# RCM Board Meeting

Date | time 6/8/2021 8:00 AM| Location ZOOM

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| Meeting called by | Courtney Nuzzo |
| Type of meeting | Board of Directors |
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| Note taker | Anton Dmitrov |
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 | **Attendees** Michael Arietti, Anton Dmitrov, Jason Gheissari, Deborah Jackson, Bob Jansen, Carol King, John McEvilly, Eva Sereghy, Paul Kohlenberger, Courtney Nuzzo |

## Agenda Items

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| Topic | Presenter | Time allotted |

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|[ ]  Minutes May Board MeetingsAnton delayed the minutes and proposed to submit them and agree offline later this month. Agreed. | Eva & Anton | 5 minutes |
|[ ]  Treasurer’s ReportRe-approved the by-laws and transition of authority.Michael A. informed that Board that a tree fell on Richard G.’s house causing extensive damage. To assist Richard with some of the Treasurer’s responsibilities, Michael recommended a monthly review of the Chain Bridge account to be performed by other designated Board members.The Board took the following action with respect to the club's bank account at Chain Bridge Bank. Effective, July 1, 2021 the following persons are to be designated signers on the club's (corporation's) accounts with Chain Bridge Bank:1. President, John McEvilly, is to be an authorized signer2. Treasurer, Richard A. Golden, is to be an authorized signer.The authority of any other persons to sign is withdrawn, effective July 1, 2021, with the exception for instruments that may have been previously signed but remain uncleared.  Insurance quote $855Courtney N. said that the quote was outside of the budget. Carol K. suggested to table it for the next Board for further discussion and decision. Also, other Board members expressed that this insurance may be redundant. | Richard Golden | 5 minutes |
|[ ]  Membership : | Deborah Jackson | 10 minutes |
|[x]  * Deborah J. reported that she continues to send Peggy Fox (prospective candidate) weekly meeting announcements about club events.
* Jason G. expressed that there might be a need for Rotary to have more attractive actions such that small Business owners would see interest in joining the club.
* John M. said that the club was already addressing that with a planned Happy Hour reception in Tysons Corner on September 9th for prospective new members. Deborah’s Membership committee is developing an invite list (current count 22) of hopefully 50 prospects. Club members will be asked to provide at least one name to add to the list starting in July/August. Location will be the terrace level bar at the Whole Food Market in Tysons Corner.

Flags For HeroesBob J. said that the display of flags was successful. As usual, the lessons learned session was scheduled as a follow-up to see what went good and where opportunities may be. Next FFH is on July 4.Draw Down Fundraiser Michael A. said that he was a supporter of the fund raiser but an overwhelming support from the club members is needed to make this fundraiser successful.To the issue about club members not responding, John M. mentioned that there may be a problem with the PMail feature in DACDB. Many emails end up in spam. Michael A. advised on checking the Rotary International website and update members as well as Board members.Courtney N. informed the Board of Anton D.’s resignation as President Elect, effective July 1st. With increased work obligations, Anton cannot commit to carve out 2 hours in the middle of the work day every Tuesday to moderate the club meetings.John M. said he was planning to ask the new Board members to draft standard operating procedures (SOPs) to have a clear understanding of each officer and Board member. Thus, ensuring smooth transition between positions when needed.John M. said that the caterer had reached out and asked if the Church could provide sneeze guards to safeguard the food trays. Need additional details regarding the conversation of the things Jimmie (caterer) can provide. | Bob JansenCourtney Nuzzo | *5 minutes**5 minutes**10 minutes* |
|[ ]  GratitudeCourtney N. thanked the Board for the work throughout this challenging year. |  |  |
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## Other Information

Calendar Review:

June 22nd is the Installation of the President-Elect John McEvilly (Rain date – June 29th)