



Rotary Club of St. Augustine Sunrise

Temporary Leave of Absence Policy

PURPOSE: The purpose of this policy is to establish a temporary Leave of Absence (LOA) policy for the Rotary Club of St. Augustine Sunrise (the "Club"), that is also consistent, in general, with the existing policy that Rotary International has established for individual Rotary Clubs.

POLICY: The LOA policy adopted by The Club's Board of Directors for members is as follows:

Members requesting LOA must make the request in writing to the Board of Directors, by completing the Club's request form (see attached).

Upon written application to the Board, setting forth good and sufficient cause, LOA may be granted excusing a member from attending the meetings of the club for a period no longer than six (6) months.

Such LOA does not operate to prevent a forfeiture of membership and does not give a club credit for the member's attendance unless the member attends a regular meeting at this or another club.

The Club's Board of Directors shall be solely responsible for determining what constitutes sufficient cause for a LOA. This policy currently recognizes the following as sufficient reasons to grant a LOA: death in the immediate family, serious illness or injury, temporary loss of employment, military service, and extended but not permanent travel away for business or family reasons.

Additional causes can be deemed sufficient if approved by the Board of Directors at a future meeting duly noticed to the membership.

Extensions beyond the initial LOA must be received by the Board, in writing, prior to the original expiration date. The Board shall not approve more than two (2) LOA for the same member within any 24 month period, unless compelling and extraordinary circumstances exist, as determined by a majority of the Board.

Board Approved: _____

Date

rev. 1 January 2017