**Rotary Club of Fairmont**

**Board Meeting Minutes**

**August 10, 2023**

Attendees: Lou Spatafore, Laura Candell, Cody Offen, Larissa Cason, LaTora Keigley-Harker, Melanie Driver, Paula Kurczak, Jeff Merrifield, Tina Shaw, and Julie Sawyer. The meeting was called to order by Lou Spatafore at 1:25p.m.

**Secretary’s Report:**

Larissa Cason presented the minutes from the July 13, 2023, meeting. Laura Candell made a motion to approve the minutes, which LaTora Keigley-Harker seconded. ***The motion passed.***

**Treasurer’s Report:**

LaTora Keigley-Harker presented Treasurer’s Report for July. She reported that the balance of the general checking account as of July 31 was $4,585.03. She transferred $5,000 from the flag account to the general checking account to cover expenses, including the dues invoice. She noted that there is one outstanding check. The balance in the scholarship account as of July 31 was $2,299.47 and the balance in the flag account as of July 31 was $31,863.70. The balances in the CD accounts were $31,728.29 (2-year) and $10,110.15 (1-year). Larissa Cason made a motion to approve the Treasurer’s Reports, which Tina Shaw seconded. ***The motion passed.***

Tina Shaw made a motion to change the signatories on the club’s bank accounts to the following individuals: Lou Spatafore, Laura Candell, Cody Offen, and LaTora Keigley-Harker. Paula Kurczak seconded the motion. ***The motion passed.***

**Ongoing Business**

* **AMPT Meetings:**
	+ Julie Sawyer reminded everyone to promote the AMPT option when talking to people about joining Rotary. Members do not have to attend a lunch meeting. The AMPT meetings are the first and third Wednesday’s of the month, usually at Fairmont Field Club.
* **Upcoming Speakers:**
	+ September 7 – David Garcia, prison ministry project
	+ September 14 – LaTora Keigley-Harker and Jamie Payton, Wesbanco
* **Committee Updates:**
	+ Public Relations – Tina Shaw reported that she was working on having the Fairmont News attend one of the club’s meetings. She hoped they would be in attendance today, but the reporter was called away. She is also going to try to restart the newsletter.
	+ Grants – Laura Candell reported that it takes approximately a month for the district to make a decision on the grant we have applied for with respect to the Jared boxes. Tina Shaw stated that she would contact the local hospitals to ask whether they need the Jared boxes now or in the future.
	+ Foundation – The club needs to develop a foundation giving goal. The Board discussed having a foundation-specific fundraiser for World Polio Day. Possibly pair it with the Discover Rotary event tentatively scheduled on October 17. Possibly at Short Story or Stumptown Ales. Paula Kurczak made a motion to set the foundation giving goal at $15,000, which Larissa Cason seconded. ***The motion passed.*** Laura Candell made a motion to donate $100 to the foundation in District Governor Jordan Feathers’ name, which Melanie Driver seconded. ***The motion passed.***
* **Old Business:**
	+ Flag software – Lou Spatafore stated that he will reach out to Brad Merrifield so that the two of them and Cody Offen can schedule a meeting to discuss finalizing this project.
	+ Financial – LaTora Keigley-Harker reported that the club QuickBooks account is now up to date.
	+ Membership – Lou Spatafore had a conversation with Jon Dodds and Jon wants to resign his membership due to his busy schedule. The Board accepted his resignation as effective August 10, 2023.
	+ Service –
		- Dictionaries: Cody Offen stated that he would be distributing a survey to 3rd grade teachers in the county. Lou Spatafore stated that he wanted to make a decision at the next Executive Board meeting. The Board discussed making the donation to students at a higher grade level of sending a different reference book available from the Dictionary Project.
		- Blessing Boxes: The Board has money in the budget from both July and August plans. The Board discussed a goal of filling the boxes during the last week in August. Laura Candell will pull a list of the boxes to identify five or six on which the club will focus.
	+ Scholarships – LaTora Keigley-Harker will obtain the current scholarship requirements so that the Board can review them.
	+ Bylaws – Larissa Cason will upload the final, approved Bylaws to the Club Files section of DACdb.

**New Business**

* Putt Putt for Polio will be held on October 14 from 12:00 to 3:00 at VA Park in Clarksburg.
* A multi club food packing event will be held in Grafton on September 30 at First Baptist Church. Laura Candell made a motion to sponsor three boxes at $75 each, as the club can give one to the Soup Opera, and one each to the food banks in Mannington and Worthington. Larissa Cason seconded the motion. ***The motion passed***. Lou Spatafore noted that there would also be a sign-up sheet for members to volunteer for the packing event.
* Lou Spatafore informed the Board that Marcella Yaremchuk wanted to resign from the Board. Cody Offen made a motion to accept the resignation, which Melanie Driver seconded. ***The motion passed***.
* The Board discussed how guest meals are billed for potential new club members. Laura Candell made a motion that the club will pay for the first two lunches for potential members who have filed an application. Paula Kurczak seconded the motion. ***The motion passed***.
* Cody Offen reported that the club has received a membership application from Susan Konya. Cody will schedule a fireside chat with her. The Board confirmed that the new member fee will be billed with the first dues invoice after an individual becomes a new member.

With no further business, the meeting was adjourned at 2:44 p.m.

Respectfully submitted,

Larissa Cason

Secretary