Blue Ridge Mountains Rotary

Board of Directors Meeting Minutes

Farmington Country Club

August 18, 2021

**Directors Present**

Aimee Andrews, Roger Higgins, Ben Horne, Sam Caughron, Thomas Markham, Dan Alley, Ronda Puryear, Wayne Murphy, Rachel Burns, Amy Hart, Susan Evans, Ty Cooper, Eddie Karoliussen, Franklin Daniels, Bruce Woodzell

**Welcome and Call to Order**

Aimee Andrews, President, welcomed everyone and called the meeting to order at 8:27am.

**Prior Meeting Minutes**

***Motion****: Sam Caughron moves to accept the minutes from July 21 meeting. Seconded by Dan Alley. Approved by the board.*

**Financial Report**

Sam Caughron, Treasurer, gave an update on the financial situation.

* To facilitate the treasurer’s work, Dr. Caughron is looking into using QuickBooks rather than a spreadsheet for record keeping. There may also be an opportunity to use QuickBooks to take credit card payments from members, though this service may incur an additional charge to the club.
  + Ben Horne, Vice President, noted that transitioning records to QuickBooks can be messy and should be done with care. Amy Hart, Programs co-chair, offered to volunteer the time of an employee who is training on QuickBooks.

***Motion****: Sam Caughron moves to approve up to $200 to subscribe to the QuickBooks payment app. Seconded by Dan Alley. Approved by the board.*

**Vice President/Membership**

Ben Horne, Vice President, gave an update on new membership activity.

* Recently joined member James Brown has been attending but still needs to be inducted.
* Orientation is being set up for prospective new members Eric Nianouris and Andy Jenkins.
* Prospective new member Jamie Yowell has not made a decision. Eddie K., DEI, noted that Jamie has concerns about how much service the club does and will reassure him.

**Club Service**

Dan Alley and Ronda Puryear, Service co-chairs, gave an update on several items.

* Salvation Army: Rachel Burns, Club Admin co-chair, has taken on management of the monthly dinner service. Rachel would like to add a second monthly dinner service in which members actually do the cooking. This would reduce the cost to the club as compared to the current monthly service in which the club buys dinner from Michie Tavern.

***Motion****: Rachel Burns moves to approve up to $150 per month to buy food for a second dinner service. Seconded by Dan Alley. Approved by the board.*

* United Way Day of Caring: Three people have signed up to participate, and a fourth may join.
* Calendar: Ronda noted that they would like to add a calendar to the website to show service opportunities.
  + Rachel Burns noted that this functionality already exists in ClubRunner and will assist the co-chairs with this.

**Club Adminstration**

Rachel Burns and Wayne Murphy, Club Admin co-chairs, gave an update on the following item.

* Oyster Roast: Planning is under way for the October 10 oyster roast. Details about time, whether people should bring chairs, etc. will be announced soon.
  + Wayne asked whether members from other clubs should be invited. Bruce Woodzell, Exec. Secretary, noted that in the past club presidents were always invited. Dr. Caughron noted that we should check first with the Takach’s about parking capacity, etc.

**Program Chairs**

Amy Hart, Programs co-chair, gave the following updates.

* The schedule is full through December, including some new member talks.
* 100 Black Women: Working to schedule a speaker from this organization, recipient of the induction dinner fundraising grant.

**Public Relations**

Ty Cooper, Public Relations co-chair, gave an update on the following items.

* Social Media: The club is getting more engagement on Facebook posts, such as member of the week profiles.
* Videos: Ty would like to do some short testimonial videos from members about why they join Rotary, as well as a video short about the club generally (see August 19, 2020 minutes for details on original proposal).

Related to the issue of media about the club, Sam Caughron suggested that oral histories should be taken from older members such as Marshall Pryor before they pass away.

**Diversity Committee**

Eddie K., chair of the committee, gave the following updates.

* Survey: A survey of the membership is in the field and members have 10 days to respond.
* Speakers: Eddie is coordinating DEI speakers with the program chairs.
* Training: Amy Hart asked whether the club would receive DEI training. Eddie noted that Roger Higgins’ company can provide trainers.

**International / Foundation**

Susan Evans, co-chair, gave the following update.

* Fall Grant: Susan and David Atchley, co-chair, are looking for a recipient for a small (~$3,500) to be made in the fall. This is the minimum amount that must be distributed from the Foundation annually. Susan will bring candidate ideas to the next board meeting for a vote.
  + Susan proposed as an initial candidate CASA, which provides children’s advocacy services and as such is aligned with Rotary International’s areas of focus.
  + Rachel Burns proposed Yellow Door, which provides temporary housing for immunocompromised children.

**President’s Report**

Aimee Andrews, President, gave the following update.

* Dropbox: Aimee is acquiring a Dropbox account to store club documents, including archives, etc. She is also looking into acquiring an Evite site to be used for club events.
  + The purpose of these investments is to centralize the tools board officers use and have them belong to the club, rather than to individuals, so that they can be smoothly passed along from year to year.

***Motion****: Sam Caughron moves to approve funding to acquire a Dropbox account. Seconded by Eddie K. Approved by the board.*

**President Elect**

No report

**Past President**

No report

**Club Executive Secretary**

No report

**Secretary’s Report**

No report

There being no further the business the meeting was adjourned at 9:29am.

Respectfully submitted,

Thomas Markham, Secretary