

Form 1023 Checklist

(Revised October 2004)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note. Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order:
 - Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.
- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.
- Employer Identification Number (EIN)
- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
 - You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.
- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.

Schedule A	Yes ___ No <input checked="" type="checkbox"/>	Schedule E	Yes ___ No <input checked="" type="checkbox"/>
Schedule B	Yes ___ No <input checked="" type="checkbox"/>	Schedule F	Yes ___ No <input checked="" type="checkbox"/>
Schedule C	Yes ___ No <input checked="" type="checkbox"/>	Schedule G	Yes ___ No <input checked="" type="checkbox"/>
Schedule D	Yes ___ No <input checked="" type="checkbox"/>	Schedule H	Yes <input checked="" type="checkbox"/> No ___

The Rotary Club of Prince George
County Charitable Foundation, Inc.

EIN: 20-0564449

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters.
 - Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) *Page 1, 3rd paragraph*
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law *Page 2, 6th paragraph*
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
 - Signature at Part XI of Form 1023.
- Your name on the application must be the same as your legal name as it appears in your articles of organization.

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
201 West Rivercenter Blvd.
Attn: Extracting Stop 312
Covington, KY 41011

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
The Rotary Club of Prince George County Charitable Foundation, Inc.			
3 Mailing address (Number and street) (see instructions)		Room/Suite	4 Employer Identification Number (EIN)
PO BOX 441			20-0564449
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01 - 12)	
Prince George, Virginia 23875-2014		06	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: 804-541-3526	
a Name: Carol Dols Woodward, Attorney at Law		c Fax: (optional) 804-452-4811	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, Power of Attorney and Declaration of Representative, with your application if you would like us to communicate with your representative.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: NA			
b Organization's email: (optional) NA			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		11 / 25 / 03	
12 Were you formed under the laws of a foreign country? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. (See instructions.) **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1** Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing certification of filing with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. **Yes** **No**
- 2** Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. **Yes** **No**
- 3** Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. **Yes** **No**
- 4a** Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. **Yes** **No**
- b** Have you been funded? If "No," explain how you are formed without anything of value placed in trust. **Yes** **No**
- 5** Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. **Yes** **No**

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1** Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language. Location of Purpose Clause (Page, Article, and Paragraph): **Page 1, Third Paragraph**
- 2a** Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- 2b** If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. **Page 2, Sixth Paragraph**
- 2c** See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state: **NA**

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past*, *present*, and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

- 1a** List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual compensation, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Lisa Sharpe	Trustee	213 Scrimshaw Drive Chester, VA 23836	None
Lou Gorr	Trustee	PO BOX 68 Prince George, VA 23875	None
Chana Ramsey	Trustee	7208 West Quaker Road Disputanta, VA 23842	None
Steve Woith	Trustee	9600 Hidden Hills Drive Prince George, VA 23875	None
Earl Hale	Trustee	10424 Jordan Parkway Hopewell, VA 23860	None

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
None			

c List the names, names of businesses, and mailing addresses of your five highest compensated independent contractors that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
None			

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a** Are any of your officers, directors, or trustees related to each other through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No
- b** Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. Yes No
- c** Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No

- 3a** For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.
- b** Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through common control? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. Yes No

- 4** In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.
 - a** Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? Yes No
 - b** Do you or will you approve compensation arrangements in advance of paying compensation? Yes No
 - c** Do you or will you document in writing the date and terms of approved compensation arrangements? Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? Yes No
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source? Yes No
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.
-
- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. Yes No
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?
- Note:** A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.
-
- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
-
- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine that you pay no more than **fair market value**. Attach copies of any written contracts or other agreements relating to such purchases. Yes No
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. Yes No
-
- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. Yes No
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at **arm's length**.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.
-
- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. Yes No
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. Yes No
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. Yes No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. Yes No

Part VII Your History

The following "Yes" or "No" questions relate to your history. (See instructions.)

- 1 Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. Yes No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. Yes No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1 Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. Yes No
- 2a Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. Yes No
- b Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. Yes No
- 3a Do you or will you operate **bingo or gaming activities**? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. Yes No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. Yes No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

4a Do you or will you undertake fundraising? If "Yes," check all the fundraising programs you do or will conduct. (See instructions.) **Yes** **No**

- | | |
|--|--|
| <input checked="" type="checkbox"/> mail solicitations | <input type="checkbox"/> phone solicitations |
| <input checked="" type="checkbox"/> email solicitations | <input type="checkbox"/> accept donations on your website |
| <input checked="" type="checkbox"/> personal solicitations | <input type="checkbox"/> receive donations from another organization's website |
| <input checked="" type="checkbox"/> vehicle, boat, plane, or similar donations | <input checked="" type="checkbox"/> government grant solicitations |
| <input checked="" type="checkbox"/> foundation grant solicitations | <input checked="" type="checkbox"/> Other |

Attach a description of each fundraising program.

b Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. **Yes** **No**

c Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. **Yes** **No**

d List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

e Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. **Yes** **No**

5 Are you affiliated with a governmental unit? If "Yes," explain. **Yes** **No**

6a Do you or will you engage in economic development? If "Yes," describe your program. **Yes** **No**

b Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

7a Do or will persons other than your employees or volunteers develop your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. **Yes** **No**

b Do or will persons other than your employees or volunteers manage your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. **Yes** **No**

c If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

8 Do you or will you enter into joint ventures, including partnerships or limited liability companies treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. **Yes** **No**

9a Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. **Yes** **No**

b Do you provide child care so that parents or caretakers of children you care for can be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

c Of the children for whom you provide child care, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

d Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

10 Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other intellectual property? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. **Yes** **No**

Part VIII Your Specific Activities (Continued)

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. Yes No
-
- 12a** Do you or will you operate in a foreign country or countries? If "Yes," answer lines 12b through 12d. If "No," go to line 13a. Yes No
- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.
-
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. Yes No
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. Yes No
- d** Identify each recipient organization and any relationship between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following:
- (i)** Do you require an application form? If "Yes," attach a copy of the form. Yes No
- (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Yes No
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
-
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. Yes No
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. Yes No
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. Yes No
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. Yes No
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. Yes No

Part VIII Your Specific Activities (Continued)

- | | | | |
|-----------|--|--|---|
| 15 | Do you have a close connection with any organizations? If "Yes," explain. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 16 | Are you applying for exemption as a cooperative hospital service organization under section 501(e)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 17 | Are you applying for exemption as a cooperative service organization of operating educational organizations under section 501(f)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 18 | Are you applying for exemption as a charitable risk pool under section 501(n)? If "Yes," explain. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 19 | Do you or will you operate a school ? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 20 | Is your main function to provide hospital or medical care ? If "Yes," complete Schedule C. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 21 | Do you or will you provide low-income housing or housing for the elderly or handicapped ? If "Yes," complete Schedule F. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 22 | Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Note: Private foundations may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

A. Statement of Revenues and Expenses

	Type of revenue or expense	3 prior tax years or 2 succeeding tax years				(e) Provide Total for (a) through (d)
		Current tax year				
		(a) From <u>3/1/06</u> To <u>6/30/06</u>	(b) From <u>1/1/06</u> To <u>6/30/07</u>	(c) From <u>1/1/07</u> To <u>6/30/08</u>	(d) From _____ To _____	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	\$16,188				\$16,188
	2 Membership fees received					
	3 Gross investment income		493	507		1000
	4 Net unrelated business income					
	5 Taxes levied for your benefit					
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)					
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)					
	8 Total of lines 1 through 7	16,188	493	507		17,188
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	15,581	16,360	17,175		49,116
	10 Total of lines 8 and 9	31,769	16,853	17,682		66,304
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)					
	12 Unusual grants					
	13 Total Revenue Add lines 10 through 12	31,769	16,853	17,682		66,304
Expenses	14 Fundraising expenses					
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)	6,761	8,951	9,398		
	16 Disbursements to or for the benefit of members (attach an itemized list)					
	17 Compensation of officers, directors, and trustees					
	18 Other salaries and wages					
	19 Interest expense					
	20 Occupancy (rent, utilities, etc.)					
	21 Depreciation and depletion					
	22 Professional fees					
	23 Any expense not otherwise classified, such as program services (attach itemized list)	8,054	7,902	8,297		
	24 Total Expenses Add lines 14 through 23	16,954	16,853	17,695		

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Year End:

Assets		(Whole dollars)
1	Cash	3,850
2	Accounts receivable, net	
3	Inventories	
4	Bonds and notes receivable (attach an itemized list)	
5	Corporate stocks (attach an itemized list)	
6	Loans receivable (attach an itemized list)	
7	Other investments (attach an itemized list)	12,338
8	Depreciable and depletable assets (attach an itemized list)	
9	Land	
10	Other assets (attach an itemized list)	
11	Total Assets (add lines 1 through 10)	
Liabilities		
12	Accounts payable	
13	Contributions, gifts, grants, etc. payable	
14	Mortgages and notes payable (attach an itemized list)	
15	Other liabilities (attach an itemized list)	
16	Total Liabilities (add lines 12 through 15)	
Fund Balances or Net Assets		
17	Total fund balances or net assets	
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17)	16,188
19	Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a private operating foundation. (See instructions.)

