regulations section 1.167(a)-11 (CLADR)? Yes No
If "Yes," the only changes permitted are under Regulations section 1.167(a)-11(c)(1)(iii).

2 Is any of the depreciation or amortization required to be capitalized under any Code section, such as section 263A? Yes No
If "Yes," enter the applicable section ► _____

3 Has a depreciation, amortization, expense, or disposition election been made for the property, such as the election under sections 168(f)(1), 168(f)(4), 179, 179C, or Regulations section 1.168(f)-8(d)? Yes No
If "Yes," state the election made ► _____

4a To the extent not already provided, attach a statement describing the property subject to the change. Include in the description the type of property, the year the property was placed in service, and the property's use in the applicant's trade or business or income-producing activity.

b If the property is residential rental property, did the applicant live in the property before renting it? Yes No

c Is the property public utility property? Yes No

5 To the extent not already provided in the applicant's description of its present method, attach a statement explaining how the property is treated under the applicant's present method (for example, depreciable property, inventory property, supplies under Regulations section 1.162-3, nondepreciable section 263(a) property, property deductible as a current expense, etc.).

6 If the property is not currently treated as depreciable or amortizable property, attach a statement of the facts supporting the proposed change to depreciate or amortize the property.

7 If the property is currently treated and/or will be treated as depreciable or amortizable property, provide the following information for both the present (if applicable) and proposed methods:

a The Code section under which the property is or will be depreciated or amortized (for example, section 168(g)).

b The applicable asset class from Rev. Proc. 87-56, 1987-2 C.B. 674, for each asset depreciated under section 168 (MACRS) or under section 1400L; the applicable asset class from Rev. Proc. 83-35, 1983-1 C.B. 745, for each asset depreciated under former section 168 (ACRS); an explanation why no asset class is identified for each asset for which an asset class has not been identified by the applicant.

c The facts to support the asset class for the proposed method.

d The depreciation or amortization method of the property, including the applicable Code section (for example, 200% declining balance method under section 168(b)(1)).

e The useful life, recovery period, or amortization period of the property.

f The applicable convention of the property.

g Whether the additional first-year special depreciation allowance (for example, as provided by section 168(k), 168(l), 168(m), 168(n), 1400L(b), or 1400N(d)) was or will be claimed for the property. If not, also provide an explanation as to why no special depreciation allowance was or will be claimed.

h Whether the property was or will be in a single asset account, a multiple asset account, or a general asset account.

Attachment to Form 3115

McLean Rotary Club, Inc.

Identification Number: 546065018

Line 14: Applicant has maintained its financial records on a modified basis for more than the 5 preceding years, with almost all activities on a cash basis. Starting on July 1, 2019 the applicant has prepared its finances on an accrual basis. The single most significant financial item affected by this change is a quarterly billing to members of their dues (including voluntary assessments for donations to specific charitable (§ 501(c)(3)) entities. Not reported on the 2018 (effectively a cash basis for 7/1/2018 to 6/30/2019) return were those related accounts receivable that were accrued before July 1, 2019. Being so accrued before July 1, 2019, those amounts are not reported on the 2019 return (7/1/2019 to 6/30/2020), either. The (otherwise omitted) amount is reflected on this Form 3115.

Line 15: Applicant is a non-business entity (a social welfare organization).

Line 16: The legal authority for the change (accounting on an accrual basis) is 26 U.S.C. § 446. No contrary legal authority exists (to the best of the knowledge of the applicant).

Line 26. The applicant has no property that is subject to (or qualified for) depreciation. 26 U.S.C. § 481.

Schedule A: Part I, Line 4: Attached is a copy of the applicant's form 990EZ for the tax year ending June 30, 2019.

Other information: Applicant is a non-business entity, within the meaning of NAICS Code 813410 (Civic and Social Organizations).



PragerMetis

May 13, 2020

**THE ROTARY CLUB OF MCLEAN
P.O. BOX 561
MCLEAN, VA 22101-0561**

THE ROTARY CLUB OF MCLEAN:

Enclosed are the original and one copy of the 2018 Exempt Organization return, as follows...

2018 Form 990-EZ

Each original should be dated, signed and filed in accordance with the filing instructions. The copy should be retained for your files.

We prepared the return from information you furnished us without verification. Upon examination of the return by tax authorities, requests may be made for underlying data. We therefore recommend that you preserve all records which you may be called upon to produce in connection with such possible examinations.

We sincerely appreciate the opportunity to serve you. Please contact us if you have any questions concerning the tax return.

Very truly yours,

ROBERT H. FRANK



An affiliate of Prager Metis International

NORTH AMERICA

EUROPE

ASIA

Filing Instructions

Prepared for: THE ROTARY CLUB OF MCLEAN P.O. BOX 561 MCLEAN, VA 22101-0561	Prepared by: Prager Metis CPAs, LLC 1360 Beverly Road, Suite 300 McLean, VA 22101
<p>2018 FORM 990-EZ</p> <p>Electronic Filing:</p> <p>This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Return Form 8879-EO to us by May 15, 2020</p>	

Form **990-EZ**

**Short Form
Return of Organization Exempt From Income Tax**

OMB No 1545-1150

2018

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.
- ▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public
Inspection

Department of the Treasury
Internal Revenue Service

A For the 2018 calendar year, or tax year beginning **JUL 1, 2018** and ending **JUN 30, 2019**

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
THE ROTARY CLUB OF MCLEAN

D Employer identification number
54-6065018

E Telephone number
703-237-6396

F Group Exemption Number ▶ **0573**

G Accounting Method: Cash Accrual Other (specify) ▶ **MODIFIED**

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ **WWW.MCLEANROTARY.ORG**

J Tax-exempt status (check only one) — 501(c)(3) 501(c) (**4**) ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ **124,351.**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Revenue	1	Contributions, gifts, grants, and similar amounts received																											
	2	Program service revenue including government fees and contracts																											
	3	Membership dues and assessments																											
	4	Investment income																											
	5a	Gross amount from sale of assets other than inventory																											
	5b	Less: cost or other basis and sales expenses																											
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																											
	6	Gaming and fundraising events:																											
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)																											
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																											
6c	Less: direct expenses from gaming and fundraising events																												
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																												
7a	Gross sales of inventory, less returns and allowances																												
7b	Less: cost of goods sold																												
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																												
8	Other revenue (describe in Schedule O)																												
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8																												
Expenses	10	Grants and similar amounts paid (list in Schedule O)																											
	11	Benefits paid to or for members																											
	12	Salaries, other compensation, and employee benefits																											
	13	Professional fees and other payments to independent contractors																											
	14	Occupancy, rent, utilities, and maintenance																											
	15	Printing, publications, postage, and shipping																											
	16	Other expenses (describe in Schedule O) SEE SCHEDULE O																											
	17	Total expenses. Add lines 10 through 16																											
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)																											
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																											
	20	Other changes in net assets or fund balances (explain in Schedule O) SEE SCHEDULE O																											
	21	Net assets or fund balances at end of year. Combine lines 18 through 20																											

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2018)

Application for Automatic Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions. THE ROTARY CLUB OF MCLEAN	Enter filer's identifying number Employer identification number (EIN) or 54-6065018
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. P.O. BOX 561	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. MCLEAN, VA 22101-0561	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	08	Form 8870	12

THE ORGANIZATION

- The books are in the care of ▶ **P.O. BOX 561 - MCLEAN, VA 22101-0561**
Telephone No. ▶ **703-237-6396** Fax No. ▶ _____
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **MAY 15, 2020**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
 ▶ calendar year _____ or
 ▶ tax year beginning **JUL 1, 2018**, and ending **JUN 30, 2019**.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
3b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
3c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA For Privacy Act and Paperwork Reduction Act Notice, see Instructions.

