

# Rotary District 6960

## Rotary Youth Exchange - Inbound Student's Travel Request

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Any inbound student who wishes to travel outside the district for more than 24 hours is required to complete and submit this form to request district approval of the trip. Travel plans should not be confirmed until district approval is granted.

**Note: There are very specific requirements concerning travel outside the US. If those procedures are not followed the student may be denied re-entry to the US. Contact your YEO or District Chair BEFORE planning any out of country travel.**

1. Send a copy of this request to your host parent as an email.
2. Host parent are instructed to forward the email with their approval to their club counselor/YEO.
3. The club counselor will forward their approval to the District Chair and Inbound Coordinator.
4. Student and host parent must obtain approval from District Chair (or Inbound Coordinator if the Chair is unavailable)

**Your Request is NOT approved until you AND your host parent get an approval email!**

- Student Name\* \_\_\_\_\_
- Student's Email \* \_\_\_\_\_
- Student's Cell Phone Number \* \_\_\_\_\_
- Host Club\* \_\_\_\_\_
- Host Parent\* \_\_\_\_\_
- Host Parent's Email\* \_\_\_\_\_
- Host Parent's Cell Phone Number\* \_\_\_\_\_
- Destination\* \_\_\_\_\_
- How are you traveling (e.g., car, plane, etc.)?\* \_\_\_\_\_
- Whom are you traveling with?\* \_\_\_\_\_
- Please describe whom you are traveling with, if not host family. Church group, School group etc...\* \_\_\_\_\_
- Whom are you traveling with? (Names)\* \_\_\_\_\_
- \_\_\_\_\_
- Name of responsible adult\* \_\_\_\_\_
- Cell Number for responsible adult\* \_\_\_\_\_
- Where will you be staying when you get there? Include name and address!\* \_\_\_\_\_
- \_\_\_\_\_
- Departure Date:\* \_\_\_\_\_
- Return Date:\* \_\_\_\_\_ Time: \_\_\_\_\_
- Purpose of Trip:\* \_\_\_\_\_
- My Club Counselor/YEO\* \_\_\_\_\_
- Club Counselor/YEO's Email address\* \_\_\_\_\_

**FORWARD TO YOUR HOST PARENTS THEN TO YOUR HOST CLUB YEO, INBOUND CORDINATOR AND DISTRICT RYE CHAIR**

Inbound Coordinator: LUCRECIA VALDEZ-GARCIA [valdezgarcialucrecia@yahoo.com](mailto:valdezgarcialucrecia@yahoo.com)  
District Chair: MARK MOODY [markbyrdmoody@gmail.com](mailto:markbyrdmoody@gmail.com)

Travel is NOT approved until you receive an approval from Mark or Lucrecia.

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