**ROTARY CLUB OF BAILEY’S CROSSROADS**

**CHECK/DISBURSEMENT REQUEST – DISPOSITION FORM**

1. **Request for Check/Disbursement:**
	1. Date:
	2. Requester:
	3. Payee:
	4. Amount:
	5. Purpose:
	6. Account: ***Mustang Raffle or BXRC Operating (circle one)***
2. **Check Authorization:**
	1. How/Who?
	2. Date:

Please make check payable and mail to:

1. **Check Processed:**
	1. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. Check Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. Account: *Mustang Raffle BXRC Operating*
	4. Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Confirmation of Receipt**? *Yes No*

How? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_