

Individual Grant Application

1. Introduction

The purpose of this program is to provide the ability for club members to obtain individual grants to fund projects for organizations they want to support in their local community. The grants will be funded by club dues and club fundraising activities. The total budget for individual grants will be decided by the Board based on the Club's budget each Rotary fiscal year. Grant amounts will be awarded up to \$500 (amount subject to change based on available funds, board approval, and other conditions.) All club members that want to apply for a grant shall fill out the following information and present the form and a summary of their grant to the Club Secretary. Please contact the Club President with any questions.

2. Project Information – insert information as each bulleted item.

- a. Sponsoring Rotarian:
- b. Recipient Organization:
- c. Project Name:
- d. Project Location:
- e. Project Duration:
- f. Requested Amount (up to \$500):
- g. Due Date for Funds:
- h. Date to Provide Proof of Use of Funds:

3. Project Description - Provide a written summary of the following in the spaces provided below:

- a. Why do you want to support the project?
- b. How do you know the recipient and how are you involved with their organization?
- c. How does the project impact the local community?
- d. How does the grant increase awareness of our club in the community?
- e. Other information pertinent to the Club approving the project. Provide summary below and keep to less than 200 words.

Note: Pictures may be provided as part of the summary as warranted but are not required.



	INSERT PROJECT DECRIPTION HERE:
***Not	tice: Approval of the grant will consist of a copy of the form signed by a minimum of four (4) Board members.
Fundin	g will be provided in accordance with the funding due date provided above. The Club will require proof of use of
funds (and pictures upon completion. The grantee shall be required to present a verbal summary report to the Club.
<u>Failure</u>	to provide proof of the use of funds in accordance with the grant approval shall result in the member being
<u>charge</u>	d the total grant fund amount.
4.	Board Member Signatures (only 4 are needed for approval)
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