- 1a Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. If you are unsure, see the instructions. Yes No
- b As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.
- 2 Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI. Yes No
- 3 Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4. Yes No
- 4 Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation? Yes No
- 5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.
 The organization is not a private foundation because it is:
 - a 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
 - b 509(a)(1) and 170(b)(1)(A)(ii)—a school. Complete and attach Schedule B.
 - c 509(a)(1) and 170(b)(1)(A)(iii)—a hospital, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
 - d 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

Part X Public Charity Status (Continued)

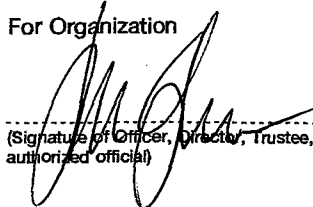
- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization



(Signature of Officer, Director, Trustee, or other authorized official)

Lou Gorr

(Type or print name of signer)

2/27/06

(Date)

Chair of Board of Trustees

(Type or print title or authority of signer)

For Director, Exempt Organizations

By _____ Date _____

- b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).
- (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. _____
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box.
- (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No

Part XI User Fee Information

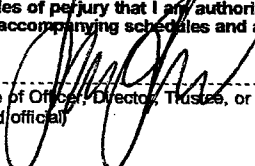
You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$500. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$150. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. *User fees are subject to change. Check our website at www.irs.gov and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.*

- 1 Have your annual gross receipts averaged or are they expected to average not more than \$10,000? Yes No
 If "Yes," check the box on line 2 and enclose a user fee payment of \$150 (Subject to change—see above).
 If "No," check the box on line 3 and enclose a user fee payment of \$500 (Subject to change—see above).
- 2 Check the box if you have enclosed the reduced user fee payment of \$150 (Subject to change).
- 3 Check the box if you have enclosed the user fee payment of \$500 (Subject to change).

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here

(Signature of Officer, Director, Trustee, or other authorized official)



Lou Gott

(Type or print name of signer)

2/27/06

(Date)

Chair Board of Trustees

(Type or print title or authority of signer)

Reminder: Send the completed Form 1023 Checklist with your filled-in-application.

Form **2848**
(Rev. March 2004)
Department of the Treasury
Internal Revenue Service

Power of Attorney and Declaration of Representative

OMB No. 1545-0150
For IRS Use Only
Received by: _____
Name _____
Telephone _____
Function _____
Date / /

▶ Type or print. ▶ See the separate instructions.

Part I **Power of Attorney**
Caution: Form 2848 will not be honored for any purpose other than representation before the IRS.

1 Taxpayer information. Taxpayer(s) must sign and date this form on page 2, line 9.

Taxpayer name(s) and address The Rotary Club of Prince George County Charitable Foundation, Inc. PO BOX 441 Prince George, Virginia 23875	Social security number(s) _____ _____ _____ Daytime telephone number (804) 458-2239	Employer identification number 20 0564449 Plan number (if applicable)
---	--	--

hereby appoint(s) the following representative(s) as attorney(s)-in-fact:

2 Representative(s) must sign and date this form on page 2, Part II.

Name and address Carol Dois Woodward, Attorney at Law, PO BOX 2048, Prince George, Virginia 23875	CAF No. _____ Telephone No. <u>804-452-2180</u> Fax No. <u>804-452-4811</u> Check if new: Address <input type="checkbox"/> Telephone No. <input type="checkbox"/> Fax No. <input type="checkbox"/>
Name and address	CAF No. _____ Telephone No. _____ Fax No. _____ Check if new: Address <input type="checkbox"/> Telephone No. <input type="checkbox"/> Fax No. <input type="checkbox"/>
Name and address	CAF No. _____ Telephone No. _____ Fax No. _____ Check if new: Address <input type="checkbox"/> Telephone No. <input type="checkbox"/> Fax No. <input type="checkbox"/>

to represent the taxpayer(s) before the Internal Revenue Service for the following tax matters:

3 Tax matters

Type of Tax (Income, Employment, Excise, etc.) or Civil Penalty (see the instructions for line 3)	Tax Form Number (1040, 941, 720, etc.)	Year(s) or Period(s) (see the instructions for line 3)
Filing a request for determination	1023	Not Applicable

4 Specific use not recorded on Centralized Authorization File (CAF). If the power of attorney is for a specific use not recorded on CAF, check this box. See the instructions for Line 4. **Specific uses not recorded on CAF.**

5 Acts authorized. The representatives are authorized to receive and inspect confidential tax information and to perform any and all acts that I (we) can perform with respect to the tax matters described on line 3, for example, the authority to sign any agreements, consents, or other documents. The authority does not include the power to receive refund checks (see line 6 below), the power to substitute another representative, the power to sign certain returns, or the power to execute a request for disclosure of tax returns or return information to a third party. See the line 5 instructions for more information.

Exceptions. An unenrolled return preparer cannot sign any document for a taxpayer and may only represent taxpayers in limited situations. See **Unenrolled Return Preparer** on page 2 of the instructions. An enrolled actuary may only represent taxpayers to the extent provided in section 10.3(d) of Circular 230. See the line 5 instructions for restrictions on tax matters partners.

List any specific additions or deletions to the acts otherwise authorized in this power of attorney: _____

6 Receipt of refund checks. If you want to authorize a representative named on line 2 to receive, **BUT NOT TO ENDORSE OR CASH**, refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶ _____

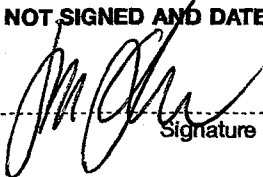
- 7 Notices and communications.** Original notices and other written communications will be sent to you and a copy to the first representative listed on line 2.
- a** If you also want the second representative listed to receive a copy of notices and communications, check this box
- b** If you do not want any notices or communications sent to your representative(s), check this box

8 Retention/revocation of prior power(s) of attorney. The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the Internal Revenue Service for the same tax matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check here.

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

9 Signature of taxpayer(s). If a tax matter concerns a joint return, both husband and wife must sign if joint representation is requested, otherwise, see the instructions. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ **IF NOT SIGNED AND DATED, THIS POWER OF ATTORNEY WILL BE RETURNED.**

Signature:  Signature
Date: _____ Date
Chair of Trustees
Title (if applicable)
Lou Gorr
Print Name

PIN Number
Print name of taxpayer from line 1 if other than individual

Signature: _____ Signature
Date: _____ Date
Title (if applicable)
Print Name

PIN Number


Part II Declaration of Representative

Caution: Students with a special order to represent taxpayers in Qualified Low Income Taxpayer Clinics or the Student Tax Clinic Program, see the instructions for Part II.

Under penalties of perjury, I declare that:

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service;
- I am aware of regulations contained in Treasury Department Circular No. 230 (31 CFR, Part 10), as amended, concerning the practice of attorneys, certified public accountants, enrolled agents, enrolled actuaries, and others;
- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified there; and
- I am one of the following:
 - a** Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
 - b** Certified Public Accountant—duly qualified to practice as a certified public accountant in the jurisdiction shown below.
 - c** Enrolled Agent—enrolled as an agent under the requirements of Treasury Department Circular No. 230.
 - d** Officer—a bona fide officer of the taxpayer's organization.
 - e** Full-Time Employee—a full-time employee of the taxpayer.
 - f** Family Member—a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
 - g** Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the Service is limited by section 10.3(d) of Treasury Department Circular No. 230).
 - h** Unenrolled Return Preparer—the authority to practice before the Internal Revenue Service is limited by Treasury Department Circular No. 230, section 10.7(c)(1)(viii). You must have prepared the return in question and the return must be under examination by the IRS. See **Unenrolled Return Preparer** on page 2 of the instructions.

