

BYLAWS
Rotary International District 7280

Article I: Name and purpose

The name of the organization shall be Rotary International District 7280. Its purpose is to promote, extend, and supervise Rotary throughout the District.

Article II: Membership

District 7280 is an association of Rotary Clubs located within the District boundaries defined by Rotary International (RI).

Article III: Constitutional authority

The operations of District 7280 are subject to the Constitution and Bylaws of RI.

Article IV: Officers

All officers of District 7280 shall serve one-year terms, July 1 through June 30. All officers are eligible for reappointment or election. The officers of District 7280 shall include:

- A. District Governor
 - 1. *Election and Qualifications.* The District Governor shall be elected by the International Convention of RI. Unless specifically excused by the board of RI, a governor at the time of taking office, must have attended the international assembly for its full duration, been a member of one or more Rotary clubs for at least seven years, and must continue to possess the qualifications prescribed in the RI Bylaws (currently Article XV).
 - 2. *Duties of a Governor.* The Governor is the officer of RI in the District, functioning under the general control and supervision of the board of RI. The governor is charged with the duty of furthering the object of Rotary by providing leadership and supervision of the clubs in the District. The governor should work with District and club leaders to encourage participation in a District leadership plan as may be developed by the board of RI. The governor shall provide inspiration and motivation to the clubs in the District. The governor shall also ensure continuity within the district by working with past, current, and incoming district leaders in fostering effective clubs. The governor shall be responsible for the following activities in the district:
 - (a) organizing new clubs;
 - (b) strengthening existing clubs.
 - (c) promoting membership growth by working with district leaders and club presidents to establish realistic membership goals for each club in the district;
 - (d) supporting The Rotary Foundation with respect to program participation and financial contributions;
 - (e) promoting cordial relations among the clubs and between the clubs and RI;

- (f) planning for and presiding at the district conference and assisting the governor-elect in the planning and preparation for the president-elects' training seminar and the district assembly;
- (g) providing for an official visit, meeting individually or in multi-club meetings conducted throughout the year to take place at a time that maximizes the governor's presence for the purpose of:
 - 1. focusing attention on important Rotary issues;
 - 2. providing special attention to weak and struggling clubs;
 - 3. motivating Rotarians to participate in service activities; and
 - 4. personally recognizing the outstanding contributions of Rotarians in the district;
- (h) issuing a monthly letter to each club president and secretary in the district;
- (i) reporting promptly to RI as may be require by the president or the board of RI;
- (j) supplying the governor-elect, prior to the international assembly, full information as to the conditions of clubs with recommended action for strengthening clubs;
- (k) assuring that district nominations and elections are conducted in accordance with the RI constitution, these bylaws, and the established policies of RI;
- (l) transferring continuing district files to the governor-elect; and
- (m) performing such other duties as are inherent as an officer of RI.

B. District Governor Nominee

Qualifications of a Governor-Nominee. Unless specifically excused by the board of RI, no person shall be selected as a nominee for governor unless the Rotarian has the following qualifications at the time of selection:

1. **Rotarian in Good Standing.** The Rotarian must be a member in good standing of a club in the district.
2. **Rotarian Maintaining Full Qualifications of Membership.** The Rotarian must have full qualifications for such membership in the strict application of the provisions therefore, and the integrity of the Rotarian's classification must be without question.
3. **Rotarian's Membership in a Functioning Club.** The Rotarian must be a member in a functioning club in good standing, which has no outstanding indebtedness to RI or to the district as of the close of the year preceding that in which the Rotarian is proposed as a candidate for nomination for governor.

C. District Governor Elect

After the District Governor Nominee is elected at the RI Convention, he or she shall be known as the District Governor Elect.

D. District Executive Secretary

1. The District Executive Secretary shall be appointed by the District Governor Elect, District Governor Nominee and District Governor Nominee Designate to serve during that person's term as District Governor and the succeeding two years.
2. The Secretary shall be directly responsible to the District Governor in the operation of the District Office.
3. Various duties of the District Secretary may be contracted to other persons upon the recommendation of the District Governor and approval of the Finance Committee.

E. District Treasurer

1. The District Treasurer shall be nominated by the District Governor Elect to serve during that person's term as District Governor.
2. The nomination shall be confirmed by a majority of those present and voting at the District Conference.
3. The District Treasurer shall keep the financial records of the District, manage the financial affairs of the District, and prepare reports as directed by the District Governor.

F. District Trainer

1. The District Trainer shall be appointed by the District Governor Elect.
2. The District Trainer shall work under the direction of the District Governor Elect to plan the President Elect Training Seminar and the District Assembly. He or she shall perform other duties assigned by the District Governor Elect.

G. Delegate and Alternate Delegate to the Council on Legislation

1. The Delegate and the Alternate Delegate to the Council on Legislation shall be elected at least two years preceding a scheduled meeting of the Council in the manner prescribed in the RI Bylaws (currently Article VIII).
2. The Delegate and the Alternate Delegate shall perform the duties described in the RI Bylaws (currently Article VIII).
3. The Delegate and the Alternate Delegate to the Council on Legislation should be selected by the nominating committee procedure in accordance with District Bylaws, Article V, Section 3.