Form 8868 (Rev. 1-2018)

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	17,112.	17,676.
23 Land and buildings		
24 Other assets (describe in Schedule O)		
25 Total assets	17,112.	17,676.
26 Total liabilities (describe in Schedule O)	0.	0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	17,112.	17,676.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

What is the organization's primary exempt purpose? **SEE SCHEDULE O**

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28 COMMUNITY SERVICE - COVERS THE PROJECTS AND ACTIVITIES THE CLUB UNDERTAKES TO IMPROVE LIFE IN ITS COMMUNITY.	28a	61,312.
(Grants \$ 10,492.) If this amount includes foreign grants, check here <input type="checkbox"/>		
29	29a	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>		
30	30a	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>		
31 Other program services (describe in Schedule O)	31a	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>		
32 Total program service expenses (add lines 28a through 31a)	32	61,312.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated - see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Form W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
BOB JANSEN IMMEDIATE PAST PRESIDENT	2.00	0.	0.	0.
GENE DURMAN PRESIDENT	2.00	0.	0.	0.
MICHAEL ARIETTI VICE PRESIDENT	2.00	0.	0.	0.
COURTNEY NUZZO SECRETARY	2.00	0.	0.	0.
JAN AUERBACH TREASURER	2.00	0.	0.	0.
PAUL KOHLENBURGER MEMBERSHIP CHAIR	2.00	0.	0.	0.
PAUL SAWTELL PUBLIC IMAGE CHAIR	2.00	0.	0.	0.
CAROL TRIPLETT SERVICE CHAIR	2.00	0.	0.	0.
LOIS WILSON VOCATION CHAIR	2.00	0.	0.	0.
BARRY BYER DIRECTOR	2.00	0.	0.	0.
EVA SEREGHY DIRECTOR	2.00	0.	0.	0.
DEBORAH JACKSON PRESIDENT-ELECT	2.00	0.	0.	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Sch. O to respond to any question in this Part V

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents...
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities...
35b If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year?
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year?
37a Enter amount of political expenditures, direct or indirect, as described in the instructions
37b Did the organization file Form 1120-POL for this year?
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?
38b If "Yes," complete Schedule L, Part II and enter the total amount involved
39 Section 501(c)(7) organizations. Enter:
39a Initiation fees and capital contributions included on line 9
39b Gross receipts, included on line 9, for public use of club facilities
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:
40b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ?
40c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958
40d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization
40e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction?
41 List the states with which a copy of this return is filed
42a The organization's books are in care of
42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country?
42c At any time during the calendar year, did the organization maintain an office outside the United States?
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here
44a Did the organization maintain any donor advised funds during the year?
44b Did the organization operate one or more hospital facilities during the year?
44c Did the organization receive any payments for indoor tanning services during the year?
44d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments?
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)?

46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	Yes	No
			X

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Sch. C, Part II	Yes	No
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	Yes	No
49a	Did the organization make any transfers to an exempt non-charitable related organization?	Yes	No
49b	If "Yes," was the related organization a section 527 organization?	Yes	No

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (F years 12/31/2019-2015)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
N/A				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." N/A

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here **TAYPAVER'S COPY**

JAN AUERBACH, TREASURER

Paid Preparer Use Only	Print/type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	MATTHEW FRANK	MATTHEW FRANK	05/13/20		P01277196
	Firm's name PRAGER METIS CPAS, LLC	Firm's address 1360 BEVERLY ROAD, SUITE 300 MCLEAN, VA 22101		Firm's EIN 06-1667465	Phone no. (703)821-0702

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))	
		CHOCOLATE FESTIVAL (event type)	MONTE CARLO (event type)	1 (total number)		
Revenue	1	Gross receipts	50,463.	5,025.	7,996.	63,484.
	2	Less: Contributions				
	3	Gross income (line 1 minus line 2)	50,463.	5,025.	7,996.	63,484.
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses	50,497.	5,025.	4,778.	60,300.
	10	Direct expense summary. Add lines 4 through 9 in column (d)				60,300.
	11	Net income summary. Subtract line 10 from line 3, column (d)				3,184.

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1	Gross revenue			
	2	Cash prizes			
Direct Expenses	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
	7	Direct expense summary. Add lines 2 through 5 in column (d)			
	8	Net gaming income summary. Subtract line 7 from line 1, column (d)			

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No
 b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No
 b If "Yes," explain: _____

11 Does the organization conduct gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:
a The organization's facility 13a %
b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:
Name
Address

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization \$ and the amount of gaming revenue retained by the third party \$

c If "Yes," enter name and address of the third party:
Name
Address

16 Gaming manager information:

Name

Gaming manager compensation \$

Description of services provided

Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$

Part IV Supplemental information. Provide the explanations required by Part I, line 2b, columns (ii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Multiple horizontal lines for providing supplemental information.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.
▶ Go to www.irs.gov/Form990 for the latest information.

OVD No. 1545-0047

2018
Open to Public Inspection

THE ROTARY CLUB OF MCLEAN

Employer identification number
54-6065018

FORM 990-EZ, PART I, LINE 16, OTHER EXPENSES:

DESCRIPTION OF OTHER EXPENSES:	AMOUNT:
SUPPLIES	40.
COMMUNITY SERVICE	1,459.
WEEKLY MEETING - MEALS	31,525.
WEEKLY MEETINGS - BUILDING	9,400.
OFFICE EXPENSE	1,498.
CLUB FELLOWSHIPS	6,996.
TOTAL TO FORM 990-EZ, LINE 16	50,918.

FORM 990-EZ, PART I, LINE 20, CHANGES IN NET ASSETS:

CHANGES IN NET ASSETS OR FUND BALANCES:	AMOUNT:
PRIOR YEAR PERIOD ADJUSTMENT	-1,625.

FORM 990-EZ, PART III, PRIMARY EXEMPT PURPOSE - TO PROVIDE SERVICE TO THE LOCAL, NATIONAL, AND INTERNATIONAL COMMUNITY.

12210513 130075 20095.0

Name of the organization

Rotary Club of McLean, Inc.

Employer identification number

546065018

Line 24: Other Assets: Accounts receivable (accrual).

Area with horizontal dashed lines for data entry.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Schedule O (Form 990 or 990-EZ), such as legislation enacted after the schedule and its instructions were published, go to www.irs.gov/Form990.

Purpose of Schedule

An organization should use Schedule O (Form 990 or 990-EZ), rather than separate attachments, to provide the IRS with narrative information required for responses to specific questions on Form 990 or 990-EZ, and to explain the organization's operations or responses to various questions. It allows organizations to supplement information reported on Form 990 or 990-EZ.

Don't use Schedule O to supplement responses to questions in other schedules of the Form 990 or 990-EZ. Each of the other schedules includes a separate part for supplemental information.

Who Must File

All organizations that file Form 990 and certain organizations that file Form 990-EZ must file Schedule O (Form 990 or 990-EZ). At a minimum, the schedule must be used to answer Form 990, Part VI, lines 11b and 19. If an organization isn't required to file Form 990 or 990-EZ but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

Specific Instructions

Use as many continuation sheets of Schedule O (Form 990 or 990-EZ) as needed.

Complete the required information on the appropriate line of Form 990 or 990-EZ prior to using Schedule O (Form 990 or 990-EZ).

Identify clearly the specific part and line(s) of Form 990 or 990-EZ to which each response relates. Follow the part and line sequence of Form 990 or 990-EZ.

Late return. If the return isn't filed by the due date (including any extension granted), attach a separate statement giving the reasons for not filing on time. Don't use this schedule to provide the late-filing statement.

