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Description automatically generated Rotary Club of Flagler County**

**Board of Directors Meeting Minutes**

**October 22, 2024**

Attendees: Jeanette Loftus, Maralee Walsh, Ken Costa, Ken Neu, Selena Hernandez, Christy Butler, Bill Lyon, Susan Steadman, Vandana Naik, Michelle Bartlome, Charles Barbel, Guilio Lancia

1. Call meeting to order - 12:29 by Jeanette
2. Secretary’s Report - Susan
   1. Approve minutes from previous meeting - Ken Costa made a motion and Vandana seconded, minutes were approved.
3. Treasurer’s Report –
   1. Meeting with CPA/990/FL tax exemption certificateupdate – Jeanette and Bill just met with the accountant, and a few adjustments were made to the prior year’s statements. The 990 will be submitted ASAP as well as the Florida Tax Exemption certificate.
   2. Treasurer position – After discussion about issues with our financial processes, Susan made a motion to remove Sydney Nix as our club treasurer, and Ken Neu seconded. The motion was passed. A past president from our District, Art Shuster, does bookkeeping for other clubs, and he has agreed to take over our bookkeeping. It will be $400 to convert all our books from Quickbooks to DACdB and then $100 a month for ongoing support. He will do all bookkeeping and prepare monthly statements. Susan made a motion and Ken Neu seconded to use Art as our treasurer. We discussed potential members to become our Treasurer under this new process. Charles made a motion and Vandana seconded to ask Andrea Bubnis if she would accept this position. We would also like to keep Yu Ling involved.
   3. We need to use the summary sheet for cash from each meeting to deliniate happy/sad dollars and 50/50 for proper accounting.
   4. DACdb conversion update – Art Shuster will handle this as noted above.
4. Club Administration
   1. Fellowship events, socials, etc upcoming events
      1. October 24 – World Polio Day Event – Vandana- need signin sheet as well as ability to donate via QR code
      2. November 15 – following 988 walk posibly go to Millers Ale House after
      3. December 17 – Holiday Party Channel side
   2. Club visioning and Strategic Planning update/next steps – Michelle – the committee has a draft under review and goal is to present to the club in the next month
5. Membership Report - Charles
   1. New Members, Resignations, Red Badge status – Sterling Young and Laura Salazar working through red badge lists, possible new member from Channelside
   2. Review Honorary member- Ken Costa motioned and Ken Neu seconded that we make Jeff Evans and honorary member. We should review status of other honorary members who might not want to stay in the status or aren’t getting the magazine.
6. Public Relations Report – need chair, for now we covering this area with multiple people filling in
7. Community Service Report – Terry Belletto
   1. Goal is to have one community service project each month
   2. Suicide Prevention grant – Maralee
      1. Walkathon – November 15 – Will have tables with information set up, registration table, possible radio spot and PR set up by 4pm around the lake then over to Millers Ale House.
   3. Fantasy Lights set-up/take down – Susan will contact Terri Belletto and Hewitt Dupont from Port Orange to assist with volunteers
8. Old Business
9. New Business
   1. Fantasy Lights – Ken Costa will be going to local clubs to communicate about Fantasy Lights to see if they would have members sign up to assist, Michelle will help put a calendar together of local clubs and we will have a five minute presentation to give at their meetings.
   2. Nominating Committee – Ken Is chairing this, and he will present the slate of officers on **11/19 at 10:30 at our next board meeting.**
   3. Board vacancy – Kaiti Lenhart position – We will ask VJ Jain to take this. Charles is going to talk to Andrea about her interests going forward for treasurer or assistant.
10. Motion to Adjourn – 1:28 Christy Butler motion, Vandana seconded