Rotary Club of Inverness
2024 Request for Grant Funding

Rotary is an organization of business and professional leaders united worldwide who provide humanitarian service, encourage high ethical standards in all vocations, and help build goodwill and peace in the world.

The Rotary Club of Inverness and its 501(c)3 charitable foundation support local initiatives to make our community a safer, healthier, and happier place to live. This year we have three key strategic focus areas:

- Empowering the success of youth
- Feeding the hungry
- Housing the homeless

This cycle we hope to have $5,000 available to award through a competitive grant process. We will evaluate grant requests based on fit with one of our three strategic focus areas, demonstrated need, expected outcome, and adherence to our required process.

Instructions

- Complete this application, attaching any supporting documents you feel are relevant for adequately evaluating your request.

- Mail original to: Grants Administration, Rotary Club of Inverness, P.O. Box 1317, Inverness, FL 34451-1317. **Must be postmarked no later than April 1, 2024**.

- Successful applicants agree to:
  1. Attend a Rotary Club of Inverness meeting before the end of June 2024 (our fiscal year) to inform our members about the project and formally accept the check. It is important that our Rotarians know how the money is being used in the community.

  2. Complete the project activities in the ways stated and according to the timeline on the application.

  3. Submit a **Final Report** and attend a Rotary Club of Inverness meeting to share progress information or give your final report on outcomes. See page 4 for instructions on preparing final report.

  4. On an ongoing basis and at the conclusion of the project, provide the Rotary Club of Inverness with progress information and photographs that the club may share with members via press releases, on social media and in other ways. We're interested in knowing how our funding helped you succeed.

We expect you to follow our process as outlined.
Failure to do so will disqualify you for consideration for future grant funding.

Completed, signed grant applications must be postmarked no later than April 1, 2024. We expect to make funding decisions by May 1, 2024.

Multiple requests for the same project may not be submitted within a single funding cycle.

<u>Request for Funding Application</u>

Organization: _____
(Name as it should appear on the check. Checks will be to organizations only, not individuals)

Organization Type: ☐ For-profit ☐ Not-for-profit

Contact person & information

Name: _____

Position: _____

Organization address: _____

_____

Best phone: _____

Best email: _____

1. Which strategic focus area does your project target?
☐ Empowering the success of youth
☐ Feeding the hungry
☐ Housing the homeless

2. Amount requested: _____

3. Describe the project, its objectives, projected outcomes, and who will benefit and how *(attach extra pages as needed):*

_____

_____

_____

4. Project timeline – include milestones and when / how the funding will be used:
(attach extra pages as needed)

_____

_____

_____

5. How will you measure the project's effectiveness?
_____

6. How will you financially sustain your project?
_____

7. If this award will not fully fund the project, what other monies are to be used?

_____

8. Is this a new project for your organization? ☐ Yes   ☐ No

9. If 'No' -- how was project funded previously? Why is that funding no longer available?
_____

_____

Budget
9. List the materials and the cost of each item you need to complete the project.
(Do your research to ensure you find the best available prices.)

What will you purchase?	How will it be used?	Estimated cost
	Total Amount Requested	

I have read and understand the instructions and policies outlined in this document. My signature below signifies my agreement and my organization's agreement to adhere to these policies.

Date: _____

Organization: _____

Authorized representative name (print): _____

Title/position with organization: (print) _____

Signature: _____

****

**Questions to answer for your <u>Final Report</u>
to the Rotary Club of Inverness**

1. Did you spend the grant funding as outlined in the application?

2. If not, explain why, and how it was used instead.

3. Tell us how the project went. Do you consider it a success?
   Are you satisfied with the outcome?
   How could you have improved? What could you do differently in the future?

4. Who benefited from your project, and how?

5. How did our funding help you meet your objectives and ensure positive outcomes?