Amended return. If the organization checked the *Amended return* box on Form 990, *Heading*, item B, or Form 990-EZ, *Heading*, item B, use Schedule O (Form 990 or 990-EZ) to list each part or schedule and line item of the Form 990 or 990-EZ that was amended.

Group return. If the organization answered "Yes" to Form 990, line H(a), but "No" to line H(b), use a separate

attachment to list the name, address, and EIN of each affiliated organization included in the group return. Don't use this schedule. See the instructions for Form 990, *I. Group Return*.

Form 990, Parts III, V, VI, VII, IX, XI, and XII. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions in the Form 990.

1. Part III, *Statement of Program Service Accomplishments*.

- "Yes" response to line 2.
- "Yes" response to line 3.
- Other program services on line 4d.

2. Part V, *Statements Regarding Other IRS Filings and Tax Compliance*.

- "No" response to line 3b.
- "Yes" or "No" response to line 13a.
- "No" response to line 14b.

3. Part VI, *Governance, Management, and Disclosure*.

- Material differences in voting rights among members of the governing body in line 1a.
- Delegation of governing board's authority to executive committee in line 1a.
- "Yes" responses to lines 2 through 7b.
- "No" responses to lines 8a, 8b, and 10b.
- "Yes" response to line 9.
- Description of process for review of Form 990, if any, in response to line 11b.
- "Yes" response to line 12c.
- Description of process for determining compensation, in response to lines 15a and 15b.
- If applicable, in response to line 18, an explanation as to why the organization checked the *Other* box or didn't make any of Forms 1023, 1024, 1024-A, 990, or 990-T publicly available.
- Description of public disclosure of documents, in response to line 19.

4. Part VII, *Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors*.

- Explain if reporting of compensation paid by a related organization is provided only for the period during which the related organization was related, not the entire calendar year ending with or within the tax year, and state the period during which the related organization was related.
- Description of reasonable efforts undertaken to obtain information on compensation paid by related organizations, if the organization is unable to obtain such information to report in column (E).

5. Explanation for Part IX, *Statement of Functional Expenses*, line 11g (other fees

for services), including the type and amount of each expense included in line 11g, if the amount in Part IX, line 11g, exceeds 10% of the amount in Part IX, line 25 (total functional expenses).

6. Explanation for Part IX, *Statement of Functional Expenses*, line 24e (all other expenses), including the type and amount of each expense included in line 24e, if the amount on line 24e exceeds 10% of the amount in Part IX, line 25 (total functional expenses).

7. Part XI, *Reconciliation of Net Assets*. Explain any other changes in net assets or fund balances reported on line 9.

8. Part XII, *Financial Statements and Reporting*.

- Change in accounting method or description of other accounting method used on line 1.
- Change in committee oversight review from prior year on line 2c.
- "No" response to line 3b.

Form 990-EZ, Parts I, II, III, and V. Use Schedule O (Form 990 or 990-EZ) to provide any narrative information required for the following questions.

1. Part I, *Revenue, Expenses, and Changes in Net Assets or Fund Balances*.

- Description of other revenue, in response to line 8.
- List of grants and similar amounts paid, in response to line 10.
- Description of other expenses, in response to line 16.
- Explanation of other changes in net assets or fund balances, in response to line 20.

2. Part II, *Balance Sheets*.

- Description of other assets, in response to line 24.
- Description of total liabilities, in response to line 26.

3. Description of other program services, in response to Part III, *Statement of Program Service Accomplishments*, line 31.

4. Part V, *Other Information*.

- "Yes" response to line 33.
- "Yes" response to line 34.
- Explanation of why organization didn't report unrelated business gross income of \$1,000 or more to the IRS on Form 990-T, in response to line 35b.
- "No" response to line 44d.

Other. Use Schedule O (Form 990 or 990-EZ) to provide narrative explanations and descriptions in response to other specific questions. The narrative provided should refer and relate to a particular line and response on the form.



Don't include on Schedule O (Form 990 or 990-EZ) any social security number(s), because this schedule will be made available for public inspection.

Form **8879-EO**

IRS e-file Signature Authorization for an Exempt Organization

OMB No 1545-1878

For calendar year 2018, or fiscal year beginning JUL 1, 2018, and ending JUN 30, 2019

2018

Department of the Treasury
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.

▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization

Employer identification number

THE ROTARY CLUB OF MCLEAN

54-6065018

Name and title of officer
JAN AUERBACH
TREASURER

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here	<input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	
2a Form 990-EZ check here	<input checked="" type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	64,051.
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2018 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4637 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize **PRAGER METIS CPAS, LLC** to enter my PIN **65018**
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature _____ Date ▶ **05/13/20**

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

13844165018
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2018 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

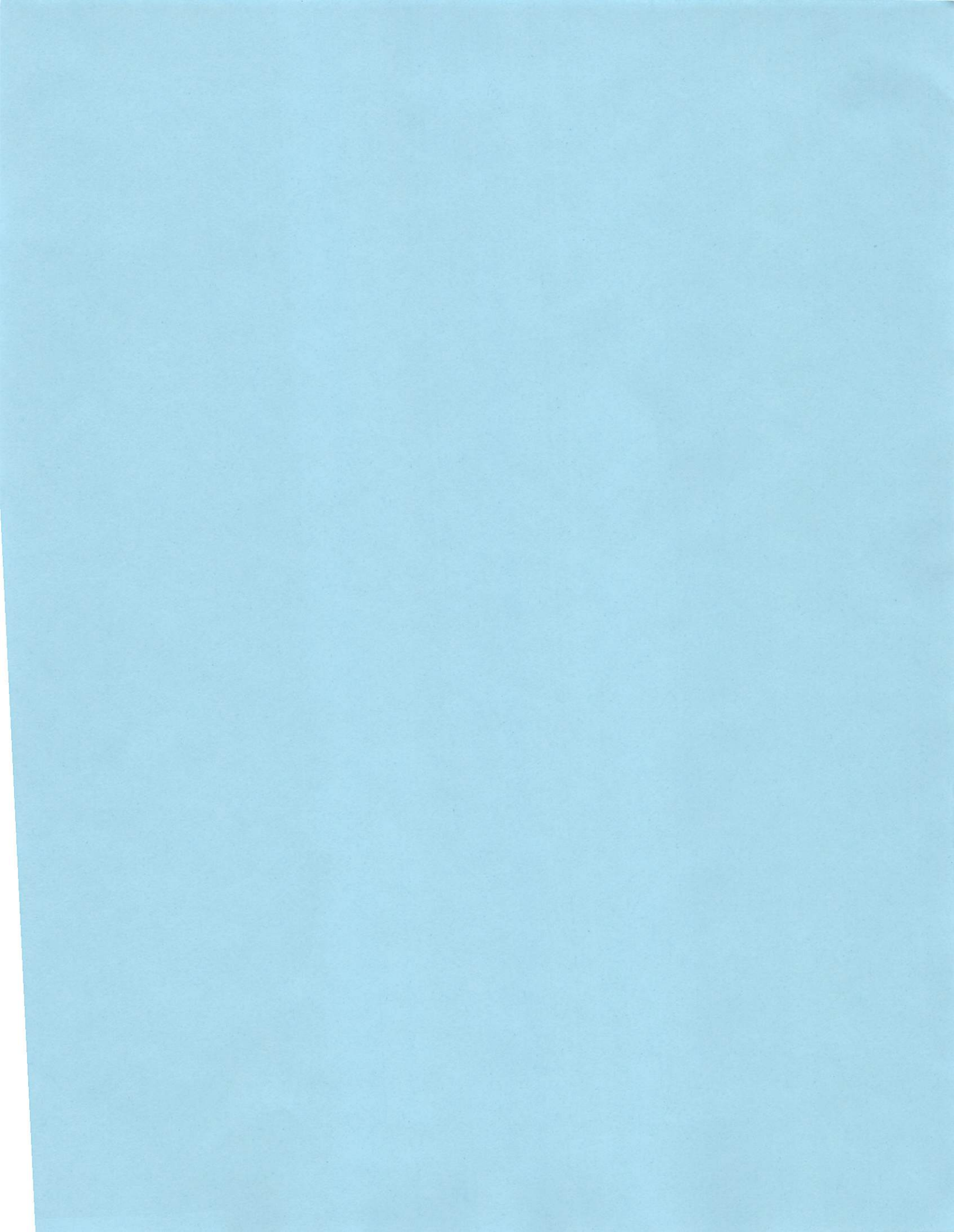
ERO's signature ▶ **PRAGER METIS CPAS, LLC** Date ▶ **05/13/20**

ERO Must Retain This Form - See instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

LHA For Paperwork Reduction Act Notice, see instructions.