▶ **IF THIS DECLARATION OF REPRESENTATIVE IS NOT SIGNED AND DATED, THE POWER OF ATTORNEY WILL BE RETURNED.** See the Part II instructions.

Designation—Insert above letter (a-h)	Jurisdiction (state) or identification	Signature	Date
a	VA		2-27-06

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures**Section I** *Names of individual recipients are not required to be listed in Schedule H.*

Public charities and private foundations complete lines 1a through 7 of this section. See the instructions to Part X if you are not sure whether you are a public charity or a private foundation.

- 1a** Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.
- b** Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.
- c** If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).
- d** Specify how your program is publicized.
- e** Provide copies of any solicitation or announcement materials.
- f** Provide a sample copy of the application used.
- 2** Do you maintain case histories showing recipients of your scholarships, fellowships, educational loans, or other educational grants, including names, addresses, purposes of awards, amount of each grant, manner of selection, and relationship (if any) to officers, trustees, or donors of funds to you? If "No," refer to the instructions. Yes No
- 3** Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)
- 4a** Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)
- b** Describe how you determine the number of grants that will be made annually.
- c** Describe how you determine the amount of each of your grants.
- d** Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant. (For example, specific requirements or conditions could consist of attendance at a four-year college, maintaining a certain grade point average, teaching in public school after graduation from college, etc.)
- 5** Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.
- 6** Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?
- 7** Are relatives of members of the selection committee, or of your officers, directors, or **substantial contributors** eligible for awards made under your program? If "Yes," what measures are taken to ensure unbiased selections? Yes No

Note. If you are a private foundation, you are not permitted to provide educational grants to **disqualified persons**. Disqualified persons include your substantial contributors and foundation managers and certain family members of disqualified persons.

Section II **Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section.**

- 1a** If we determine that you are a private foundation, do you want this application to be considered as a request for advance approval of grant making procedures? Yes No N/A
- b** For which section(s) do you wish to be considered?
- 4945(g)(1)—Scholarship or fellowship grant to an individual for study at an educational institution
 - 4945(g)(3)—Other grants, including loans, to an individual for travel, study, or other similar purposes, to enhance a particular skill of the grantee or to produce a specific product
- 2** Do you represent that you will (1) arrange to receive and review grantee reports annually and upon completion of the purpose for which the grant was awarded, (2) investigate diversions of funds from their intended purposes, and (3) take all reasonable and appropriate steps to recover diverted funds, ensure other grant funds held by a grantee are used for their intended purposes, and withhold further payments to grantees until you obtain grantees' assurances that future diversions will not occur and that grantees will take extraordinary precautions to prevent future diversions from occurring? Yes No
- 3** Do you represent that you will maintain all records relating to individual grants, including information obtained to evaluate grantees, identify whether a grantee is a disqualified person, establish the amount and purpose of each grant, and establish that you undertook the supervision and investigation of grants described in line 2? Yes No

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures (Continued)

Section II Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section. (Continued)

- 4a Do you or will you award scholarships, fellowships, and educational loans to attend an educational institution based on the status of an individual being an *employee of a particular employer*? If "Yes," complete lines 4b through 4f. Yes No

- b Will you comply with the seven conditions and either the percentage tests or facts and circumstances test for scholarships, fellowships, and educational loans to attend an educational institution as set forth in Revenue Procedures 76-47, 1976-2 C.B. 670, and 80-39, 1980-2 C.B. 772, which apply to inducement, selection committee, eligibility requirements, objective basis of selection, employment, course of study, and other objectives? (See lines 4c, 4d, and 4e, regarding the percentage tests.) Yes No

- c Do you or will you provide scholarships, fellowships, or educational loans to attend an educational institution to employees of a particular employer? Yes No N/A
 If "Yes," will you award grants to 10% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? Yes No

- d Do you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer? Yes No N/A
 If "Yes," will you award grants to 25% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? If "No," go to line 4e. Yes No

- e If you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer, will you award grants to 10% or fewer of the number of employees' children who can be shown to be eligible for grants (whether or not they submitted an application) in that year, as provided by Revenue Procedures 76-47 and 80-39? Yes No N/A

If "Yes," describe how you will determine who can be shown to be eligible for grants without submitting an application, such as by obtaining written statements or other information about the expectations of employees' children to attend an educational institution. If "No," go to line 4f.

Note. Statistical or sampling techniques are not acceptable. See Revenue Procedure 85-51, 1985-2 C.B. 717, for additional information.

- f If you provide scholarships, fellowships, or educational loans to attend an educational institution to *children of employees of a particular employer* without regard to either the 25% limitation described in line 4d, or the 10% limitation described in line 4e, will you award grants based on facts and circumstances that demonstrate that the grants will not be considered compensation for past, present, or future services or otherwise provide a significant benefit to the particular employer? If "Yes," describe the facts and circumstances that you believe will demonstrate that the grants are neither compensatory nor a significant benefit to the particular employer. In your explanation, describe why you cannot satisfy either the 25% test described in line 4d or the 10% test described in line 4e. Yes No

Part 1 Question 7

Name and address of the Authorized Representative

Carol Dois Woodward
Attorney at Law
PO BOX 2048
Prince George, VA 23875

Telephone: 804-452-2180
FAX: 804-452-4811
E-Mail: woodwardcd@aol.com

Part IV.

The Rotary Club of Prince George Charitable Foundation, Inc. ("Foundation") was chartered on November 25, 2003 for the purpose of raising and distributing funds to worthy community charitable organizations; join in joint matching funds grants with Rotary International and to provide college scholarships to students graduating from Prince George High School. However, The Rotary Club of Prince George County, EIN 35-4102237, ("Club") continued conducting these activities under its 501 (c) (4) status which it enjoys under the umbrella of Rotary International. The Club plans to continue these activities until such time as the Foundation has obtained its 501 (c) (3) status.

Beginning in 1998 the Club has held an annual dinner or picnic, held in the spring, specifically for the purpose of raising funds to award one year scholarships to graduates of Prince George High School. Funds were raised by selling tickets for the dinner or picnic, soliciting sponsorships or contributions from businesses, organizations and individuals primarily in the county of Prince George and the cities of Petersburg and Hopewell. An application form was designed and a committee of Club members selected the recipients of the scholarships. The scholarship funds go directly to the institution and is applied directly to tuition, fees, books or supplies by the educational institution.

Beginning in 2001 the Club founded an annual golf tournament, usually held in the fall, for the purpose of raising funds to contribute to worthwhile community organizations and projects. Monies were raised by registering golf teams, seeking sponsorships of teams, holes, and prizes to award at the tournament. Profits from the tournaments were distributed to worthwhile community organizations, groups and projects. Local domestic violence shelters, programs providing services to new mothers and children, literacy projects, parenting seminars, etc., are among the type organizations and activities to which the funds from the golf tournaments were distributed. On occasion the club joined in matching fund projects regulated and administered through Rotary International. One such project was matching funds with Rotary International and a Rotary Club in the Netherlands to renovate and update a children's hospital in Tanzania.

Beginning in 2005 the fundraising from the picnic and the golf tournament were combined to support both the awarding of scholarships and the granting of funds to community organizations and projects and to possibly join in matching fund projects with Rotary International.

Though The Rotary Club of Prince George Charitable Foundation, Inc. was chartered in November 2003, the funds raised and distributed have been so raised and distributed under the name of the Rotary Club of Prince George County. The funds have been recorded, deposited and disbursed through the banking accounts of the Club.

Part V Question 1 a

Additional Trustees

Pat Hale	Trustee	10424 Jordan Parkway Hopewell VA 23860	None
Sheila Shannon	Trustee	5649 Spencer Lane Disputanta VA 23842	None

Part V Question 3a

None of the trustees are compensated.

