

**ROTARY CLUB OF HALL COUNTY
CHECKLIST FOR NEW MEMBER ACCEPTANCE**

(To be completed by the club secretary)

New Member Name: _____

DATE

Completed

_____ Existing club member (Sponsor) completes a Membership Proposal Form and submits to club secretary

_____ Secretary contacts former Rotary club (if former Rotarian) to confirm the proposed member left the membership of the former club in good standing

_____ Proposal is submitted to Board for approval

_____ Proposed New Member is approved by the Board

_____ Orientation / Rotary information session held

_____ New Member Agreement is signed and submitted to club secretary along with admission fee.

_____ Proposal is submitted to club

Objection Received? YES / NO

If YES, add discussion to agenda at the next regularly scheduled Board meeting

_____ Admitted to membership and loaded into Member Access

_____ Induction ceremony held / presentation of red badge

_____ Presentation of blue badge

Committee Assignment: _____