Form 8879-EO (2018)

823051 10-28-10



ARTICLES OF INCORPORATION

OF

ROTARY CLUB OF McLEAN, INC.

* * * * *

THIS IS TO CERTIFY that we do hereby associate ourselves to establish a corporation not organized for profit, in which no capital stock is required or to be issued, under and by virtue of Title 13.1, Chapter 2, Code of Virginia, 1950, as amended, for the purposes and under the corporate name, hereinafter mentioned, and to that and we do, by our certificate, set forth as follows:

First: The name of this corporation shall be the ROTARY CLUB OF McLEAN, INC.

Second: This corporation shall be a non-profit corporation. Its purpose shall be charitable and benevolent and to encourage and promote and extend the object of Rotary International, and to maintain the relations of a member club in Rotary International.

This corporation shall have the authority to adopt such by-laws as may be consistent with the purposes enumerated herein and with the laws of the State of Virginia.

All of the assets and earnings shall be used exclusively for the purposes herein above set out, including the payment of expenses incidental thereto; and no part of the net earnings shall inure to the benefit of any private shareholder or individual, and no substantial part of its activities or of any organization to which it may contribute shall be for the carrying on of propaganda, or otherwise attempting to influence legislation or participate in or influence any political campaign, or any other activity which would disqualify the corporation from tax

exemption under Section 501 of the Internal Revenue Code or other applicable Federal, state, or local law or regulation now or hereafter enacted.

Third: The Corporation shall consist of four classes of members, namely: active, honorary, post service and senior active. All membership classes, except honorary, shall have the privilege of voting in any of the organization's functions or activities.

Fourth: The Board of Directors shall be elected by the members of the corporation as recited in the above Third paragraph.

Fifth: The address of the registered office of the corporation shall be 6819 Tennyson Drive, McLean in Fairfax County, Virginia; its initial registered agent is and shall be E. KENDALL STOCK, 6819 Tennyson Drive, McLean, Virginia, who is a resident of the State of Virginia, and a member of the Virginia Bar.

Sixth: The business and affairs of the corporation shall be managed by a Board of Directors consisting of eight (8) and shall be elected by the membership of the corporation annually, and ~~that~~ this number may be changed only by an amendment of the Articles of Incorporation. The names and addresses of the initial Directors who are to manage the affairs for the first year of the corporation's existence are as follows:

<u>DIRECTORS</u>	<u>RESIDENCE</u>
✓ FRANCIS L. KOENIG	6819 Elm Street McLean, Virginia P.O. Box 221
WILLIAM STELL	McLean, Virginia 1245 Beverly Road
VIRGIL J. HARRIS	McLean, Virginia 6829 Redmond Drive
ROLAND H. BOEHM	McLean, Virginia P.O. Drawer P.
ROBERT M. JOHNSON	McLean, Virginia 6817 Dean Drive
EDWARD H. WRIGHT	McLean, Virginia 6819 Tennyson Drive
E. KENDALL STOCK	McLean, Virginia 1120 Balls Hill Road
JOSEPH T. HART	McLean, Virginia

Seventh: The period of duration of this corporation is unlimited.

Eighth: In the event that this corporation is dissolved for any reason the assets will be distributed to a non-profit organization of similar purpose, and no part of said assets will accrue to the personal gain of any individual.

WITNESS the following signature and seals:


Francis L. Koenig (SEAL)
 FRANCIS L. KOENIG
William Stell (SEAL)
 WILLIAM STELL
Edward H. Wright (SEAL)
 EDWARD H. WRIGHT

STATE OF VIRGINIA
 COUNTY OF ^{Stafford} LOUDOUN, to-wit:

I, Loretta Weingartner, a Notary Public in and for the County aforesaid, in the State of Virginia, do hereby certify that FRANCIS L. KOENIG, WILLIAM STELL and EDWARD H. WRIGHT, whose names are signed to the foregoing and annexed Certificate of Incorporation, have acknowledged the same before me, in my said County and State aforesaid.

Given under my hand this 5th day of October, 1967.

Loretta Weingartner
 NOTARY PUBLIC
 My Commission Expires: March 24, 1970



COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

AT RICHMOND,
October 16, 1967

The accompanying articles having been delivered to the State Corporation Commission on behalf of

Rotary Club of McLean, Inc.

and the Commission having found that the articles comply with the requirements of law and that all required fees have been paid, it is

ORDERED that this CERTIFICATE OF INCORPORATION be issued, and that this order, together with the articles, be admitted to record in the office of the Commission; and that the corporation have the authority conferred on it by law in accordance with the articles, subject to the conditions and restrictions imposed by law.

Upon the completion of such recordation, this order and the articles shall be forwarded for recordation in the office of the clerk of the Circuit Court of Fairfax County

STATE CORPORATION COMMISSION

By [Signature]
Chairman

VIRGINIA:

In the Clerk's Office of the Circuit Court of Fairfax County

The foregoing certificate (including the accompanying articles) has been duly recorded in my office this 23rd day of Oct. 1967 and is now returned to the State Corporation Commission by certified mail.

[Signature]
Deputy Clerk



COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

Office of the Clerk

1111010088

1111010088

October 31, 2011

MICHAEL J HOLLERAN
WALTON & ADAMS
1925 ISAAC NEWTON SQ #250
RESTON, VA 20190

RECEIPT

RE: ROTARY CLUB OF MCLEAN, INC.

ID: 0113857 - 7

DCN: 11-10-24-0025

Dear Customer:

This is your receipt for \$25.00 to cover the fee(s) for filing articles of restatement for a corporation with this office.

The effective date of the restatement is October 31, 2011.

Thank you for contacting our office. If you have any questions, please call (804) 371-9733 or toll-free in Virginia, (866) 722-2551.

Sincerely,

Joel H. Peck
Clerk of the Commission

AMENACPT
CIS0436

1111010088

ENTITY NAME: OPERATIONS ROTARY CLUB OF McLEAN, INC.

2011 OCT 24 AM ID: 17

Name availability done in:

Initials: Conflict with ID #:

eFile: _____

ENTITY ID #: 0113857-7

CIS: _____

DCN #: 111024 0025

MF 10/25/25

CHARTER EXAMINER WORKSHEET

CHARTER / ENTRANCE FEE _____

JURISDICTION: _____

FILING FEE 25

SPECIAL EFFECTIVE DATE / TIME

EXPEDITE FEE(S) _____

TOTAL FEES 25

INDUSTRY CODE: _____

AMENDMENT OR OTHER INFORMATION:

SEND COPY TO: _____

OK JSD 10/31/11

Don Amend & Re-state. No name change. No stock

COPYWORK REQUESTED:

CORRESPONDENT:

AMOUNT AVAILABLE FOR COPYWORK:

MAIL CALL FAX FED EX

1111010088

CISMAF 1 54 CISM0180 CIS CORPORATE DATA INQUIRY 10/31/11 10:05:38

CORP ID: 0113857 - 7 STATUS: 00 ACTIVE STATUS DATE: 11/22/05
CORP NAME: ROTARY CLUB OF MCLEAN, INC.

