**Rotary Club of Fairmont**

**Board Meeting Minutes**

**March 21, 2024**

Attendees: Board members Lou Spatafore, Sean Sawyer, Paula Kurczak, Tina Shaw, Larissa Cason, Julie Sawyer, Jeff Merrifield, and Laura Candell. Guest Nick Ailport.

Lou Spatafore called the meeting to order at 1:00 p.m.

**Secretary’s Report:**

Larissa Cason presented the minutes from the February 8, 2024, meeting. Julie Sawyer made a motion to approve the minutes as corrected, which was seconded by Paula Kurczak. ***The motion passed.***

**Treasurer’s Report:**

Julie Sawyer reported that the external accountant, Cross Kisner, says our financials look good. He recommended against having a full audit conducted due to the lack of need for one, the expense, and the difficulty finding a firm to conduct a full audit. Julie stated that she has also reviewed the financials from July 1 – December 31, 2023, and everything looks good. There are receipts for all checks and credit card transactions. She has entered everything from January 1, 2024 to the present into the DACdb financial module.

One outstanding financial issue is that Cody Offen collected $93 for a 50/50 scholarship fund raffle in December 2023 and did not deposit the funds or give them to LaTora Keigley-Harker to deposit. In addition, Cody and Evelyn still have 18 months of outstanding dues which amount to over $3,000. Sean Sawyer volunteered to prepare a debt collection notice for these items.

Julie distributed a financial statement including a balance sheet and profit & loss statement for January and February 2024. These reports do not include the Edward Jones CDs as access to those accounts are still being transitioned to the current Treasurer. Tina Shaw made a motion to approve the financial statements for January and February 2024, which Laura Candell seconded. ***The motion passed.***

* **AMPT Meetings:**
	+ Attendance at the past few AMPT meetings has been limited to Julie Sawyer, Laura Candell, and Nick Ailport. Julie suggested trying virtual meetings instead. The AMPT attendees can plan service projects that way. The meetings are held the 1st and 3rd Wednesdays of the month at 5:30 p.m.
* **Upcoming Speakers:**
	+ March 24 – Dan Miller, Cheat Lake Rotary club member, aquaculture in Madagascar.
	+ April 11 – Joanne Snoderly, youth environmental program.
	+ April 25 – John Hartman – past Pennsylvania Rotary District Governor, true crime murder case.
* **Committee Updates:**
	+ Public Relations – Sean Sawyer will send Tina Shaw some graphics to promote Discover Rotary.
	+ Grants – Paula Kurczak submitted receipts to the District in support of our grant application. We should be receiving a check soon.
	+ Membership – Sean Sawyer has received 23 names of prospective invitees for the Discover Rotary event. He is working on booking the dining room at MJ on the Fairway for the event.
	+ Flags – Julie Sawyer showed board members the new flag software program. While it is still a work in progress, she has verified all of the information in the program. She needs to update the flyer for the coming year’s subscriptions. The club needs to put a team together for new installations and to look at the condition of the flags. The committee will begin by having work parties on March 23 and either April 6 or 7.
	+ Night at the Races – the preliminary estimate of funds raised is $5,405.
* **Old Business:**
	+ The $500 donation to sponsor a Fairmont Little League team was paid.
	+ With respect to RYLA, our club should sponsor EFHS students, not FSHS students, who are the responsibility of the South Fairmont Rotary club.
* **New Business**:
	+ Tina Shaw made a motion to sponsor one EFHS Interact student to attend Girls State in the amount of $300, which was seconded by Paula Kurczak. ***The motion passed***.
	+ The club discussed different website platforms. There is a WordPress website builder that costs $243.96 per year. There is also a DACdb product that costs $254 per year, plus a $99.00 initial set up fee. Julie Sawyer made a motion to purchase the DACdb product, which Tina Shaw seconded. ***The motion passed***.
	+ Julie Sawyer made a motion to purchase an outdoor flag to promote the club at events in the approximate amount of $200, which Tina Shaw seconded. ***The motion passed***.
* Sean Sawyer announced that the Rotary International visioning session will take place on June 8.

With no further business, the meeting was adjourned.

Respectfully submitted, Larissa Cason, Secretary