Blue Ridge Mountains Rotary

Board of Directors Meeting Minutes

Farmington Country Club

May 18, 2022

**Directors Present**

Roger Higgins, Ben Horne, Sam Caughron, Thomas Markham, Susan Evans, Eddie Karoliussen, Ronda Puryear, Rachel Burns, Wayne Murphy, Franklin Daniels, Ty Cooper, Bruce Woodzell

**Welcome and Call to Order**

In lieu of President Aimee Andrews, President-Elect Roger Higgins welcomed everyone and called the meeting to order at 8:37am.

**Prior Meeting Minutes**

***Motion****: Sam Caughron moves to accept the minutes from March 16 meeting. Seconded by Rachel Burns. Approved by the board.*

**Treasurer’s Report**

Sam Caughron, Treasurer, provided the following update.

* Budget: The club is on track to stay within its budget this year. Several major expenditures remain (RI dues, etc.) but the club is in the black now and has the funds to meet these.
* Accountant/Bookkeeper: Hantzmon & Wiebel will become more involved in bookkeeping on an ongoing basis and that will create an additional expense (~$4,600) which will need to be budgeted for in 2022-23.
* Past Due Accounts: The following members have concerning levels of outstanding payments:
  + Ross Efaw: Ty Cooper will follow up with.
  + Andy Jenkins: Eddie K will follow up with.
  + Bill Gray: Sam Caughron will follow up with.
  + Jim McVay: No one assigned to follow up with.
  + Write-offs: The following debts need to be written off
    - Matt Robb
    - Jay Blanton
    - Krista Rodgers

**President Elect**

Roger Higgins, President-Elect, raised the following issues.

* Installation Dinner: This has been converted to a cocktail party because the cost of a full dinner was prohibitive. Farmington will host and cater the cocktail party
  + Rachel Burns, Club Admin co-chair, noted that the cost for external catering alone (Foods of All Nations) was quoted at $2,000 (will not be used)
* Meal Fees:

***Motion****: Roger Higgins moves that the breakfast fee be raised from $18 to $21 as of July 1. Rachel Burns seconds. Discussion followed and the motion was tabled.*

* + Mr. Higgins noted that Farmington is raising the cost to the club to $19.85 for next year and proposed raising the fee to $20.
  + Ben Horne, Vice President, asked whether dues would need to be raised to cover new costs, e.g., the cost of using Hantzmon & Wiebel for bookkeeping.
  + Mr Higgins suggested that this could be built into the meal cost, by raising the fee an extra dollar to $21.
  + Bruce Woodzell, Club Executive Secretary, suggested that any decision be postponed until the 2022-23 budget is completed.
  + Mr. Higgins agreed to table the motion until the budget is complete.

**Club Service**

Ronda Puryear, Club Service co-chair, gave the following update.

* Upcoming club service activities include:
  + McIntire Park cleanup
  + Grace Church Farm Tour
  + UVA Cancer Center car show at Boar’s Head in August

**International / Foundation**

Susan Evans gave the following update on Rabbit Run.

* Trophies: Barbara Hallahan is making trophies for top 3 finishers in each age category
* EMT: Joe Varaksa is soliciting a fire truck/EMT for race day
* Audio: James Brown will supply an audio system and play music
* Fee: Roger Higgins asked how the $50 entrance fee was determined
  + Ms. Evans noted that Joe Varaksa researched other races in the area and this was a median figure.

**Vice President/Membership**

No report

**Secretary’s Report**

No report

**Program Chairs**

No report

**Club Administration**

No report

**Public Relations**

No report

**President’s Report**

No report

**Past President**

No report

**Club Executive Secretary**

No report

**Diversity Committee**

No report

There being no further the business the meeting was adjourned at 9:21am.

Respectfully submitted,

Thomas Markham, Secretary