Lisa Sharpe serves now as a trustee for the Foundation. She serves in that capacity because she is currently the President of the Rotary Club of Prince George County and the bylaws designate her position to serve on the Board of Trustees. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the Foundation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the Foundation and participate in business decisions of the Foundation.

Lou Gorr now serves as the Chair of the Foundation due to his being the past president of the Rotary Club of Prince George County as set out in the corporation's bylaws. He chairs the business meetings of the Foundation and meets from time to time with the Executive Committee to plan the business meetings, he will execute all contracts entered into by the Foundation and will execute and acknowledge all gifts or conveyances authorized the Board of Trustees. It is anticipated he will serve two to six hours per month as a trustee. The duties of the trustees will be to govern the Foundation develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the Foundation..

Chana Ramsey now serves as a trustee due to her position of President-Elect of the Rotary Club of Prince George County and the bylaws designate that the President Elect of the Club serve as a trustee of the Foundation. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the corporation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the Foundation.

Steve Woith now serves as a trustee and the secretary of the Foundation by virtue of his position of Secretary of the Rotary Club of Prince George County and the bylaws designate that the secretary of the Club serve as the secretary of the Foundation. His duties will include but not be limited to the keeping of the minutes, responsibility for the corporate seal and affixing an attesting the corporate seal, preparing annual reporting documents for the State and or Federal government. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the corporation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the corporation. . It is anticipated that the trustees will normally serve two to six hours per month as a trustee.

Part V Question 3a continued

Earl Hale now serves as treasurer of the Club and of the Foundation as specified in the bylaws of the Foundation. In that position he will have custody of and be responsible for the funds, money and accounts of the Foundation and he shall keep and maintain the financial records of the Foundation. He will sign all checks or drafts upon the funds of the Foundation. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the corporation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the Foundation.

Pat Hale is a member of the Rotary Club of Prince George County appointed by the Chair to serve on the Board of Trustees for a term of one year. She may receive committee from the Chair. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the corporation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the Foundation.

Sheila Shannon is a member of the Rotary Club of Prince George County appointed by the Chair to serve on the Board of Trustees for a term of one year. She may receive committee from the Chair. It is anticipated that the trustees will normally serve two to six hours per month as a trustee. The duties of the trustees will be to govern the corporation, develop policies and procedures to assure successful fundraising activities, review applications for requests, review documentation, supervise the financial record keeping of the corporation and participate in business decisions of the Foundation.

Part VI Question 1 a

The Foundation intends to provide one time scholarship grants to selected seniors graduating from Prince George High School to attend institutions of higher learning. It also intends to grant scholarships from time to time for students of Prince George School systems to attend such things as United Nations Day, Environmental Studies Seminars, 4H Camp and other such similar activities. No funds will be given directly to individuals but rather will be forward to the college or to the school system. College scholarship recipient applications will be reviewed by a scholarship committee or by the entire Board of Trustees.

Part VI Question 1 b

The Foundation intends to provide funds to worthwhile charitable and governmental organizations in the Prince George, Dinwiddie, Hopewell and Petersburg communities as well as donating to matching grants projects sanctioned and governed by Rotary International. In the past the Club has donated funds to the Appomattox Regional Library Summer Reading Program, has donated books and dictionaries through school programs and through Laundromats, has donated funds to Healthy Families, the Prince George Animal Control Shelter, the Boys and Girls Club of Hopewell, and the Hopewell Prince George Community Medical and Dental Center. It is anticipated that the Foundation will continue to provide goods and services of this nature in the future.

Part VI Question 2

The only limitation the Foundation anticipates is that scholarships will be awarded only Prince George County Students. Those wishing to receive college scholarships will fill out an applications with the School Guidance Office. Those applications will be forwarded to the Board of Trustees. The Board will either review the applications en banc or will designate a committee to review the applications.

Some of the lesser "scholarships" such as those requesting financial help to attend a school related seminar, United Nations Day or some other similar program will have to submit the request in writing or to complete a "grant" request when it is developed.

In all of the above situations the Board of Trustees will be governed by its Conflict of Interest policy. Family members of the Board of Trustees will not be eligible for either program.

The Rotary Club of Prince George County Charitable Foundation, Inc.

EIN: 20-0564449

Part VIII, Question 4a

Mail solicitations – The Rotary Club of Prince George County Charitable Foundation, Inc. may mail solicitations requesting financial support, prizes, and gifts, when appropriate and needed, to Club members, the general public, businesses and other entities for the purpose of raising funds.

Email solicitations - The Rotary Club of Prince George County Charitable Foundation, Inc. may Email solicitations requesting financial support, prizes, and gifts, when appropriate and needed, to Club members, the general public, businesses and other entities for the purpose of raising funds.

Personal solicitations - The Rotary Club of Prince George County Charitable Foundation, Inc. may make solicitations telephonically or in person requesting financial support, prizes, and gifts, when appropriate and needed to Club members, the general public, businesses and other entities for the purpose of raising funds.

Vehicle, boat, plane, or similar donations - The Rotary Club of Prince George County Charitable Foundation, Inc. may enter into agreements with automobile and watercraft dealerships who are willing to give away such items in the name of charity. The Rotary Club of Prince George County Charitable Foundation, Inc, may take temporary physical possession of such items until they are awarded to an individual, but will not accept them as contributions to the Club itself.

Foundation and grant solicitations - The Rotary Club of Prince George County Charitable Foundation, Inc. may write grant proposals to foundations and other appropriate entities in order to fund special projects, as decided upon and managed by The Rotary Club of Prince George County Charitable Foundation, Inc. trustees.

Government grant solicitations - The Rotary Club of Prince George County Charitable Foundation, Inc. may write grant proposals government entities in order to fund special projects, as decided upon and managed by The Rotary Club of Prince George County Charitable Foundation, Inc.

Other fundraising - The Rotary Club of Prince George County Charitable Foundation, Inc. may fundraise through special events, such as sales, golf tournaments, picnics, yard sales, and other events similar in nature.

Part VIII Question 4 d

The Foundation will conduct fundraising in Prince George County and possibly within the surrounding counties and cities of Dinwiddie, Petersburg, Hopewell and Colonial Heights. Most of the Foundation's fundraising will be physically conducted in Prince George County, though some activities might need to be scheduled at a facility that is large enough in one of the above mentioned localities. All of the localities are within the Commonwealth of Virginia.

Each of the above localities have strong Rotary Clubs. Rotarians work hard to support the fundraising efforts of other Rotary Clubs. We also hope to partner with other Rotary Clubs who have a 501 (c) (3) arm in some fundraising activities. One of the Clubs in Petersburg has such a 501 (c) (3) foundation and the Hopewell Club is considering forming one.

Unless we partner with another 501 (c) (3) groups and share the work and proceeds of any given event, the Foundation will be fundraising for its own coffers.

Part VIII Question 13 b

Rotary is a service organization focused on doing humanitarian and charitable projects and supporting other organizations involved in charitable work. The Club decided to form a foundation request a 501 (c) (3) determination for that foundation so it could attract, hopefully, more donations. The Articles of Incorporation of the Foundation states that "Said corporation is organized exclusively for charitable purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code". The goal of the Foundation will be to raise funds for scholarships and for distribution to charitable organizations because of the humanitarian impact on the Prince George.

Part VIII Question 13 d

The Foundation to date has not raised funds or distributed them. The Club, which is the predecessor of the Foundation, raised funds and distributed them under the auspices of its 501 (c) (4) umbrella status under Rotary International.

The Foundation will not distribute funds to any recipient organizations with whom the Foundation has any relationship under the definitions in the Instructions for Form 1023.

Part VIII Question 13 e

The Foundation, again, has not done any fundraising or distributed any funds to organizations. The Club has made one-time only distributions to recipient organizations, in the sense that each year the Club decided which organizations it would donate to during that year. The only records kept were the cancelled checks and the annual financial report. As a rule no follow-up was required of the recipient organizations as the funds were small and did not fund major ongoing projects. However, the Foundation has developed applications forms, a letter of agreement, and other documents to track and follow-up on the use of funds donated to any recipient organization. These forms are attached.

