



Temporary Leave of Absence Policy

PURPOSE: The purpose of this policy is to establish a temporary Leave of Absence (LOA) policy for the Rotary Club of Hanover County ("the Club") that is also consistent, in general, with the existing policy that Rotary International has established for individual Rotary Clubs.

POLICY: The updated LOA Policy adopted by the Club's Board of Directors on - August 21, 2024 for members is as follows:

1. Members requesting LOA must make the request in writing to the Board of Directors, by completing the request form.
2. Upon written application to the Board, setting forth good and sufficient reason, LOA may be granted excusing a member from attending the meetings of the club for a period of no longer than six (6) months.
3. Such LOA does not operate to prevent a forfeiture of membership and does not give a club credit for the member's attendance unless the member attends a regular meeting at another club.
4. The Club's Board of Directors shall be solely responsible for determining what constitutes the following as sufficient reasons to grant a LOA:
 - death in the immediate family
 - serious illness or injury
 - temporary loss of employment
 - military service
 - extended but not permanent travel away for business or family reasons

Additional causes can be deemed sufficient if approved by the Board of Directors at a future meeting duly noticed to the membership

5. Extensions beyond the initial LOA must be received by the Board, in writing, prior to the original expiration date. The Board shall not approve more than two (2) LOA for the same member within any 24-month period, unless compelling and extraordinary circumstances exist as determined by a majority of the Board.
6. The Secretary and / or Treasurer shall provide the Board a monthly report listing the names of members that have been approved for a LOA, indicating the expiration dates for the LOA, and where application, that dues are current.

7. Failure to provide written notice of membership intent and continued leave of absence from weekly meetings will be construed as resignation from the club effective on the last day of approved LOA.

8. During the LOA, the member is responsible for continuing to pay all Rotary dues. The member may attend any weekly meeting by paying for the meals.