DATE OF CERTIFICATE: 10/16/1967 PERIOD OF DURATION: INDUSTRY CODE: 00

STATE OF INCORPORATION: VA VIRGINIA STOCK INDICATOR: N NON-STOCK

MERGER IND: CONVERSION/DOMESTICATION IND:

GOOD STANDING IND: Y MONITOR INDICATOR:

CHARTER FEE: MON NO: MON STATUS: MONITOR DTE:

R/A NAME: MICHAEL J HOLLERAN

WALTON & ADAMS

STREET: 1925 ISAAC NEWTON SQ #250

AR RTN MAIL:

CITY: RESTON

STATE : VA ZIP: 20190

R/A STATUS: 4 ATTORNEY

EFF. DATE: 04/02/03 LOC.: 129

ACCEPTED AR#: 211 17 5739 DATE: 10/13/11

FAIRFAX COUNTY

CURRENT AR#: 211 17 5739 DATE: 10/13/11 STATUS: A ASSESSMENT INDICATOR: 0

YEAR FEES PENALTY INTEREST TAXES BALANCE TOTAL SHARES

11 25.00

COMMAND:

4AÛ

06,016

1111000000

CISMAF

CIS

10/31/11

1 54 CISM0250

MICROFILM INQUIRY

10:05:41

CORP ID: 0113857 - 7 CORP STATUS: 00 ACTIVE

CORP NAME: ROTARY CLUB OF MCLEAN, INC. _____

COURT LOCALITY: 129 FAIRFAX COUNTY

TOTAL CHARTER FEES:

MICROFILM NO	DOCUMENT TYPE	DATE	CHARTER FEE	PAGES
03 04 01 0899	RAC > REGISTERED AGE	04/02/03		1
02 01 04 0267	RAC > REGISTERED AGE	01/12/02		1
96 06 03 0649	RAC > REGISTERED AGE	06/14/96		1
96 03 06 1015	RAC > REGISTERED AGE	03/20/96		1
90 07 05 0031	RTNM > RETURNED MAIL	07/19/90		2
90 05 04 0263	ADMC > ADMINISTRATIVE	05/10/90		1
80 15 07 0151	CONV > CONVERSION DOC	02/22/83		

COMMAND:

4AÛ

06,014

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

AT RICHMOND, OCTOBER 31, 2011

The State Corporation Commission has found the accompanying articles submitted on behalf of
ROTARY CLUB OF MCLEAN, INC.

to comply with the requirements of law, and confirms payment of all required fees. Therefore, it
is ORDERED that this

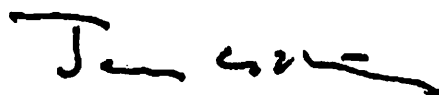
CERTIFICATE OF RESTATEMENT

be issued and admitted to record with the articles of restatement in the Office of the Clerk of the
Commission, effective October 31, 2011.

The corporation is granted the authority conferred on it by law in accordance with the articles,
subject to the conditions and restrictions imposed by law.

STATE CORPORATION COMMISSION

By



James C. Dimitri
Commissioner

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

ARTICLES OF RESTATEMENT AND AMENDMENT OF

Rotary Club of McLean, Inc.

The undersigned, on behalf of the nonstock corporation set forth below, pursuant to Title 13.1, Chapter 10, Article 10 of the Code of Virginia, states as follows:

1. The name of the corporation immediately prior to restatement is Rotary Club of McLean, Inc.).

2. The restatement contains amendments to the articles of incorporation.

3. The text of the (amended and) restated articles of incorporation is attached hereto.

4. The restatement was adopted by the corporation on (date) October 18, 2011.

5.

The restatement and amendment was proposed by the board of directors and submitted to the members in accordance with the provisions of Chapter 10 of Title 13.1 of the Code of Virginia, and at a meeting of the members at which a quorum of each voting group was present:

(a) the total number of undisputed votes cast for the restatement separately by each voting group was:

Voting group: Active members:

Total undisputed votes FOR thirty-one (31)

Total undisputed votes AGAINST zero (0)

Combined votes (total of above): thirty-one (31)

(b) And the number cast for the restatement by each voting group was sufficient for approval by that voting group.

Executed in the name of the corporation by:

Signed: Chery Baumbusch
Chery Baumbusch

Date: October 19, 2011
Corporate President

SCC ID No.: 0113857-7

PRIVACY ADVISORY: Information such as social security number, date of birth, maiden name, or financial institution account numbers is NOT required to be included in business entity documents filed with the Office of the Clerk of the Commission. Any information provided on these documents is subject to public viewing.

AMENDED AND RESTATED ARTICLES OF INCORPORATION
OF
ROTARY CLUB OF McLEAN, INC.

- I. The name of the corporation is ROTARY CLUB OF McLEAN, INC.
- II. This restatement of the Articles of Incorporation contains the text of amended and restated articles of incorporation, amending the Articles dated October 5, 1967 and approved by the State Corporation Commission on October 16, 1967.
- III. This corporation is a Virginia non-stock corporation. Its purpose is charitable and benevolent and to encourage and promote and extend the object of Rotary International, and to maintain the relations of a member club in Rotary International.
- IV. All of the assets and earning shall be used exclusively for the purposes herein above set out, including the payment of expenses incidental thereto; no part of the net earnings shall insure to the benefit of any private entity or individual, and no substantial part of its activities or of any organization to which it may contribute shall be for the carrying on of propaganda, or otherwise attempting to influence legislation or participate in or influence any political campaign, or any other activity that would disqualify the corporation from tax exemption under Section 501 of the Internal Revenue Code other applicable federal, state or local law or regulation now or hereinafter enacted.
- V. The bylaws of this corporation shall designate a class or classes of members, stating the qualifications and rights of the members of each class and conferring, limiting or denying the right to vote. In the absence of such a by-law provision, the corporation shall have two classes of members, namely: active and honorary, who shall be individuals who have been approved by the corporation for such membership, with only active members having a privilege of voting in any of the organization's functions or activities.
- VI. The board of directors shall consist of three or more individuals with the size of the board of directors to be variable. A minimum number and a maximum number of board members shall be specified in the by-laws.
- VII. The board of directors shall consist of and be divided into groups:
 - a. A group of three or more individuals to serve as directors with one year terms who are elected by members

possessing voting privileges. The number (or a range of number) of these directorship positions shall be approved by members possessing voting privileges and shall be specified in the by-laws.

- b. A group of zero or more individuals to serve as directors with one year terms who are elected by members of the board of directors. The number (or a range of number) of these directorship positions shall be approved by members possessing voting privileges and shall be specified in the by-laws.
- c. A group of zero or more individuals to serve as directors with staggered two-year terms. The number (or a range of number) of these directorship positions shall be approved by members possessing voting privileges and shall be specified in the by-laws. As near as possible, one half of these directors shall be elected each year by members with voting privileges.
- d. A group of zero or more individuals to serve as directors with staggered three-year terms. The number (or a range of number) of these directorship positions shall be approved by members possessing voting privileges and shall be specified in the by-laws. As near as possible, one third of these directors shall be elected each year by members with voting privileges.