H. Delegate and alternate Delegate to Zone Nominating Committee for RI Director

1. The Delegate and the Alternate Delegate to the Nomination Committee for RI Director shall be elected at least one year preceding a scheduled meeting of the Council in the manner prescribed in the RI Bylaws (currently Article VIII).
2. The Delegate and the Alternate Delegate shall perform the duties described in the RI Bylaws (currently Article VIII).
3. The Delegate and the Alternate Delegate to the Nomination Committee for RI Director should be selected by the nominating committee procedure in accordance with District Bylaws, Article V, Section 3.

Article V: Committees

Unless otherwise provided herein, all committees are appointed by the District Governor and serve at his/her pleasure for the Rotary year. The District Governor shall be an ex officio member of all committees.

A. Standing Committees

1. Advisory Board

- (a) The Advisory Board shall be composed of all active Past District Governors residing in the District
- (b) The District Governor shall be the chairperson
- (c) The Advisory Board's purpose is to counsel the District Governor on all aspects of district administration
- (d) The Advisory Board shall meet at least one each year during summer or fall and at other times at the call of the District Governor.

2. Finance Committee

- (a) The Finance Committee shall be composed of the District Governor, the District Governor Elect, two of the most recent Past District Governors and two Rotarians elected at large. The at large members will serve three-year terms and shall be elected in alternating years.
- (b) The District Governor shall be the chairperson.
- (c) The District Treasurer, District Secretary and District Governor Nominee shall serve as ex officio, without votes.
- (d) The Finance Committee shall meet no later than February 15th of each year to prepare a budget and to recommend the District per capita dues. The proposed District dues shall be submitted to the Presidents-Elect at PETS or the District Assembly and the budget to the voting delegates at the District Conference for approval by a majority. The payment of District approved per capita dues is required by RI Bylaws (currently Article III).
- (e) The at large members of the Finance Committee shall be elected at the District Conference.

3. Nominating Committee

(a) The Nominating Committee will be composed of the District Governor, the District Governor Elect, the District Governor Nominee, three most recent past District Governors and six Rotarians elected at large, one from each of the Divisions of the District. The District Governor shall be the chairperson. The District Secretary and District Treasurer are ex-officio members of the nominating committee, without votes.

(b) The at large members of the Nominating Committee shall be elected at District Conference.

(c) The Nominating Committee shall meet no later than November 30th of each year to select the candidate for District Governor Nominee Designee as follows:

(i) The District Governor shall invite the clubs to submit their suggestions for nomination for District Governor. Such suggestions shall be considered by the nominating committee so long as they reach the committee by the date established and announced by the District Governor. Such announcement shall include the address to which suggestions shall be sent. The suggestions shall be submitted in the form of a resolution adopted at a regular meeting of the club naming the suggested candidate. The resolution shall be certified by the club secretary. A club may suggest a candidate for governor-nominee who is a member of another club, so long as the suggesting club first obtains the concurrence of the club where such candidate is a member.

(ii) The nominating committee for District Governor shall not be limited in its selection to those names submitted by the clubs in the district. The committee shall nominate the best qualified Rotarian who is available to serve as District Governor.

(iii) The nominating committee shall notify the District Governor of the candidate selected. The District Governor shall then publish to the clubs of the district the name and club of the nominee.

(iv) Where the nominating committee cannot agree upon a candidate, the District Governor Nominee Designee shall be elected in a ballot-by-mail as provided in the Rotary Bylaws. Alternatively, the District Governor Nominee Designee may be selected from among those candidates suggested to the nominating committee at the District Conference as provided in the Rotary Bylaws.

(v) Any club in the district may also propose a challenging candidate for District Governor Nominee Designate. The challenging candidate must have been duly suggested to the nominating committee. The name of the challenging candidate shall be submitted pursuant to a resolution by the club adopted at a regular meeting. The club must file the resolution with the District Governor by the date determined by the District Governor. Such

date shall be at least two weeks after publication of the announcement of the selection for District Governor Nominee Designate by the nominating committee.

- (vi) The District Governor shall inform all clubs through a form prescribed by RI of the name of any challenging candidate who has been proposed as specified above. The District Governor shall inquire whether any club wishes to concur with the challenge. A club must file a resolution of the club adopted at a regular meeting to concur with any challenge. Such resolutions must be filed with the District Governor by the date determined by the District Governor. Only challenges that have been concurred to by at least five other clubs or 10 percent of the total number of clubs as of the beginning of the year in the district, which ever is higher, shall be considered valid.
- (vii) The District Governor shall declare the candidate of the district nominating committee to be the District Governor Nominee Designee where no such challenging nomination has been received by the established date. Such declaration shall be made to all clubs in the district within 15 days of the deadline.
- (viii) The District Governor shall notify all clubs in the district where a challenging nomination has been received by the deadline and continues effective for 15 days thereafter. Such notice shall include the name and qualifications of each such challenging candidate and state that such candidates will be voted upon in a ballot-by-mail or alternatively at the District Conference.
- (ix) Where no challenging nomination continues effective following the 15-day period, the District Governor shall declare the candidate of the district nominating committee as District Governor Nominee. The District Governor shall notify all clubs in the district of such nominee within 15 days.

