

SANIBEL-CAPTIVA ROTARY TRUST FUND

**PO BOX 686
TRUST JULY 6, 1981 SANIBEL, FLORIDA
CLUB CHARTERED MARCH 18, 1980**

DECLARATION OF

**Request For Funds
Updated May, 2021**

Application Number (Supplied by Rotary after submission):

Amount requested:

1. General Information: Organization Name:

Executive Directory/Chairperson:

Contact Name/Title/Contact information:

Address:

Phone:

Email:

Website:

2. Describe the Organization. Please note that this information is separate from the information for your event or project. This can be provided by separate documentation that you may use for other purposes. Minimum information desired is the organization's publicly stated Mission / Objective Statement, Financial Statements for the last 3 years and publicly available information (names and affiliations) regarding its Governing Board.

3. Describe the event or project for which you are requesting funds and how Rotary's funds will be used as well as how the project will support your organization's mission and the community.

4. Describe the budget for the event or project. List all other known funding sources and estimated amounts from each.

5. Describe your marketing/promotion plans for this event or project and the specific credit and exposure that Rotary will be provided for our support.

6. Describe how results will be measured.

7. Please attach:

- Your organization's mission/vision statements, publicly available information about board members, current annual budget and financial statements for the last three years.
- A statement indicating the percentage of fund raising and administrative expenses to total operating budget for your organization.
- If you are a 501 (c) (3) and you have not previously provided them, please also attach a copy of your IRS determination letter and your last IRS Form 990.
- Please make all submissions via electronic means.

Print Name

Phone

NOTE:

A written progress report must be provided within 6-12 months of funding indicating how the funds were spent and how successful you were in achieving the desired outcome. If you do not submit a progress report within 6-12 months, your organization will not be considered for funding in the next year.