- VIII. Rules for the conducting of business at any meeting of the corporation may be prescribed by the corporation's by-laws.
- IX. The bylaws of the corporation may contain a provision governing requirements for a quorum.
- X. The period of duration of this corporation is unlimited.
- XI. In the event that this corporation is dissolved for any reason the assets will be distributed to a non-profit organization of similar purpose, and no part of said assets will accrue to the personal gain of any individual.

• * *

Adopted May 12, 2020
**BY-LAWS OF THE ROTARY CLUB OF
MCLEAN, VIRGINIA, a Virginia Non-Stock Corporation
(referred to herein as the “Club” or “Corporation”)**

Article I – Board of Directors

The governing body of this Club shall be the Board of Directors (“Board” or “Board of Directors”), elected in accordance with Article II of these By-Laws.

Article II – Election of Directors and Officers

Section 1 - Nominating Committee

Two months prior to the Annual Meeting for the election of officers, the most recent Immediate Past President will convene a nominating committee consisting of at least three past Club presidents, who continue to be Club Members in good standing, for the purpose of preparing and submitting a slate of four nominees as candidates for Club officers. The Nominating Committee members will pick a Committee Chair from among themselves and will actively solicit input and recommendations from the existing Club President and President - elect. The nominees will be for the positions of president, president-elect, secretary and treasurer. To be considered for nomination, the nominees will have consented to serve in the capacity for which they will be nominated.

Section 2 - Nominee Publication

The names of the four nominees will be announced at a Club meeting at least four consecutive times and/or sent to Club members by electronic communications at their email address on record prior to the Annual Meeting. Announcements will start no later than November 15th.

Section 3 - Member Nominations

Additional nominations may be made by Members from the floor at any Regular Meeting, beginning with the meeting in which the slate of nominees is first announced and prior to the Annual Meeting, providing that such nominees have consented to serve in the capacity for which they are nominated.

Section 4 – Vote

The positions of president, president-elect, secretary and treasurer will be elected by voice vote of Active Members at the Annual Meeting.

Section 5 -Board Composition

The Board of Directors shall consist of the following members: president, vice president, president-elect, secretary, treasurer, immediate past president and up to eight additional directors, as selected by the Board members elected pursuant to Section 4. The number of directors may be fixed or changed, from time to time, within the minimum (6) and maximum (14), by the members of the Board.

Section 6 - Vice President and Sergeant-at-arms

The vice president and sergeant-at-arms will be chosen by the most recently elected incoming President in consultation with other new officers. It is recommended that the person chosen to serve as the vice president be a past Club president.

Section 7 - President Elect Training

Consonant with and to the extent required by the provisions of Article 10, Section 5 (c) of the Club Constitution, prior to assuming the office of president, the president-elect shall complete the president elect training seminar organized by the District, unless granted an exemption by the District Governor.

Section 8 - Terms of Office

All Club officers and Board directors will serve a one-year term from the period July 1 to June 30 of the following year. Club officers and Board directors may be elected/selected to serve additional terms. Club officers and Board directors may not serve more than four consecutive terms in the same position or role, but may serve again after a 1 year interval.

A vacancy in the Board of Directors or in any officer or director position will be filled by action of the remaining members of the Board.

A vacancy in the position of a director-elect will be filled by action of the remaining members of the board of directors-elect. A vacancy occurring of any of the four incoming elected officers will be filled by the same process as described in Article II, with the exceptions that the announcement will start concurrent with identification of the replacement nominee and the number of required announcements/notices will be two. Interim or temporary officers may be appointed by the Board of Directors until the vacancy is permanently filled.

If the president is unable to complete his or her term of office, the immediate past president will serve as the president until a qualified replacement can be identified and elected by the Board.

Section 9 – Club Foundation Board Selection

Subject to limitations of State law and the provisions of the governing documents of the Rotary Club of McLean Foundation, a Virginia non-stock corporation, between January 1 and March 31st of each Rotary year, the Club Board of Directors will select two (2) members, each to serve a three (3) year term, as replacements of the two departing Club Foundation directors. The Board will also select replacement directors should a position fall vacant.

Section 10 – Removal of Directors

In accordance with Section 13.1-860 of the Code of Virginia, Directors may be removed with or without cause at a special meeting called for the purpose of considering the removal. The meeting shall consist of the voting group that selected the Director and only those members of the voting group will participate in the vote. All vacancies among the Directors, however occurring, shall be filled by a majority vote of the remaining Directors, although the remaining Directors may be less than a quorum.

Section 11 – Removal of Officers

Officers may be removed with or without cause at any time whenever the Board of Directors, in its absolute discretion, shall consider the best interest of the Club would be served thereby. A vote to remove an officer must be a 2/3 majority vote of the Board of Directors.

Article III – Duties of Officers

Section 1 – President

It will be the duty of the president to preside at meetings of the Club and Board of Directors, to serve as an ex-officio member of all Club committees and to perform such other duties as ordinarily pertain to the office of president.

Section 2 – President –Elect

It will be the duty of the president elect to serve as the Club liaison with the Club Foundation, to prepare for the following year and to perform such other duties as ordinarily pertain to the office of president elect.

Section 3 - Vice President

It will be the duty of the vice-president to preside at meetings of the Club and Board of Directors in the absence of the president and perform such other duties as may be prescribed from time to time by the president.

Section 4 – Immediate Past President

It will be the duty of the immediate past president to convene the nominating committee, to preside at meetings of the Club and the Board in the absence of the president and vice president, to prepare and deliver to the Club secretary a history of the Club for the immediate past president's term of office and to perform such other duties as may be prescribed from time to time by the president.

Section 5 – Secretary

It will be the duty of the secretary to establish, maintain and report the records of the Club to the Club membership, the District and Rotary International. Records will include general membership, meeting attendance and minutes of the Board and Annual Meetings. The Secretary will also send out notices of meetings of the Club, Board and committees, as required, send out information about proposed new members, preserve historical documents of the Club, and perform such other duties as usually pertain to the office of secretary.

Section 6 – Treasurer

It will be the duty of the treasurer to have custody of all funds, to oversee the accounting functions of the Club, to invoice members for all accrued fees, charges and dues on at least a quarterly basis, to provide reports of the Club's funds and financial standing to the Board no less often than quarterly and accounting for same to the Club members annually, including the annual budget, and at any other time upon demand by the Board, to provide reports of any Member accounts past due 30 or more days beyond the due date and to perform such other duties as pertain to the office of treasurer. Upon retirement from office, the treasurer will turn over all Club property including all funds, records and books of accounts in his / her possession and / or control to the successor treasurer or president.

Section 7 – Sergeant-at-Arms

The duties of the sergeant-at-arms will be to prepare the room for each Regular Meeting and all special meetings of the Club, to check in all members, visitors and guests and to perform such other duties as are usually prescribed for the office of sergeant-at-arms or as may be prescribed by the president.

Article IV – Meetings and Votes

Section 1 – Annual Meetings

An annual meeting of this Club will be held no later than the last Regular Meeting in December in each year, at which time the election of the officers, by voice vote, to serve for the ensuing Rotary year will take place.

Section 2 - Regular Meeting

The regular weekly meetings of this Club will be held on Tuesdays at 12:00 p.m. Upon recommendation of the Board of Directors, members can decide to change this time.

Notice of any changes in or cancelation of the Regular Meeting will be given to all Members of the Club.

Section 3 - Quorum

One-third of the active membership will constitute a quorum at the Annual and Regular Meetings of this Club.

Section 4 - Board Meetings

Meetings of the Board will be held at least once a month on a regular, specific day selected by a majority of the Board. Notice of the day selected will be given to the Club membership. Special meetings of the Board will be held, notice having been given, whenever deemed necessary by the President, or upon the request of two members of the Board, notice having been given. The Board may take votes electronically. All voting members of the Board must be contacted at their email address on record with the Club. Any one voting member of the Board may request that the subject of the vote be deferred to a meeting of the Board.