4. The Rotary Foundation Committee

- (a) The Rotary Foundation Committee shall promote the interests and programs of the Rotary Foundation.
- (b) The Chairperson of the Rotary Foundation Committee shall be appointed by the District Governor, District Governor Elect and District Governor Nominee for a three year term.
- (c.) In consultation with the District Governor, the Chairperson of the Rotary Foundation Committee shall appoint subcommittees as deemed appropriate.

5. Service Area Committees

- (a) The Service Area Committees shall promote the interests and programs of the Rotary areas of service (club, vocational, community, new generations and international).
- (b) The Chairperson of each service area committee shall be appointed by the District Governor.

- (c) In consultation with the District Governor, the Chairperson of the each service area committee may appoint subcommittees he or she deems appropriate.
6. Youth Exchange Committee
- (a) The Youth Exchange Committee shall promote the interest and programs of the Rotary Youth Exchange Program.
 - (b) The Chairperson of the Rotary Youth Exchange Committee shall be appointed by the District Governor.
 - (c) In consultation with the District Governor, the Chairperson of the Rotary Youth Exchange Committee may appoint subcommittees, as he or she deems appropriate.
7. Rotary Youth Leadership Awards (RYLA)
- (a) The RYLA Committee shall promote the interest and programs of the Rotary Youth Leadership Awards program.
 - (b) The Chairperson of the RYLA Committee shall be appointed by the District Governor.
 - (c) In consultation with the District Governor, the Chairperson of RYLA may appoint subcommittees, as he or she deems appropriate.
8. Rotary Outstanding Vocational Awards (ROVA)
- (a) The ROVA Committee shall promote the interest and programs of the Rotary Outstanding Vocational Awards program.
 - (b) The Chairperson of the ROVA Committee shall be appointed by the District Governor.
 - (c) In consultation with the District Governor, the Chairperson of ROVA may appoint subcommittees, as he or she deems appropriate.
9. Conference Committee
- (a) The Conference Committee will plan the annual District Conference.
 - (b) The Conference Chairperson and the Conference Treasurer shall be appointed by the District Governor and shall be members of the host club. Other members of the Conference Committee may be members of other clubs.
 - (c) In consultation with the District Governor, the Chairpersons of the Conference Committee may appoint subcommittees, as he or she deems appropriate.
10. Resolutions Committee

- (a) The Resolutions Committee shall solicit from the clubs resolutions to be presented to the District Conference and prepare other resolutions, as they deem appropriate for presentation to the District Conference.
- (b) The Chairperson of the Resolutions Committee shall be a Past District Governor appointed by the District Governor.

B. Ad Hoc Committees

The District Governor shall appoint such special committees as needed to serve during his/her term of office.

Article VI: District Meetings

Each year, the following meetings shall be held for the benefit of the District:

- A. President Elect Training Seminar shall be held each year following the International Assembly at a time and place set by the District Governor Elect. The event shall be planned by the District Trainer working under the direction of the District Governor Elect.
- B. The District Assembly shall be held each year following the President Elect Training Seminar at a time and place set by the District Governor Elect. The District Trainer working under the direction of the District Governor Elect shall plan the event.
- C. The District Conference shall be held each year at a time and place set by the District Governor. The District Governor shall plan the event.
- D. The District Governor may convene such other District meetings, such as Pre-PETS, as deemed necessary.
- E. The rules contained in Robert's Rules of Order Newly Revised shall govern the District in all cases to which they are applicable.

Article VII: District Finances

- A. The District Treasurer shall receive and disburse all District funds. District funds shall include per capita dues, assessments, income from events sponsored by the District, contributions and investment income.
- B. All District funds shall be deposited in the District fund and shall be disbursed, with the approval of the Governor, in accordance with the budget as approved at the District Assembly or the District Conference. Disbursements not authorized by the budget can be made only by authorization of the District Governor with the concurrence of the Finance Committee.
- C. The District Treasurer may, with the concurrence of the District Governor and the Finance Committee, open special accounts to facilitate the work of such groups as the District Conference Committee, RYLA, ROVA, Youth Exchange etc. All such funds shall be accounted for in the manner prescribed by the Finance Committee.
- D. No disbursement of District funds shall be made unless a properly executed voucher accompanied by appropriate receipts/documentation has been presented to the District Treasurer and approved by the District Governor.

E. By November 15, the immediate Past District Governor and the District Treasurer shall provide the current District Governor with a financial review and/or an audit of District funds for the past fiscal year. The District Secretary will distribute this financial report to all clubs in the District by December 1 of the year following the fiscal year.

F. The fiscal year for the District shall be from July 1 through June 30.

Article VIII: Amendment

These bylaws may be amended by a majority of the Rotarians present at the business meeting of the District Conference.

Date of Adoption: May 18, 2002

Revised: May 27, 2022