

DISTRICT 7360 COMMUNITY GRANT PROJECT FINAL REPORT

Send electronic copies of this form to the following four people:

District Rotary Foundation Co-Chairs Swan Stull and Kelly Wike – swanss@ptd.net and
kcwike7@gmail.com

District Grant Co-Chairs Ken Martin and Pam Wagoner - kpmartin@stamps.org and
depotflorist@yahoo.com

BY MAY 1, 2023

Rotary Club: _____

Project Title: _____

PROJECT DESCRIPTION:

1. Describe the project. What was done, when, and where did project activities take place?

2. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met? How many people benefited from this project?

3. How many Rotarians participated in the project? What did they do? Please give at least two examples, not including financial support provided to the project.

4. If a cooperating organization was involved, what was its role?

FINANCIAL REPORT (Club must retain receipts of all expenditures for seven years)

Funds Expended on District Community Grant Project (documentation required) **Amount**

Club funds for project provided directly to cooperating organization (letter needed) _____

Club funds used for purchase of materials (list and provide receipt for each purchase)

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Club funds used for labor (paid invoice required) _____

Additional financial support of project)

Other Sponsors (provide name and amounts)

Total Project Cost _____

Maximum approved by District for Project _____

Amount of Reimbursement Requested _____

Certification

By submitting this report, I confirm that to the best of my knowledge these District Grant funds were spend only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibition and any other promotional materials of RI and TRF.

Name _____ **Date** _____
E-mail _____ **Phone:** _____
Rotary title, and club _____



To be completed by the District Community Grant Committee Chair:

District Community Grant # _____

Individual Project Report # _____