Part VIII Question 15

The Foundation is a corporation organized for the purpose of providing funds for charitable organizations and certain scholarships. The Foundation was formed by the Club to enhance the ability to raise funds for these charitable purposes. Upon receiving its determination from the IRS, the Foundation will receive a gift from the Club of the charitable funds raised by the club in its fundraising efforts as a 501 (c) (4) organization. The current value of those funds as of the date of this filing is \$16, 188. The value at the time of transfer may be more or less depending on interest earned, additional contributions received or charitable distributions or scholarships awarded.

Further, the Foundation's Board of Trustees will consist each year of the Club's Past-President, President, President-Elect, Secretary and Treasurer, as well as two members from the Club who will be appointed by the President of the Club. There will be a close working relationship between the two non-profit organizations and most of the fundraisers conducted by the Foundation will be "staffed" by members of the Club. Rotary International, which is the umbrella organization of the Club, requires that the trustees of any Rotary Club 501 (c) (3) be Rotarians.

Part IX.

Though the Foundation was chartered by the State Corporation Commission on November 25, 2003, the Foundation has not done any fundraising, provided any scholarships or made any distributions to any organizations. The Club continued to do fundraising and to provide distributions to organizations.

In order to provide a basis for projecting income the Foundations relies on the last two full tax years of the charitable efforts of the Club.

Part IX A. Statement of Revenues and Expenses

The Foundation will receive a gift of \$16,188 upon receiving its 501 (c) (3) determination from the IRS. From this point forward the Foundation will be conducting the charitable fundraisers and awarding distributions and scholarships.

Projections provided are based upon the fundraising activities of the Club and its pattern of charitable distributions.

Part IX B. Balance Sheet for the Club Year ending June 06

1. Cash	\$ 3,850
7. Other Investments	\$12,338
18. Total Fund balances\$	\$16,188

Part IX. Column A.

RECAP OF CLUB'S GOLF, PICNIC & PEANUT FUNDRAISERS
Year 2005-2006

Club's Income from Golf Tournament

Total Receipts	\$8315
Total Expenses	\$4206
Profit	\$4108

Total Income from Peanut Sales

Total Receipts	\$1923
Total Expenses	962
Profit	961

Total Income from Jerry Taylor Picnic

Total Receipts	\$5343
Total Expenses	2886
Profit	2457

Total Distributions and Scholarships \$6761

Part IX Column B

PROJECTION OF GOLF, PEANUT, AND PICNIC FUNDRAISERS
2006-2007

Projected Total Income for Golf Tournament

Total Receipts	\$8730
Total Expenses	\$4417
Profit	\$4313

Projected Total Income from Peanut Sales

Total Receipts	\$2019
Total Expenses	\$1010
Profit	\$1009

Projected Total Income From Jerry Taylor Picnic

Total Receipts	\$5610
Total Expenses	\$3030
Profit	\$2580

Projected Total Distributions and Scholarships **\$8951**

Part IX

Column C

Projection of Golf Picnic and Peanut Fund Raisers
2007-2008

Projected Total Income from Golf Tournaments

Total Receipts	\$9166
Total Expenses	\$4637
Profit	\$4529

Projected Total Income from Peanut Sales

Total Receipts	\$2119
Total Expenses	\$1059
Total Profit	\$1060

Projected Total Income from Jerry Taylor Picnic

Total Receipts	\$5890
Total Expenses	\$3181
Profit	\$2709

Projected Total Distributions and Scholarships \$9398

Part IX. Line 15

PROJECTED AWARDS

Charity	3/1/06- 6/30/06	7/1/06- 6/30/07	7/1/07 6/30/08
Scholarships	2500	3000	3000
Randolph Found.	1000	2000	2000
James House	100	200	300
Food Bank	100	100	200
PG DSS	500	500	500
PG Schools	500	500	500
Rotary Foundation	1000	1590	1500
Student of the Year	100	100	100
Crater Hospice	100	100	200
Dictionary Project	361		
RYLA	500		
Other (TBD)		861	1098
Total	6761	8951	9398

Schedule H.

Question 1

1a The Club has in the past and the Foundation intends in the future to provide one time scholarships to selected seniors graduating from the Prince George High School who have been accepted by a college or university. The value of the scholarships and the number of scholarships will depend each year on the funds raised by the Foundation. In the past the Club has provided between one and three such scholarships per year of either \$500 or \$1000. If funds allow the Foundation may increase the number of scholarships each year and or the value of each scholarship.

The Club has also in the past provided one time "scholarships" to Prince George Students to attend educational activities and seminars such as United Nations Day, Chesapeake Bay Environmental Seminars and 4H Camps.. Each scholarship has been and will be usually in the \$100 to \$150 range or less if the tuition is less.

Question 1 b

See above.

Question 1c

Will not provide educational loans.

Question 1d

The programs above are publicized primarily through the Guidance Offices of the Prince George High School and the Middle Schools. See attached Guidelines and Applications. The smaller "scholarships" for educational activities are not publicized. School Counselors encourage their students to write letter to various civic organizations requesting such support.

Question 1e

See the attached Guidelines and Application.

Question 2

The Foundation will grant only one-time scholarships and therefore will not do a case history on each recipient. However, the letter sent to the recipient's school covering the scholarship check specifies the type expenses for which the funds can be used and requests the return of the funds or balance of funds should the student fail to register for classes or drops out before the funds are used for the specified appropriate purposes.

Question 3.

Our college scholarships are limited to college bound students graduating from Prince George High School. The scholarships are intended for students who plan to study business or mathematics. However, as the scholarship is a one-time only grant and would be applied while the student is completing first year general courses, the Foundation will not be concerned that down the road the student studies in another academic subject.

Schedule H

Question 4

Question 4 a

The scholarship committee or the Board of Trustees will base the selections on a combination of financial need, scholastic performance and community or civic involvement and intended field of study.

Question 4 b

The number and value of scholarships granted each year will depend upon the success of the Foundation's fundraising meaning the funds available to the Foundation.

Questions 4 c

The Foundation usually intend to grant a scholarship each year of \$1000. In years that the scholarship committee or the trustees have funds available and a number of compelling applications the decision will be made as to giving more scholarships with the amount of the scholarships dictated by the available funds.

Question 4 d

The only requirement is that the student attend a college or university and intend to study in business or mathematics or a related field. The scholarship is not limited to a four year institution. Enrollment in a community or junior college would be acceptable as well.

Question 5

See the sample letter to the school which accompanies the scholarship check, The school is instructed to apply the scholarship to appropriate uses, such as tuition, fees, books, etc., and to return any portion of the funds to the Foundation should the student fail to enroll or lose his or her academic standing.

Question 6

The Foundation has not yet established a selection committee and may consider the scholarship applications and awards *en banc*. The current Board of Trustees are Lou Gorr, Lisa Sharpe, Steve Woith, Chana Ramsey, Earl Hale (officers of the Board of Trustees), Pat Hale and Sheila Shannon. On July 1, 2006 Lou Gorr will rotate off the Board of Trustees as he will no longer be the Past President of the Club. Pat Hale and Shelia Shannon's terms will also be over on July 1. The next President of the Club Chana Ramsey will appoint two new trustees from the Club membership and Lisa Sharpe will become Chair of the Board of Trustee as she will be the Past President of the Club.

ARTICLES OF INCORPORATION
OF
THE ROTARY CLUB OF PRINCE GEORGE COUNTY CHARITABLE
FOUNDATION, INC.

Articles of incorporation of the undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Non-Stock Corporation Law of Virginia, specifically Chapter 10 of Title 13.1 of the Code of Virginia, 1950, as amended, do hereby certify:

First: The name of the corporation is The Rotary Club of Prince George County Charitable Foundation, Inc.

Second: The name of the county wherein the principal office in this state is to be located is Prince George.

Third: Said corporation is organized exclusively for charitable purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the persons who are the initial trustees of the corporation are as follows:

Scott Firestine	245 E. Cawson Street, Hopewell, Virginia 23860
Alisa Skipper	4165 Nicholas Place, Prince George Virginia 23875
Lisa Sharpe	213 Scrimshaw Drive, Chester, Virginia 23836
William Gandel	14216 Pole Run Road, Disputanta, Virginia 23842
Lou Gorr	PO BOX 68, Prince George, Virginia 23875

Fifth: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for

services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Sixth: Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code or shall be distributed to the federal government, or to a state or local government for public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the city or county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.


Seventh: The corporation shall have no members.


