**Rotary Club of Fairmont**

**Board Meeting Minutes**

**September 21, 2023**

Attendees: Lou Spatafore, Laura Candell, Cody Offen, Larissa Cason, LaTora Keigley-Harker, Jeff Merrifield, Sean Sawyer, and Julie Sawyer. The meeting was called to order by Lou Spatafore at 1:00 p.m.

There was a quorum present.

**Secretary’s Report:**

Larissa Cason presented the minutes from the August 10, 2023, meeting. Tina Shaw made a motion to approve the minutes, which Laura Candell seconded. ***The motion passed.***

**Treasurer’s Report:**

LaTora Keigley-Harker presented Treasurer’s Report for August. She stated that the budget committee is still working on the budget. She reported that she transferred $2,500 from the flag account to the general checking account. She will look at printing a profit and loss report on a monthly basis and put it in the club files in DACdb. Sean Sawyer made a motion to approve the Treasurer’s Report, which Larissa Cason seconded. ***The motion passed.***

Larissa Cason volunteered to develop a draft policy on dues payment collection and how the club will treat delinquent dues. Meghan Gregory is currently in arrears and LaTora will send her a termination letter.

**Ongoing Business**

* **AMPT Meetings:**
  + Julie Sawyer reported that the AMPT met on September 20. They are working on fundraiser ideas. Sean Sawyer suggested asking Rotary International to treat the AMPT group as a satellite club. He will distribute some information about satellite clubs to the Executive Board for consideration.
* **Upcoming Speakers:**
  + September 28 – Club Assembly
* **Committee Updates:**
  + Public Relations – Tina Shaw stated that she has set a goal of issuing a club newsletter by the end of 2023.
  + Special Events
    - October 5 – FSU Football tailgate. Laura Candell made a motion for the club to buy hot dogs, buns, and other supplies for attendees, up to $100. Tina Shaw seconded the motion. ***The motion passed.***
    - T-Shirts – Laura Candell is taking orders for club shirts.
    - October 14 – Putt Putt for Polio at noon in Clarksburg. Julie Sawyer made a motion to spend up to $200 for the event. LaTora Keigley-Harker seconded the motion. ***The motion passed.***
    - October 18 – Kick off for World Polio month fundraiser in lieu of AMPT meeting. Kick That Keg – multiple events at Fairmont Field Club. No cost to the club, we just need to promote it.
  + Grants – the grant application has been approved and we are waiting for the formal notification.
  + Membership – Cody Offen is planning another membership event, but has not set a date yet. Cody made a motion to set a budget of $1,000 for a Discover Rotary event. Julie Sawyer seconded the motion. ***The motion passed.***
* **Old Business:**
  + Flags
    - Brad Merrifield needs help installing new flags. We need a process to let members know that flags need to be installed so we can find volunteers to help. Greg Bamberger and Jaime Ford have students who can help.
    - The Board discussed the Boy Scouts’ performance in picking up flags and whether we should use students. Lou Spatafore will talk to Brad about the process. Sean Sawyer will talk to Brad and Jaime about involving their students.
    - Software – we are waiting for final data from Brad.
  + Service
    - Cody Offen distributed a survey to 26 3rd grade teachers in the county about the dictionary project. He received 15 responses, 4 of which said they liked receiving the dictionaries and 11 said they were not. The Board discussed alternative ideas to support schools, such as providing school supplies, shoes, underwear, hoodies, coats, and/or hygiene products. The discussion was tabled until the next meeting.
    - The Jared Boxes are nearly ready to be assembled. The Board agreed to hold the October 19 club meeting at the Chamber of Commerce and to assemble the boxes at that time.

**New Business**

* Putt Putt for Polio will be held on October 14 from 12:00 to 3:00 at VA Park in Clarksburg.
* A multi club food packing event will be held on November 4 at 10:00 a.m.
* A multi club Christmas party will be held on December 2, 2023.
* The Board discussed a fundraising opportunity (BDM Indus. Travels). The discussion was tabled for a future meeting.

With no further business, the meeting was adjourned.

Respectfully submitted,

Larissa Cason

Secretary