Blue Ridge Mountains Rotary

Board of Directors Meeting Minutes

Farmington Country Club

September 15, 2021

**Directors Present**

Roger Higgins, Ben Horne, Sam Caughron, Thomas Markham, Amy Hart, Susan Evans, Eddie Karoliussen, Jamie White, Bruce Woodzell

**Welcome and Call to Order**

In President Aimee Andrews’ absence, Roger Higgins, President-Elect, welcomed everyone and called the meeting to order at 8:25am.

**Prior Meeting Minutes**

***Motion****: Sam Caughron moves to accept the minutes from August 18 meeting. Seconded by Susan Evans. Approved by the board.*

**Financial Report**

Sam Caughron, Treasurer, gave an update on the financial situation.

* CACF Draw-Down: The CACF notified us that the draw-down calculation we use, based on a 16-month average of our account balance, is out of step with the norm used by most organizations, which is a 36-month average. The longer period smooths out fluctuations in the market value of the account. CACF recommends using the 36-month period.

***Motion****: Sam Caughron moves to instruct CACF to change our draw-down calculation to a 36-month average basis. Seconded by Amy Hart. Approved by the board.*

* Fundraiser Pledges: Some pledges remain outstanding from the induction dinner fundraiser. These will be added to club member bills unless they are paid to CACF.
* Overdue Accounts/Disengaged Members: A small number of members have not attended a meeting in months and/or have not responded to outreach from board members. Most of them are also accruing large unpaid balances.
	+ The board discussed whether a policy is needed to unilaterally terminate membership for non-responsive members, such as giving a 30-day notice for the member to affirmatively commit to remaining a member before unilaterally
	+ Thomas Markham, Secretary, offered to draft a letter/policy for consideration at the next board meeting.
	+ In the interim, disengaged members were to be contacted by the following board members (in parens)
		- Jim McVay (Bruce Woodzell)
		- Krista Rodgers (Roger Higgins)
		- Jay Blanton (Amy Hart)
		- Amrie Grammer (Eddie K.)

**Vice President/Membership**

Ben Horne, Vice President, gave an update on new membership activity.

* Prospective new members Eric Nianouris and Andy Jenkins have completed orientation. Hayden Ardrey is preparing to complete orientation.
	+ Eddie K. mentioned that he is recruiting Roger Johnson with the county economic development department.
* Two recently departed members completed exit interviews: Adam Feldbauer and Phil Sparks. Both had only positive feedback for the club, which they left because of personal reasons.

**Program Chairs**

Amy Hart, Programs co-chair, noted that speakers are being booked into January and February at this point.

**International / Foundation**

Susan Evans, co-chair, gave the following update.

* Fall Grant: Susan and David Atchley, co-chair, have considered nominations for a number of organzations, including Int’l Rescue Committee, Yellow Door, CASA, etc. After consideration, they would like to make the fall grant in the amount of $5,000 to the Hospice of the Piedmont.

***Motion****: Susan Evans moves to make a grant of $5,000 from the club’s CACF account to the Hospice of the Piedmont. Seconded by Sam Caughron. Approved by the board.*

**Public Relations**

Jamie White, Public Relations co-chair, gave an update on the following items.

* Slides: Jamie requested that members submit photos of themselves for the weekly slide show – photos do not have to be from club events.
* Distict Newsletter: Jamie asked what the club would like to promote with items in the newsletter.
	+ Roger Higgins suggested contacting Brian Donovan and drafting an item about the club’s Day of Caring effort.

**Diversity Committee**

Eddie K., chair of the committee, gave the following updates.

* Survey: 50 survey responses have been collected and the committee will meet to discuss results.
* Speakers: Eddie is reaching out to UVA’s director of DEI to come as a speaker.
* Training: Eddie has been in touch with a trainer from Roger Higgins’ company.

**Club Service**

No report

**Club Adminstration**

No report

**President’s Report**

No report

**President Elect**

No report

**Past President**

No report

**Club Executive Secretary**

No report

**Secretary’s Report**

No report

There being no further the business the meeting was adjourned at 9:23am.

Respectfully submitted,

Thomas Markham, Secretary