

# DISTRICT 7360 COMMUNITY GRANT PROJECT FINAL REPORT

Send electronic copies of this form to the following four people:

District Rotary Foundation Co-Chairs Swan Stull and Kelly Wike – [swanss@ptd.net](mailto:swanss@ptd.net) and  
[kelly.wike.bvkb@statefarm.com](mailto:kelly.wike.bvkb@statefarm.com)

District Grant Co-Chairs Ken Martin and Pam Wagoner - [kpmartin@stamps.org](mailto:kpmartin@stamps.org) and  
[depotflorist@yahoo.com](mailto:depotflorist@yahoo.com)

*BY MAY 1, 2023*

Rotary Club: \_\_\_\_\_

Project Title: \_\_\_\_\_

## **PROJECT DESCRIPTION:**

1. Describe the project. What was done, when, and where did project activities take place?
2. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met? How many people benefited from this project?
3. How many Rotarians participated in the project? What did they do? Please give at least two examples, not including financial support provided to the project.
4. If a cooperating organization was involved, what was its role?

**FINANCIAL REPORT** (District must retain receipts of all expenditures for at least seven years)

**1. Income**

<b>Source of Income</b>	<b>Amount</b>
1. Grant funds to be received from the District _____	
2. Funds provided by Rotary Club _____	
3. Other - specify source(s) _____	
<b>Total Project Income</b> _____	

**2 Expenditures** (Please be specific and add lines as needed. Copies of all proof of spending must be attached.)

<b>Budget Items</b>	<b>Name of Supplier</b>	<b>Amount</b>
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
<b>Total Project Expenditures</b> _____		

**Certifying Signature**

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spend only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibition and any other promotional materials of RI and TRF.

**Certifying Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Print name, Rotary title, and club \_\_\_\_\_

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To be completed by the District Community Grant Committee Chair:

District Community Grant # \_\_\_\_\_  
Individual Project Report # \_\_\_\_\_