**Rotary Club of Manassas**

**Board of Directors Meeting**

**Minutes**

**Manassas Baptist Church**

**July 20, 2022**

**Attendance**

Officers:

President Kenny Loveless

President-Elect Cheryl Macias

Vice President Bob Mackenzie

Immediate Past President John Heltzel

Secretary Ab Basu

Treasurer David Lamb

Board Members:

Cindi Kacer

Bill White

Robyn Williams

Ed Pratt

Willis Jones

Xiao Yin Byrom

Other Members in Attendance:

Bill Burton

**Summary of Meeting**

**It was determined that a quorum was present, and the meeting was called to order at 10:30 a.m.**

**Secretary’s Report and Review of Previous Minutes (June 15, 2022)**

Ab Basu presented the June 15 minutes that other board members had edited. Bill White made the motion to accept the edited version, seconded by Ed Pratt, all ayes and motion passed.

**Tappahanock Club Members’ Commercial Properties Damaged By Fire**

Kenny Loveless discussed a District-wide email he had received regarding a recent fire in Tappahanock and how a few of the members of that area club experienced losses from fire damage to their commercial properties. The District leadership wanted to inform all members and also asked for consideration of help to the club in question. Board members discussed that no information was given regarding any insurance or other help already available. The issue was brought up of precedent-setting that would occur if the Club decided to offer financial aid. Kenny offered that he would find out more information, and also asked Ab Basu to ensure that the membership receive the email from the District. No vote was needed.

**President’s Report**

Kenney Loveless gave the President’s Report – his first in his new official position. He stated that he would support strong committees for the Club, would work to better utilize DACDB by the Club and members, and would focus his year to grow membership. He discussed what a tremendous job John Heltzel had done as the immediate past president in ensuring that the club could come out of pandemic-related virtual meetings back to physical ones with meals. He said that he would take the mantle and now focus on growing the membership, and to expect at least a natural 10 percent annual attrition rate. He would thus work with officers and board to gain membership over and above the natural loss rate for the year.

**Treasurer’s Report**

David Lamb stated that the Club is ahead by $17,000 cash on hand compared to this time the year before in Accounts Receivable. He further stated that the total income for the year that just closed July 31, 2022, was $88,000; overall net income for the previous fiscal year was $24,000 which in turn is up $22,000 from this time the previous year. He said that the new president and president elect worked with him to budget for a gross income for this new fiscal year at $83,000. The new figure reflects a decrease in membership dues because of several members ending their memberships. Cheryl Macias made the motion to accept the Treasurer’s Report, which was seconded by Ed Pratt. However, there was discussion – Kenny said that committee names have changed somewhat to enhance transparency and focus for their areas of work. He suggested that the new committee names need to be reflected in the new budget for the fiscal year. Additionally, Cheryl Macias mentioned that the new suggested outlays for the budget should reflect not only the new committee names but also old committees that are now new subcommittees. David Lamb agreed to rephrase the new fiscal year budget and suggested committee/subcommittee outlays to reflect their new respective names.

Based on this new understanding and reformatting of budget per new committee and subcommittee names, Ed Pratt made the revised motion to accept the Treasurers Report. This was seconded by Cheryl Macias, not subjected to further discussion and passed unanimously.

**President-elect Report**

President-elect Cheryl Macias gave a report regarding her plans for the new year. She discussed a potential decathlon of activities for a significant fundraiser, including games such as ping pong, reverse raffle, and other activities. Cheryl asked the board members if approval was needed from them for each idea? Kenny Loveless suggested that it may not be necessary – and that he and the other officers would advise and counsel Cheryl and her committee that would plan such fundraising activities. There was a consensus, based on conversation, that the board should be kept apprised of plans but also that no individual or specific approvals would be needed.

Cheryl then asked for fundraising activity ideas from board and membership. Kenny stated that the board should help guide Cheryl’s fundraising with a significant project around which the Club could build its brand of fundraising.

Separately, Cheryl Macias also stated that Grace United Methodist Church asked the Club to become a charter organization for Cub Scouts. Kenny stated that he would need to consult with other members to consider this request. Ed Pratt also mentioned that he was approached by the relevant troop leader with the same request. It was mentioned that District Governor Sheila strongly requested that the Club give serious consideration and to support this request.

**Committee Reports**

**Membership Committee**

Cindi Kacer stated that Chairman Bob Anderson was on vacation, and also that the Committee had set a goal for the Club membership to increase from the current 45 up over 20 percent to 55 by end of fiscal year. She also mentioned that she, Kenny Loveless and Cheryl Macias had attended several online classes regarding keeping and increasing membership and these would help them with new recruitment.

Bill White mentioned that Paul Flood, Lisa Marie Stewart and Tiffany Rand had not presented their classification talks yet and they should be scheduled.

Bill also asked who would be responsible for the member badges- to which Cindi Kacer replied that the Membership Committee would address that issue.

**Public Image Committee**

John Heltzel went over a memo he had sent to the board regarding speaker lineup and related issues. All members will be asked to take charge of either finding a speaker or themselves as presenter for upcoming meetings.

Bob Mackenzie suggested that the board investigate adopting an elementary school.

**Youth Services Subcommittee**

Robyn Williams discussed her participation with the Interservice Club Council (ISCC) where the collective organizations discussed joint programs and projects. The ISCC is comprised of and investigating collaborative work between the Rotary Club, the Art Factory, Education Foundation, Freedom Museum, American Legion. Robyn further stated that they were collectively discussing supporting a vocational jobs fair.

**Service Projects Committee**

Cindy Kacer mentioned the Committee’s work to provide new backpacks with back to school essentials for low income families. They plan a dinner event soon to help with bag stuffing and raising funds. She also stated that Cheryl Dashiell had been in touch with SERVE, for which the Committee would host a pancake breakfast in October.

**Program Committee**

Xiao Yin Byrom stated that the Committee was planning outdoor activities such as rafting and tubing. Also planned was to invite new restaurants to cater food for the Club to add a mix of choices. Ed Pratt suggested that perhaps the Committee consider Charles Town raceday for interested Club members.

**Rotary Foundation**

Ed Pratt mentioned that there were no new changes for the Foundation.

**International Committee**

Xiao Yin Byrom discussed how she had worked over the previous three years to gain some funding to help with purchasing wheelchairs for a project in South America. She said that the Wheelchair Foundation would match dollar for dollar anything that the Club could contribute to such purchases. She recommended the Club contribute $3000 to the effort specifically for new wheelchairs to be provided to poorer communities in Ecuador. She stated that one container of wheelchairs to be shipped to the country would total $62,000.

With no further business before the Board, Kenny Loveless adjourned the board meeting at 11:40 am.