Eighth: The trustees of the corporation shall be immediate past president, president, president-elect, secretary, and treasurer of the Rotary Club of Prince George County (the "Club") and two additional trustees shall be appointed annually from the Club

membership by the President of the Club. The trustees' terms shall be from July 1 through June 30 of each year. In the event any such designated trustee cannot serve the remaining trustees shall serve and govern the corporation.

Ninth: The address of the registered agent of the corporation is: Post Office Box 2048, 9611 Hidden Hills Drive, Prince George, VA 23875. The name of the county of which the registered office is located is Prince George, Virginia. The name of the registered agent is Carol Dois Woodward, a resident of the State of Virginia, and a member of the Virginia State Bar, whose business office is the same as the registered office of the corporation.

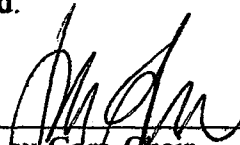
WITNESS the following signatures and seals this 21 day of November, 2003.

 (SEAL)
Scott Firestone, President
Rotary Club of Prince George County

 (SEAL)
Alisa Skipper, Treasurer
Rotary Club of Prince George County

DECLARATION OF AUTHENTICITY

The foregoing Articles of Incorporation for The Rotary Club of Prince George County Charitable Foundation, Inc. is a complete and correct copy of the Articles of Incorporation and it contains all the powers, principles, purposes, functions, and other provisions by which we are currently governed.



Lou Goff, Chair
The Rotary Club of Prince George County
Charitable Foundation, Inc.

2/27/06

DATE

Commonwealth of Virginia



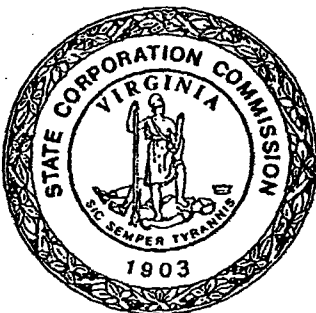
STATE CORPORATION COMMISSION

Richmond, November 25, 2003

This is to certify that the certificate of incorporation of

**The Rotary Club of Prince George County Charitable
Foundation, Inc.**

*was this day issued and admitted to record in this office and that
the said corporation is authorized to transact its business subject
to all Virginia laws applicable to the corporation and its business.
Effective date: November 25, 2003*



State Corporation Commission

Attest:

Joel H. Peck
Clerk of the Commission

THE ROTARY CLUB OF PRINCE GEORGE COUNTY
CHARITABLE FOUNDATION, INC.
BY-LAWS

ARTICLE I: PURPOSE

The purpose of the Foundation is to support the charitable activities directed to the well-being of the residents of Prince George County, Virginia and the surrounding areas. The Foundation shall be and remain a non-stock, not-for-profit corporation without members; and its functions and affairs shall be conducted solely for the charitable, educational and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future federal tax code (the "Code").

ARTICLE II: DEFINITIONS

As used in these by-laws the following terms and meanings shall be:

- (A) "Foundation" shall mean The Rotary Club of Prince George County Charitable Foundation, Inc.
- (B) "Trustee" shall mean a trustee of the Rotary Club of Prince George County Charitable Foundation, Inc.
- (C) "Board" shall mean the board of trustees of the Foundation.
- (D) "Club" shall mean the Rotary Club of Prince George County.

ARTICLE III: BOARD OF TRUSTEES

The number of members constituting the board of trustees shall be seven. The board of trustees shall be comprised by the following members of the Rotary Club of Prince George County:

President
Immediate Past President – (chair)
President-Elect
Secretary – (current club secretary)
Treasurer – (current club treasurer)
Two members appointed from the Club by the Club President (under ordinary circumstances these members will be Club Service and Community Service chairs)

The term for each trustee shall be one year. The two trustees appointed annually from the general membership of the club shall take office and serve from July 1 through

June 30th the following year. In the event any designated trustee cannot serve, the remaining trustees shall serve and govern Foundation.

ARTICLE IV: MEETINGS

The trustees of the foundation shall hold all meetings at a time, place and regularity approved by the Board. Such meetings shall be held at least once each six months on the call of the Chair of the Board, or at such other times to which such meetings may be adjourned. The Chair of the board provided reasonable notice may schedule special meetings of the board and the proposed agenda items of such special meeting are communicated to the other trustees. An Annual Meeting shall be held in the 4th quarter of each fiscal year (April, May or June) and one of the required meetings above may be scheduled and serve as the Annual Meeting. A majority of the trustees shall constitute a quorum of the board at any meeting, but less than a quorum may adjourn any meeting from time to time until a quorum can be present. The affirmative vote of the majority of those in attendance when a quorum is present shall be sufficient for the transaction of any business by the board unless the by-laws specifically provide otherwise.

ARTICLE V: OFFICERS

The officers of the foundation shall be a chair, vice-chair, a secretary and a treasurer. The board may also elect such other officers as the board may from time to time determine. The term of office of each officer shall be until their successor shall be elected and qualified.

The duties of the chair of the board shall be to preside at all meetings of the board, to execute all contracts entered into by the board in accordance with the resolutions or orders properly adopted by the board, and to execute and acknowledge all gifts or conveyances authorized by the board. The chair will be the immediate Past-President of the Rotary Club.

The vice-chair shall act in the place of the chair during the absence of the chair or upon the disqualification of the chair, or inability of the chair to perform the duties of the chair and, during such period shall do and perform all the duties that the chair might do if present and acting.

The secretary of the foundation shall perform such duties as are ordinarily performed by the secretary of a corporation. These duties include, but not limited to the keeping of the minutes, responsible for the corporate seal and affixing and attesting the corporate seal, responsible for preparing annual reporting documents for the State and or Federal government. Secretary of the Club shall be the secretary of the Foundation.

The treasurer of the foundation shall, under the supervision and direction of the board, have custody of and be responsible for the funds, money and accounts of the foundation and the treasurer shall keep and maintain the financial records of the

foundation. The treasurer shall sign all checks or drafts upon the funds of the foundation, and the treasurer shall perform such other acts as are ordinarily performed by the treasurer of a corporation. The treasurer of the foundation shall be bonded at no expense to the treasurer

ARTICE VI: COMMITTEES

The chair of the board may appoint any such committees from time to time as the board deems necessary or helpful. The members of said committees may be appointed by the Chair from the membership of the club. Said committee members shall serve the same annual term as the board of trustee members. These committee members shall not have a voting role on the board.

ARTICLE VII: BOOKS AND RECORDS

The board shall provide for a system of books and records designated to have a clear, accurate, full and detailed account of all of the properties and dealings of the foundation. Such records shall be kept on file at all times in the office of the treasurer of the foundation or at such place designated by the board and such records shall be open for inspection at all reasonable times by any member of the board of trustees of the foundation.

ARTICLE VIII: GIFTS AND BEQUESTS

It shall be the duty of the board of trustees to solicit gifts and contributions in the name of the foundation and to make and distribute charitable gifts in the name of the foundation for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code or other corresponding code section of any future Federal Tax Code.

ARTICLE IX: EMPLOYEES

The board may employ all necessary managers and assistants, and other professionals reasonable required to manage, administrate and protect the foundation property, and shall fix their compensation and their terms of service, and may require such bonds as it deems necessary.

ARTICLE X: INVENTORY AND AUDIT

The board shall cause an inventory and appraisalment of all assets to be made each year by three disinterested persons named by the President of the board. The board shall have an audit of the books and records of the foundation made by certified public accountants selected by the board for the preceding year. Such inventory and

appraisement and audit shall be filed in the office of the treasurer or in such place as designated by the board and shall be available for inspection by the board of trustees of the foundation.

ARTICLE XI: FISCAL YEAR

The fiscal year of the foundation will be July 1 through June 30.

ARTICLE XII: AMENDMENTS

These by-laws may be amended by 2/3 majority of the trustees at a meeting called for that purpose.

The Rotary Club of Prince George County Charitable Foundation Inc.

Conflict of Interest Policy

On February 21, 2006, the following policy governing conflict of interest was approved by resolution by the Board of Trustees of the Rotary Club of Prince George County Charitable Foundation, Inc. (the Foundation).

Purpose:

To avoid any conflict of interests (apparent, potential or actual) that may affect the Foundation in a negative way.

