



Rotary

District 6960 District Grants 2020 – 2021 Rotary Year

District Grant Procedure

1. Initial District Grant applications will be open for submission from May 1, 2020 thru June 30, 2020.
2. All District Grant applications will be received within DACdb in the Grants Module.
3. A club representative must attend the Grant Management Seminar held in April 2020.
4. District Grant requests received by June 30, 2020 will be considered as a single batch. If funds remain thereafter additional batch cycle(s) may be announced by the TRF Chair.
5. District Grant applications must be made according to the procedures established by the committee.
6. The committee will consider first batch applications by August 15 and with the approval of the TRF Chair and DG (2020-21) submit a spending plan to TRF by August 30.
7. No District Grants can be started until The Rotary Foundation approves the spending plan and official approval is received from the District via email from DACdb.
8. All Final Reports will be submitted in DACdb Grant Module and upon approval of the final report with copies of all required receipts, and evidence of Club Expenses, the District will disburse the funds.
9. A project final report and all required receipts are due by 45 days after the project completion date established on the District Grant Application or extended completion date approved by the District Grants Chairs.
10. Projects not expected to be completed by April 30, 2021 will be funded on a project by project basis determined by the DG and TRF chair in consultation with the club.
11. District Grant requests for any project which by its nature cannot be expected to be fully funded by June 15, 2021 may be declined initially, or a prior approval rescinded, on that basis.
12. The District Grant Committee shall affirm the eligibility of Clubs and suitability and desirability of projects for which grants are sought.
13. The District Grant Committee may prioritize projects presented in a single batch period and within a single Priority level or may fund similarly ranked projects pro-rata or on any other basis the committee chooses applying the Four Way Test.
14. Except that all projects received in a given approval batch will be considered at the same time, no priority will be given related to the time an application is received.
15. The District Grant Committee will have the authority to fund all, any or none of the eligible projects presented.



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Minimum Criteria for Club Eligibility

1. The Club must be certified for the 2020-21 year by sending at least one Club representative to attend the District Grant Management seminar in April 2020.
2. The Club must sign the MOU for the 2020-21 year by June 30, 2020.
3. Club dues to the District, and to RI via the Club Invoice, must have been paid by August 31, 2019 and February 28, 2020 respectively.
4. No TRF or District Grant paperwork due from the Club shall be past its due date at the time an application is approved or again when District funding will be made.
5. Club must meet \$100 per capita giving into the TRF Share Fund/Annual Program Fund (APF). Calculation is based upon the number of members listed at RI on July 1, 2019 with the total giving to the APF in the 2019-2020 Rotary year. This requirement does not apply to new clubs as defined under Annual Club Funding Cap – item number 1.
6. Club President Elect (President for 2020-21) must attend PETS or a substitute Training approved by the District Governor.

Annual Club Funding Cap

1. No Club with the exception of a new club (as defined below) shall receive district grant funding in excess of 50% of the Clubs total TRF APF (share) contributions made in 2019-20. A new club shall be defined as a club that has been in existence for no more than 2 complete Rotary years (12 month year from July 1 through June 30). A new club can receive district grant funding up to a maximum of \$1,000, however, if the new club achieves at least \$100 per capita in any year of the new club qualifying period, the limit will be as per clause 2 below for any year the per capita sum is achieved.
2. No Club shall receive total District Grant funding in excess of \$6,000 for the Rotary year.
3. The Community Grant will not count towards any per club funding cap and clubs may participate in the grant without meeting the \$100 per capita giving level.

Project Limitations

1. The maximum District Grant funding will be 50% of the actual Club out of pocket project costs.
2. No District Grant will be awarded in an amount less than \$1,000.
3. No District Grant will be awarded for any program for pets or animals.
4. No District Grant will be awarded for international programs or travel with the exception of the following. An international project which does not qualify as a Global Grant solely because the projected budget is less than \$30,000 may be proposed and approved for a District Grant subject to the standards for any District Grant. District Grant Funds may be used to support international travel only as permitted by TRF rules.
5. No District Grant will be approved for donations to another non-profit 501c3



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without direct Rotarian engagement. Rotarian engagement is not considered to be the mere presentation of a check. Rotarian engagement is considered to mean hands on work or control by Rotarians of at least some aspect of the project.

6. Rotarian engagement on projects is a fundamental aspect of a District Grant being approved and should be the focus of how clubs select District Grant projects.



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District Grant Requests will be funded in the following order

Priority One – Multi club funded grants.

Priority Two – The approved Community Project (One large multi-club project up to \$50,000 in DDF).

Priority Three – All other projects that demonstrate Rotary club member involvement and participation.

For questions or additional information, please contact one of our District Grants Chairs

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