**World’s Greatest Meal**



**World Polio Day, October 24, 2024**

**Below are the important steps to follow for Club Presidents:**

1. Presidents must establish a date by July 31 for your club’s WGM event to be held between October 13-26, 2024 and report the date by email to your Area Governor before 8/1/24.
2. Send a press release to local newspapers and radio stations at least two weeks before the Club’s WGM event (sample attached) explaining how you are using your WGM event to support polio eradication.
3. Your Club holds the event/meal **and takes a digital picture of the speaker or of your members.**
4. As soon as possible after the event, but no later than 11/8/24, the Club President completes the Report Form from the PETS manual or the District Website and emails it, with the digital picture of event, to Jeff Coup ([jeffcoup@verizon.net](mailto:jeffcoup@verizon.net)).
5. As soon as possible after the meal the Club sends the **money** raisedfrom the event **to the Rotary Foundation**, 14280 Collections Center Drive, Chicago, IL 60693, along with a contribution form (in the PETS manual or on the website), making sure to PolioPlus is checked in section 2 of the form.
6. Optional—Your club sends a digital picture and report of your event to the local newspaper with an explanation of how much you raised for polio eradication with your WGM event.

**Note: Do not register your Club’s event with the World’s Greatest Meal! We are doing this as a District event. Your club will receive individual recognition if you follow these guidelines. See your results by liking on Facebook: Rotary Worlds Greatest Meal to Help End Polio. Like the “Group” and not the “page”. Don’t like the group that has USA in the title or you will not see your results.**