Section 5 - Board Quorum

A majority of the Board members present in person or via teleconference will constitute a quorum of the Board of Directors.

Section 6 – Board Actions

A majority of the quorum present at a Board meeting must vote for an action to be approved. No member may vote in absentia by proxy to another member of the Board. The president will preside over the meetings of the Board and will not have a vote in any matter before the Board, unless to establish or break a tie vote.

Section 7 – Resolutions

No resolution or motion to commit this Club on any matter will be considered by the Club until it has been considered by the Board. Such resolutions or motions, if offered at a Regular Meeting, will be referred to the Board without discussion.

Section 8 – Method of Voting

The business of this Club will be transacted by voice vote. At the request of any six Club Members, the vote will be taken by written ballot.

Article V – Fees and Dues

Section 1 - Admission Fee

The admission fee shall be determined by the Board and must be paid by the new member. The admission fee shall not apply to a transferring or former member of another Rotary Club or a Rotaractor within two years of membership cessation.

Section 2 - Membership Dues

Annual Club membership dues will be established by the Board of Directors, payable in equal quarterly installments.

Section 3 - Other Fees, Charges and Dues

Active Members shall be responsible for paying their portion of all fees, dues and /or charges, including lunch and special event charges, assessed by Rotary International, District 7610 or the Club.

Section 4 – Duty to Pay

Member's fees, charges and / or dues will be invoiced and paid in four calendar quarterly periods extending from July 1st to June 30th of the following calendar year. Members will pay all invoices within 30 days of receipt of invoice. Payments not received by the Club treasurer within 60 days of the invoice date will result in the termination of membership, unless the Board of Directors approves an appropriate alternative.

Article VI – Committees

Section 1 - Chair Term and Vacancy

The president-elect, with input from the officers and board – elect, will establish the committees necessary to fulfill the tasks and goals of the Club and appoint the chair of each committee established. The appointment will be for a term that runs concurrently with the president-elect's term of office as president. A vacancy in a committee chair position will be filled by the president.

Section 2 - Duties

Each committee will transact such business as is delegated to it or as directed by the president or the Board.

Article VII – Leave of Absence

Upon request made by the Member to the Board, setting forth good and sufficient cause, or at the Board's discretion, a leave of absence may be granted excusing a Member from attending the Regular Meetings of the Club for a specified length of time, not to exceed 12 months. Members on a leave of absence from the Club will continue to be responsible for all fees, charges and dues assessed under Article V of these By-Laws. At the discretion of the Board, charges for meals and special events may be waived during the Member's approved leave of absence.

Article VIII – Finances

Section 1 - Bank Accounts

The treasurer will deposit all funds of the Club into a bank or banks to be approved by the Board. All funds will be deposited into FDIC insured deposit accounts, which will be reconciled on a monthly basis. A minimum of two officers and / or directors, one of whom will be the Treasurer, will have signing authority on each deposit account.

Section 2 - Payments and Financial Reviews

All bills will be paid by checks signed by the treasurer or other authorized signer upon receipt of valid vouchers/invoices or requests, or by any other traceable payment methods approved by the Board. Any unbudgeted/voucher/invoice in excess of \$1000 must be approved by one Club officer or director, excluding the treasurer and/or the payee. The Board will establish procedures for two or more Club Members other than the treasurer to perform monthly financial oversight of Club expenditures and accounts. In addition, the Board will appoint two or more Club members to review the deposit account and financial statements and financial operations of the Club at least once each year, reporting the findings in writing to the Club Board. Individuals appointed to conduct reviews will have relevant experience in accounting or financial matters.

Section 3 - Bonding

Officers having charge or control of funds may be required by the Board to give bond for the safe custody of the funds of the Club, the cost of bond to be borne by the Club.

Section 4 - Fiscal Year

The fiscal year of this Club will extend from July 1st to June 30th.

Section 5 - Budget

At the beginning of each fiscal year the Board will prepare or cause to be prepared a balanced budget of estimated income and estimated expenditures for the year. After the budget has been approved by the Board, it will stand as the limit of expenditures for the respective purposes unless subsequently modified and approved by the Board. Any such modifications will remain within the parameters of a balanced budget.

The approved annual budget will be distributed to the Members pursuant to the notice provisions of Article XI of these By-Laws within 15 days of the Board's approval.

Section 6 – Fiscal Management

The Board will ensure that the Club maintains sufficient funds to pay all of the Club's bills and obligations as they become due.

Article IX – Method of Approving Members

Section 1 – Active Members

Membership in the Club is a privilege that comes with responsibilities. In order to be accepted for membership in the Club, new prospects, transferees from other Rotary Clubs and former Rotarians will become familiar with the Club and the current membership and be selected based on their commitment to service.

- (a) An Active Member may propose the membership of a prospective member, and will arrange for the prospective member to attend at least two Regular Meetings of the Club and be introduced to the general membership. No public mention of "prospective membership" will be announced.
- (b) The name of a prospective member will be submitted to the membership committee. After meeting with the proposed member to assess commitment to service and to explain the purposes of Rotary and the duties and responsibilities of membership, the membership committee will determine whether to recommend membership and the proper classification and make its recommendation to the Board in writing, through the Club secretary. The proposal for the time being will be kept confidential except as otherwise provided in this procedure.
- (c) The Board will consider and approve or disapprove the recommendations of the membership committee and will notify the proposer, through the Club secretary, of its decision.

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- (d) If the decision of the Board is favorable, the proposer, together with one or more members of the membership committee will inform the prospective member of the purposes of Rotary and of the privileges and responsibilities of membership in the Club, the prospective member will then be requested to complete and submit an application for membership and to give the prospect's permission for their name and proposed classification to be published to the Club.
- (e) Membership in the Club is contingent upon a Member's agreeing to the established policies and requirements of the Club and of Rotary International, provisions of these by-laws and the provisions of the Club Constitution.
- (f) The Club Secretary will circulate to all members of the Club the name and a brief bio of the prospective member. If no written objection to the proposal, stating reasons, is received by the Board from any Active Member of the Club within seven (7) days following publication of the name of the prospective member, the prospective member, will be considered to be elected to membership.
- (g) If any objection has been filed with the Board, the Board will consider the objection at any regular or special meeting of the Board. By a two-thirds affirmative vote of a quorum of the Board at such regular or special meeting, the proposed member, upon payment of the prescribed admission fee, will be considered to be elected to membership.
- (h) If the Board does not obtain a two-thirds affirmative vote of the quorum of the Board, the membership of the prospective member is denied. The decision of the Board is final.
- (i) Following a person's election to membership as herein provided, the Club secretary will order a membership card, pin and badge for the member and will report his name to Rotary International immediately following the member's induction.
- (j) The member will be formally inducted and introduced as a new Member at a Regular Meeting of the Club.

Section 2 – Honorary Members

Persons who have distinguished themselves by meritorious service in the furtherance of Rotary ideals and those persons considered friends of Rotary for their permanent support of Rotary's cause may be considered for honorary membership in the Club.

The name of the proposed candidate for honorary membership will be submitted to the Board of Directors in writing and the election will be in the same form and manner as prescribed for the election of an active member, provided, however, that such proposal may be considered at any regular or special meeting of the Board and that the Board may

at its discretion waive any of the steps as set forth in Section 1 of this Article and proceed to election pursuant to the provisions of Section 1 (e) of this Article.