Policy:

The Foundation expects the interests of its Trustees to be in the programs and the people it serves. A conflict of interest occurs when the interest of a Trustee or another outside party actually or potentially affects the Foundation in a negative way.

Outside Interests:

Trustees may have outside business interests and outside affiliations (including board appointments) so long as these do not interfere with performance and the nature of such relationships is disclosed if an apparent or actual conflict of interest exists. Trustees may earn profit from outside employment or a business that directly results from affiliation with the Foundation as long as the following conditions are met:

1. Trustees should disclose potential conflicts and material facts of the transaction to the Board of Trustees.
2. If the Board of Trustees determines that a conflict exists, the Trustee shall refrain from discussion regarding the conflict and abstain from voting on it. Such abstentions must be recorded in minutes of the meeting.

Gifts and Gratuities:

Trustees are not to accept gifts, gratuities, free trips, personal property or other items of value from an outside person or organization as an inducement to provide programs, grants or funding from the Foundation.

The Foundation uses this policy as a tool for keeping Trustees focused on the programs and the people it serves while ensuring fair and unbiased service.

Approved:



Chair, Board of Trustees

Part VIII. Question 13 c d e f g

LETTER OF AGREEMENT

February 23, 2006

Mr. John Smith
501 (c) (3) Organization
Address
Address

Dear Mr. Smith:

Congratulations! The Rotary Club of Prince George County Charitable Foundation, Inc. has awarded sample 501 (c) (3) organization a grant for \$1,000.00 to be used to provide emergency shelter for homeless persons during the 2006 calendar year.

This correspondence will serve as your Letter of Agreement, which sets forth the terms of your grant. It encompasses the specifics of your project such as how the money will be utilized, the reporting requirements and the evaluation process.

Please read the terms of this Letter to ensure that you understand and agree with them. **Sign the Agreement Letter, keep a copy for your records and return the original copy to the Foundation.**

Terms of Agreement

Use of Funds

This grant is strictly for the purpose stated in this Letter. The funds provided may be spent **only in accordance with the specific project described in your application.**

Reporting Requirements

You must submit documentation to the Foundation within three months after receiving this contribution, addressing the following:

- The extent to which your organization has met its objectives;
- Demonstration of community commitment and support for your organization; and
- How your organization delivered services and programs to the community.

Public Relations/Communications

The Foundation requires that it be cited in some manner as a source of support for your project. We would also like to be included in any public ceremonies or special events highlighting the project.

Special Provisions

All grants are made and all funds must be used in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder.

Limit of Commitment

Unless otherwise stipulated in writing, the grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee organization.

I trust this letter reflects your understanding of the terms of the Foundation's grant. If you have any questions about any portions of this letter, please contact Mrs. Lisa Sharpe at (804) 458-2239.

Sincerely,

Lou Gorr
Chair

Acceptance

I agree to all terms and conditions set forth in this Letter of Agreement, and understand that funds will be disbursed in accordance with the terms described herein.

Mr. John Smith
501 (c) (3) Organization

Date

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding between the Rotary Club of Prince George County, hereafter referred to as "the Club" and the Rotary Club of Prince George County Charitable Foundation, Inc., hereafter referred to as "the Foundation" was signed by the President of the Club and the Chair of the Foundation on this 28th day of February 2006.

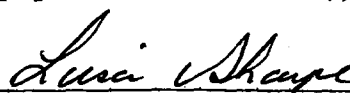
The Club is a service organization operating under the 501 (c) (4) umbrella of Rotary International.

The Foundation is a separate, but related, corporation, chartered by the Virginia State Corporation Commission on November 25, 2003. The Foundation is in the process of applying for a 501 (c) (3) determination from the Internal Revenue Service.

Operating in its tax exempt status the Club has raised funds for charitable and educational purposes. The Club has assets and funds in certificates of deposit and in its charity funds accounts of approximately \$16,188.

The Club will convey ownership and relinquish control of its charity funds accounts and certificates of deposit to the Foundation upon the Foundation receiving its 501 (c) (3) determination letter from the Internal Revenue Service.

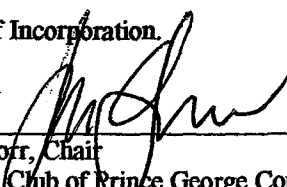
The Foundation will receive said funds accounts and certificates of deposit and will exercise exclusive ownership and control of those assets. The Foundation agrees to use said assets for charitable purposes as mandated its 501 (c) (3) status and its Articles of Incorporation.



Lisa Sharpe, President
Rotary Club of Prince George County

2/28/06

Date



Lou Goff, Chair
Rotary Club of Prince George County Charitable
Foundation, Inc

2/28/06

Date

BB&T

Branch Banking & Trust Co.
of Virginia

3340 South Crater Road
Petersburg, VA 23805
(804) 732-1336
Fax (804) 862-2598

February 21, 2006

Prince George Rotary Club
C/O Earl Hale
PO Box 441
Prince George, VA 28755

To Whom It May Concern:

This letter is to certify that the Prince George Rotary Club maintains Certificates of Deposit with BB&T (Branch Banking & Trust Company) of Virginia.

The account information is as follows:

Certificate # 5834191034, current balance \$4943.37.

Certificate # 5839060639, current balance \$7394.88.

Sincerely,



ALISA SKIPPER
FINANCIAL CENTER MANAGER
804-733-8218

THE ROTARY CLUB OF PRINCE GEORGE COUNTY CHARITABLE FOUNDATION, INC.

The Rotary Club of Prince George
County Charitable Foundation, Inc.

Jerry W. Taylor Scholarship Guidelines

EIN: 20-0564449

The Jerry W. Taylor Scholarship, sponsored by the Rotary Club of Prince George County Charitable Foundation, Inc., is available to seniors at Prince George High School who will attend a college or university and major in business or mathematics. The Scholarship award is \$1,000, and is paid directly to the school the recipient will attend.

BACKGROUND:

The Jerry W. Taylor Scholarship was established in 1998 by The Rotary Club of Prince George County to honor the memory of Jerry W. Taylor, a charter member of the Club. Mr. Taylor served as the Club's first treasurer and lived by the Rotary motto, which is "Service Above Self". Mr. Taylor was a longtime resident of Prince George County, a successful accountant, a devoted husband and father and a civic leader. He took a special interest in young people and occasionally accompanied them as they explored various educational opportunities.

SCHOLARSHIP APPLICANTS MUST:

1. Submit a completed application form.
2. Express an interest in attending college as a full-time or part-time undergraduate student (at least 6 hours per semester).
3. Submit the following materials/information for consideration by the Rotary Club of Prince George County Charitable Foundation, Inc. The applicants receive points in each area as shown below for a maximum cumulative total of 40 points.
 - a. Two (2) letters of recommendation. (5 points)
 - b. Describe your financial need. (See application). (5 points)
 - c. Academic: (5 points)
 - 1) Submit a copy of your SAT or ACT Scores.
 - 2) Submit a copy of all high school transcripts including Class Rank and Grade Point Average.
4. Provide a list and description of extracurricular activities, public service activities and awards. (See application) (10 points)
5. Provide a statement describing why you should receive the Scholarship and how it will help you. (See application) (5 points)
6. Write an essay using 250 words or less, explaining how opportunities and challenges you have encountered have prepared you to serve your community. (attach to application) (10 points)

Scholarship applications may be obtained and returned to the Guidance Office at Prince George High School. The Guidance Office must receive completed applications by April 7, 2006.

**THE ROTARY CLUB OF PRINCE GEORGE COUNTY
CHARITABLE FOUNDATION, INC.**

**Jerry W. Taylor
Scholarship Application**

Date: _____

NAME: _____
(LAST) (FIRST) (MIDDLE)

ADDRESS _____

PHONE NUMBER _____

Parent's Names _____

Father's Occupation _____ Where Employed: _____

Mother's Occupation _____ Where Employed: _____

WHAT COLLEGE OR UNIVERSITY DO YOU PLAN TO ATTEND?

Applied ___ YES ___ NO

Accepted ___ YES ___ NO

IN WHAT DO YOU PLAN TO MAJOR? _____

LIST AND DESCRIBE EXTRACURRICULAR ACTIVITIES, PUBLIC SERVICE ACTIVITIES AND AWARDS.

