

September 25, 2020 – 7:30 a.m. Virtual Zoom - Board Meeting Minutes

Present: Kelly Altosino-Sastre, Mark Hulsey, MaryBeth Murray, Ian Aguilar, Sean Smith, Meagan Perkins, Dennis Baldwin, Hilary Wilson, Karen Everett, Eddie Sarnowski **Excused:** None **Absent:** None **Guests:** None.

President Ian called the meeting to order at 7:32 a.m. and a quorum was present.

Secretary's Report:

- **No Excused Members**
- Meagan made a motion to approve BOD Meeting Minutes from 08/28. Motion seconded by Denny. Motion passed.

Treasurer's Report

- Financial Report
 - Resignation
 - Jay reached out to Ian and requested resignation due to being overwhelmed with duties that he did not expect.
 - No financials yet.
 - Meagan made a motion to approve Jays resignation from the board. Mark seconded it. Motion passed.

Topics to Discuss

1. Q4 meeting structure – Attendance update
 - Ian stated not enough people are showing up in person to keep the weekly meeting going. Ian would like to end it at the end of Q3 and go back to virtual Q4.
2. Q4 Billing & A/R Handling
 - Kelly suggest \$100 for next Q4 dues. \$75 to charitable fund and \$25 Rotary international.
 - Kelly suggested that the billing have some explanation as to why this cost would be lower and the expectation that it would be reevaluated next quarter.
 - Denny suggested that Ian explain the dues in an email/report to the club.
 - Kelly made a motion to approve dues \$100 for Q4. Denny seconded. Motion passed.
 - Ian stated he wanted to continue to do community service opportunities.
 - Eddie stated no need for liability waiver due to covid.
 - Ian stated the financial aspect and who is handling it is messy and not organized. Ian wants to put forward options to move forward. 1) keep as is (not really an option) 2. Pivot has offered to do the accounting for \$250.00/mo but need someone to be a point person to send them the documents. 3) Use dacDB financial model to keep accounting. Possibly hire someone in the district to do the financials on dacDB.
 - Kelly feels confident that we could find someone temporarily and move everything over to dacDB.
 - Kelly asked for a couple of days to work on this.
 - Ian asked if we need to vote on Treasurer or wait until finance committee comes back with suggestion.
 - Denny stated that we should wait until we have a more definite plan.
 - Ian stated there are members that are past due for multiple accounts. He stated there should be some sort of set of rules to move forward with how we should deal with it.
 - Sean stated they have discussed it in the finance committee. He stated that they should reach out to the member first, then decide on a case by case basis then come up with a solution.
 - Ian isn't worried about past due for one quarter but more for those that are past due multiple quarters.
 - No clear cut solution yet, but Sean and Kelly will work on it.

Old Business:

1. INK donation
 - a. Denny gave an update. Requesting supplies and members to show up and asked to look at the amazon wishlist.
2. Movement of Duck Race
 - a. Ian stated Gary moved the duck race to May 16. Gary will put together a master plan but Ian is hoping to put together committees to help make it successful.
3. Update on COVID 19 project/facemasks

- a. Meagan mailed the check to bartram trail for the masks. Ian asked about reaching out to the schools. Marybeth stated she doesn't have contact at VRA but there is a template via email to send out to the schools.
 - b. Marybeth asked if how we wanted to split up the masks per school. Whether it be prorated or split equally.
4. Foundation naming/Progress Report
- Kelly stated that she has been advised to change the name and start over. Board to the foundation met and decided to name it the Ponte Vedra Rotary Foundation.
 - Kelly made a motion to affirm name Ponte Vedra Rotary Foundation. Karen seconded. Motion passed.
 - Everything will be managed separately from the executive board. Money will be set up as a sub account on dacDB with a separate set of books.

New Business:

1. Daryle Barnard LOA
 - a. Daryle requested a leave of absence for six months. Daryle wants to come back but is too busy right now. He provided good feedback prior to his request. Mark made a motion to approve. Meagan seconded. Motion passed.
2. Kendra Shaw
 - a. Moved to Atlanta. Kendra asked to resigned. Mark made a motion. Meagan seconded. Motion passed.
3. New Membership style
 - a. Mark presented new membership style. Future members could have a service/social membership. Its not an RI membership but a PV membership. Ask for less dues. Dues unknown at this point but it would allow members to be apart of the social and community service aspect.
 - b. Sean stated he would be worried that there would be a cannibalization of current members wishing to do this type of membership.
4. October Meetings
 - a. Karen will reach out to them and let them know about virtual
 - b. Kelly mentioned meeting 10/28 at 6pm regarding Polio and will provide more details.

The meeting was adjourned at 8:25 am. The next meeting under President Ian will be Friday, October 30, 2020 via Zoom at 7:30am.

Meagan H. Perkins

Meeting minutes taken by Meagan Perkins

Approval Date 10/30/20