

The Rotary Club of Dunedin North has been struck by the remarkable impact that not-for-profit service and volunteer organizations have had on our community's well-being. Yet there is not an encompassing public opportunity to recognize and appreciate the organizations and their own key individuals who have contributed so much.

With this need in mind, the Rotary Club of Dunedin North is organizing a recognition event. We'd like to invite not-for-profits and civic organizations to participate in the first Annual "Heart of Dunedin" event, scheduled for 6 p.m. on Sunday, February 9, 2020, at Mease Manor. We are asking you to identify a key volunteer – or staff member – who exemplifies the "Heart of Dunedin" through their work advancing your organization's mission.

The event will showcase these special people collectively and allow you to say thank you publicly. It should be a signature event bringing together organizations, and their superstars, across platforms.

Please let us know by November 18th if your organization wants to participate and are willing to comply with the following guidelines by completing and returning the form below. Space will be limited. If you have any questions about the event, please email us at: HeartofDunedinRotary@gmail.com.

We look forward to having your positive response to this opportunity as we celebrate those who have done so much.

(Name of Organization)

will participate in the Heart of Dunedin Event on February 9, 2020 and subscribe to the Guidelines as presented.

(Board Representative Signature)

(Printed)

Please PRINT to confirm contact information below:

(Legal Name of Organization)

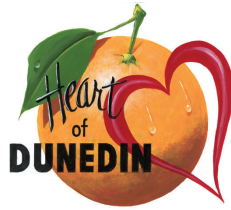
(Mailing Address)

(Phone Number)

(Email)

Please return the completed information above to:

Heart of Dunedin Committee
Rotary Club of Dunedin North
P. O. Box 307
Dunedin, FL 34697



Heart of Dunedin Guidelines

The Rotary Club of Dunedin North will:

- Be responsible for all event logistics: publicity, reservations, recognition items, dinner program, menu, décor, accounting and payments, and other items routine for such events.
- Prepare a print piece that provides summary biographical information about the honorees and a purpose statement for each participating not-for-profit. The print piece will also be circulated through local and social media outlets.
- Act in good faith on all elements of the event planning and production.

Participating organizations will:

- Determine their organization's Heart of Dunedin honoree, and signify participation through a Board of Trustees/Directors action.
 - Have documentation available proving the organization's U.S. Internal Revenue Service Section 501(C)(3) determination, unless you are a nationally recognized service club, such as a chartered Rotary club.
 - Request and obtain written permission from the designated honoree to publicize the recognition.
 - Reply by **November 18, 2019** of the organization's intent to participate in the program, by having an authorized Board representative complete and sign the enclosed postcard.
 - Designate, by **December 20, 2019**, the name of the honoree and share their contact information with the Heart of Dunedin Committee of the Rotary Club of Dunedin North.
 - Comply with routine expectations for participation: such as getting information about the organization—a 100-word descriptor—and your honoree in a timely manner.
 - Plan to purchase at least one-half table (4 seats) or one full table (8 seats) at \$50 per person for the organization and its honoree.
 - Each organization will be responsible for filling its half table or full table.
 - Payment is expected by **January 10, 2020**. You will be invoiced on return of your commitment card.
 - Tables will be available on a first come, first served basis. Room capacity is 200 guests.
 - Accept that this event is non-political in nature and is not a forum for controversy.
 - Act in good faith on all elements of event participation.
 - Feel free to address any questions to: HeartofDunedinRotary@gmail.com
-