(attach an additional page to application if needed)

DESCRIBE YOUR FINANCIAL NEED (attach an additional page to application if needed)

WHAT ARE YOUR EDUCATIONAL AND CAREER GOALS?

WRITE A STATEMENT DESCRIBING WHY YOU SHOULD RECEIVE THE SCHOLARSHIP AND HOW IT
WILL HELP YOU. (attach an additional page to application if needed)

The Rotary Club of Prince George
County Charitable Foundation, Inc.

DO YOU HOLD OR HAVE YOU HELD A JOB? IF SO, PLEASE PROVIDE DETAILS. _____

WRITE AN ESSAY USING 250 WORDS OR LESS, EXPLAINING HOW OPPORTUNITIES AND CHALLENGES YOU HAVE ENCOUNTERED HAVE PREPARED YOU TO SERVE YOUR COMMUNITY.
(attach to application)

DEADLINE FOR APPLICATIONS: April 7, 2006 BY 2:30 P.M.

Before submitting your application package for consideration, please review the following checklist to ensure all necessary materials are included. *Failure to provide any of the above information or documentation by the deadline may disqualify you from consideration for the Jerry W. Taylor Scholarship.*

- ___ 1. COMPLETED SCHOLARSHIP APPLICATION
- ___ 2. 2 LETTERS OF RECOMMENDATION
- ___ 3. ACADEMIC TRANSCRIPTS TO INCLUDE YOUR GPA AND CLASS RANK
- ___ 4. SAT OR ACT SCORES
- ___ 5. YOUR ESSAY OF 250 WORDS OR LESS

I certify that the information in this application and any accompanying documents are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE

DATE

PARENT'S SIGNATURE

DATE

Return completed application to:

Prince George High School
Guidance Office

THE ROTARY CLUB OF PRINCE GEORGE COUNTY CHARITABLE FOUNDATION

GUIDELINES FOR GRANT REQUESTS

Purpose: Guidelines regarding "Grant Requests"

Mission: The mission of The Rotary Club of Prince George County Charitable Foundation is to support the charitable activities directed to the well-being of the residents of Prince George County, Virginia and the surrounding areas.

Policy: Grant requests will be reviewed on the first Tuesday in November and the first Tuesday in May each year. However, an organization can receive no more than one contribution per calendar year.

Procedure: To apply for a grant, an organization must meet and follow criteria and procedures as outlined in this document.

1. A grant request may be considered if the organization applying provides services that are essential to the well-being of the citizens of Prince George County and the surrounding area.
2. The following entities may apply for a grant from The Rotary Club of Prince George County Charitable Foundation:
 - A. A community-based public or private non-profit organization with 501(c)(3) tax-exempt status and classified as a 509(a) non-private foundation.
 - B. An applicant seeking tax-exempt, non-private foundation status under 501(c)(3) and 509(a). No funding will be awarded without a final determination letter from the IRS.
 - C. A tax-exempt operating foundation under 501(c)(3) and 4940(d)(2).
 - D. A government instrumentality or political subdivision.
3. The organization must provide well-defined services and/or programs to the residents of our service area, which are consistent with the mission of The Rotary Club of Prince George County Charitable Foundation.
4. The organization must submit a grant application which includes information regarding: (a) organization's mission; (b) services and/or programs provided by the organization; (c) utilization of contribution; (d) specific need the contribution will address; (e) effectiveness of this contribution; (f) target population to be served; (g) anticipated results and impact on the community; (h) a time frame of activities; (i) local leadership and community support for the project; (j) total amount requested and how much financial and in-kind support can be obtained from other sources; and (k) list contact person, name of organization, address and phone number.
5. The organization receiving a grant must provide a summary within three months after receiving the contribution, which addresses the following: the extent to which the organization has met its objectives; demonstration of community commitment and support for the organization; how the organization delivered services and programs.

**The Rotary Club of Prince George County
Charitable Foundation
Grant
Eligibility Application**

Please complete (type or print in ink) all information and return:

**The Rotary Club of Prince George County Charitable Foundation
P.O. Box 441
Prince George, VA 23875
Attention: Louis Gorr, President**

1. Agency Name:

Address: _____

City/State/Zip: _____

Telephone Number: _____

Amount Requested: _____

2. Contact Name & Title (to receive all checks and requests for information)

3. Does your organization have an IRS 501(c)(3) tax-exempt determination letter?

Yes _____ No _____

If you answered yes to the above question, attach a copy of your organization's tax-exempt determination letter.

If you answered no to the above question, is your organization a tax-exempt operating foundation under 501(c)(3) and 4940(d)(2) OR a government instrumentality or political subdivision? _____ If you answered yes, please specify. _____

4. What is the organization's mission? Is it consistent with The Rotary Club of Prince County Charitable Foundation's mission? Describe the services and/or programs provided by the organization. How will these funds be utilized? What is the problem or community need which will be addressed? How will you evaluate the effectiveness of this contribution? Describe the geographic areas(s) your organization serves including the number of people served.

What results do you anticipate and/or how will the community be impacted? What is the time frame of activities? Demonstrate local leadership and community support for the project. What is the estimated budget needed to address this community need? How much funding can be obtained from other sources? (add pages as needed)

Four horizontal lines for providing answers to the questions above.

5. Can you certify that the following information is on file at your agency?

Yes ___ No ___ Audited Financial Statement for past year or current IRS Form 990. *

Yes ___ No ___ IRS 501(c)(3) Letter of Determination (MUST BE ATTACHED).

Yes ___ No ___ Copy of current State of Virginia Registration as required by Title 57 Virginia Statutes-Solicitation of Contributions Law, VA. For 102.*

Yes ___ No ___ Minutes of Board of Directors meetings for the last six months. *

Yes ___ No ___ Current list of Board of Directors.*

*The Rotary Club of Prince George County Charitable Foundation may request copies at a future date.

We certify that the above information is correct to the best of our knowledge and belief and attest by our signatures:

Volunteer Board President

Date

Executive Director Date

PRINT NAME

PRINT NAME

Person completing this application:

Name/Title

Phone #



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
HOLTSVILLE NY 00501-0023

EIN: 20-0564449

The Rotary Club of Prince George
County Charitable Foundation, Inc.

Date of this notice: 01-22-2004

Employer Identification Number:
20-0564449

Form: SS-4

Number of this notice: CP 575 F

For assistance you may call us at:
1-800-829-4933

ROTARY CLUB OF PRINCE GEORGE COUNTY
% CAROL D WOODWARD
PO BOX 2048
PRINCE GEORGE VA 23875

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 20-0564449. This EIN will identify your business account, tax returns, and documents even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, please use the label IRS provided. If that isn't possible, you should use your EIN and complete name and address shown above on all federal tax forms, payments and related correspondence. If this information isn't correct, please correct it using the tear off stub from this notice. Return it to us so we can correct your account. If you use any variation of your name or EIN, it may cause a delay in processing and may result in incorrect information in your account. It also could cause you to be assigned more than one EIN.

If you want to apply to receive a ruling or a determination letter recognizing your organization as tax exempt, and have not already done so, you should file Form 1023/1024, Application for Recognition of Exemption, with the IRS Ohio Key District Office. Publication 557, Tax Exempt Status for Your Organization, is available at most IRS offices and has details on how you can apply.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records.
- * Use this EIN and your name exactly as they appear above on all your federal tax forms.
- * Refer to this EIN on your tax related correspondence and documents.

Thank you for your cooperation.

EIN: 20-0564449

The Rotary Club of Prince George
County Charitable Foundation, Inc.

Keep this part for your records.

CP 575 F (Rev. 1-2004)

Return this part with any correspondence
so we may identify your account. Please
correct any errors in your name or address.

CP 575 F

0135535224

Your Telephone Number
() -

Best Time to Call

DATE OF THIS NOTICE: 01-22-2004
EMPLOYER IDENTIFICATION NUMBER: 20-0564449
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
HOLTSVILLE NY 00501-0023
|||

ROTARY CLUB OF PRINCE GEORGE COUNTY
CHARITABLE FOUNDATION INC
% CAROL D WOODWARD
PO BOX 2048
PRINCE GEORGE VA 23875