**Diversity Equity & Inclusion**

**Meeting Agenda**

**October 9, 2023**

**Attendance: Irvin Wright, Barb Morgan, Colleen McCloskey, Charles Mason,** Kwok Ngai, **Helen Harris**, Dan Hendey, **Tiffany Mathias**, Devin Mathias**, Maria Leppert,** Noel Williams, **Vicki Zimmerman,** Herb Smith **(bolded in attendance)**

1. Approval of the minutes: Motion to accept: Vicki, Second: Maria All in favor, motion carried.
2. Charge to the committee
	1. Education
	2. Assists Rotary Clubs in developing DEI plans
3. Goals for this year
	1. Develop a plan to encourage more invitations from clubs.
		1. Area DEI Discussions (DEI Summit)
			1. Bellefonte, PA, (Philatelic Society) Oct 7, 2023 Take away: have more people/clubs talk about DEI, take aways were more for the participants. The input was mostly positive. Cost: $48 brochures (with rush fee) we have 17 left, need to order more. Stipend to $100.
			2. Muncy, PA (FUMC?) January 20, 2024
			3. Frostburg, MD January 27, 2024 (~ cost $225 for reservation and internet connection – Irvin brings his computer and he would need projector and screen) May not need internet, would reduce by $100.
			4. St. Marys, PA, (St. Marys Rotary meeting location) February 10, 2024
	2. Plan a district DEI panel discussion, table
	3. Request to become a standing committee, DG Herb approved, pending vote. This gives permanency to the committee.
4. District Conference
	1. Invited to give a 10-minute presentation
	2. Invited to give DEI PowerPoint presentation at
5. Area focus
	1. Writing team
		1. Colleen and Charles
			1. Heritage Month, Oct draft
			2. Transgender Month, Nov draft – committee reviewed and approved
6. Club presentations
	1. PowerPoint or Summit
	2. Confirmed dates of presentations:
		1. Claysburg Rotary Club, Aug 22, 2023, at 6:00 PM
		2. DEI Summit, Oct 7, 2023
7. Brochure/Calendar
	1. Brochure, done for the district. Each club can still modify to fit their club. Vicki to get 250 printed for use at District Conference, AG dispersal, Herb visits, and supply on hand.
8. District DEI plan - Irvin
9. For the good-of-the-order
10. Next Meeting: November 13, 2023, 7PM