Section 3 – Corporate and other Memberships

To the extent allowed by Rotary International, the Board shall have the discretion to offer Corporate or other types of Membership consistent with Rotary International guidelines and on such other terms and conditions as adopted by the Board.

Article X – Advisory Council

Section 1

Current Club members who have served as president of this Club will constitute the Advisory Council. This Council will meet when called by any two of its members, or upon call of the Club president or the Board of Directors. At each meeting, the Council will first elect a chair by majority vote of those members present who will preside at the current meeting only. The chair will appoint another member to act as secretary for this meeting only.

Section 2

The function of the Advisory Council will be to advise the Board of Directors and/or the Club president, either voluntarily or upon request, on any matter of interest to the Club. Council opinions or recommendations will not be binding on Board decisions.

Article XI - Notices

Notices provided for in these By-Laws will be by first class mail, electronic mail, facsimile and/or hand delivery. Alternative delivery methods will be identified and utilized if electronic mail is not available to any Member.

Article XII – Amendments

These By-Laws may be amended at any Regular Meeting, a quorum being present, by a two-thirds vote of all Members present, provided that notice of such proposed amendment will have been delivered in accordance with the provisions of Article XI, at least ten days before such meeting. No amendment or addition to these By-Laws can be made which is not in harmony with the Club Constitution and with the Constitution and By-laws of Rotary International.

Amendments will become effective as of the first of the next calendar month following approval.

Article XIII – Indemnification

Section 1

In this article: “liability” means the obligation to pay a judgment, settlement, penalty or fine, or reasonable expenses incurred with respect to a proceeding. “Party” includes an individual who was, is, or is threatened to be made a named defendant or respondent in a proceeding. “Proceeding” means any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal.

Section 2.

In accordance with Section 13.1-875 et.seq. of the Code of Virginia, as amended, the Corporation shall indemnify and reimburse any person who was or is a party to any proceeding, including a proceeding by or in the right of the Corporation to procure a judgment in its favor, by reason of the fact that he is or was a director or officer of the Corporation, or is or was serving at the request of the Corporation as a director, trustee, partner or officer of another corporation, partnership, joint venture, trust, employee benefit plan or other enterprise, against any liability incurred by him in connection with such proceeding if (a) he conducted himself in good faith, and (b) he believed , in the case of conduct in his official capacity with the corporation, that his conduct was in its best interests, and, in all other cases, that his conduct was at least not opposed to its best interests, and in the case of any criminal proceeding, he had no reasonable cause to believe his conduct was unlawful, and (c) he was not guilty of gross negligence or willful misconduct.

Section 3

The Corporation may pay for or reimburse the reasonable expenses including counsel fees, incurred by any applicant who is a party to a proceeding in advance of final disposition of the proceeding (1) if the person furnishes the corporation (a) a written statement of his good faith belief that he has met the standards of conduct set forth in Section 2 of the Article and (b) a written unlimited general obligation, secured or unsecured, executed personally or on his behalf, to repay the advance if it is ultimately determined that he did not meet the standard of conduct and (2) a determination is made that the facts then known to those making the determination would not preclude indemnification under this Article. Determinations and authorizations of payments under this section shall be made in the manner specified in Section 2.

Section 4

The Board of Directors is hereby empowered, by majority vote of a quorum, to cause the Corporation to indemnify or advance expenses to any person who was or is a party to a proceeding by reason of the fact that he is or was an employee or agent of the corporation, or is or was serving at the request of the Corporation as an employee or

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agent of another corporation, partnership, joint venture, trust, employee benefit plan or other enterprise, to the same extent and in the same manner as provided above as if such person were an officer or director.

Article XIV – Rotary International Governing Documents

Unless otherwise specified by these By-Laws, the Club's Articles of Incorporation, or applicable law, including the Virginia non-stock corporation Act, Va Code 13.1-800, et.seq., the operation of this Club will be governed by the provisions of Rotary International's officially promulgated STANDARD ROTARY CLUB CONSTITUTION as published from time to time in Rotary International's Manual of Procedure, Rotary International Bylaw 2.030.



U. S. TREASURY DEPARTMENT
WASHINGTON 25

OFFICE OF
COMMISSIONER OF INTERNAL REVENUE

ADDRESSES REPLY TO
COMMISSIONER OF INTERNAL REVENUE
WASHINGTON 25, D. C.

AND REFER TO

T:R:EO:5
RMM

MAY 13 1958

Rotary International
c/o George R. Means, Secretary
1600 Ridge Avenue
Evanston, Illinois

Gentlemen:

Reference is made to your letter dated April 18, 1958, transmitting additional information for our use in reconsideration of your status for Federal income tax purposes under the provisions of section 501(a) of the Internal Revenue Code of 1954.

A review of our records discloses that in a ruling dated January 17, 1935, it was held that you were exempt under section 103(9) of the Revenue Act of 1932. This ruling was affirmed August 23, 1938 under the Revenue Act of 1936. Later, in a group ruling dated September 22, 1942, it was held that you and your subordinate clubs were entitled to exemption under section 101(9) of the Internal Revenue Code. Supplemental group rulings were thereafter issued annually from 1943 through 1958, holding you and your subordinate clubs exempt as social clubs under section 101(9) of the 1939 Code and under section 501(c)(7) of the 1954 Code.

Based upon a careful review of the information which you recently submitted together with all other evidence of record, it is our opinion that you and your subordinate clubs are entitled to exemption from Federal income tax under section 501(c)(4) of the 1954 Code as "organizations not organized for profit but operated exclusively for the promotion of social welfare", rather than as social clubs as described in section 501(c)(7) of the Code. Therefore, the above mentioned rulings dated January 17, 1935, August 23, 1938, September 22, 1942, and supplemental group rulings issued in the years 1943 to 1958, inclusive, are modified accordingly.

In view of the above, therefore, you and your subordinate clubs are not required to file income tax returns so long as there is no change in the character, purposes or method of operation of your organization or such subordinate clubs. Any such changes should be reported immediately

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to the National Office of the Internal Revenue Service in Washington, D. C., in order that the effect of the changes upon your present exempt status or that of the subordinate clubs may be determined.

However, you and your subordinate units are required to file an information return, Form 990, annually, with the District Director of Internal Revenue for your district so long as this exemption remains in effect. This form may be obtained from your District Director and is required to be filed on or before the fifteenth day of the fifth month following the close of the respective annual accounting periods.

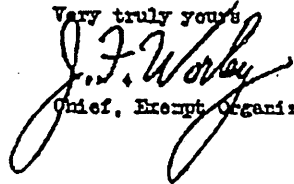
Failure by you or your subordinate units to file the required information return or to otherwise comply with the provisions of section 6033 of the Code and regulations applicable thereto may result in the termination of the exempt status of you or your subordinate units on the grounds that you or your subordinate units have not established that you are observing the conditions required for the continuation of an exempt status.

You should continue to furnish the National Office, annually, on the calendar year basis, lists, in duplicate, showing only the names, numbers and addresses of your new subordinate units and the names, numbers and addresses of any units which have ceased to exist. These lists should be submitted in alphabetical or numerical order and, if your subordinate units are located in more than one State, should be prepared separately by States. This information is necessary in order that we may advise the District Directors of Internal Revenue for the respective districts in which your new subordinate units are located of their exempt status as promptly as possible.

The annual lists should be accompanied by a statement signed by one of your principal officers stating whether the information previously submitted upon which your original ruling was based, is applicable in all respects to the new subordinate units. These lists and accompanying statements should be forwarded in time to reach the National Office not later than February 15 of each succeeding year.

The District Directors of Internal Revenue for the Districts in which the subordinate units referred to herein are located are being advised of this action.

Very truly yours



Chief, Exempt Organizations Branch