



Rotary International®

Important Reminder

Before you submit your proposal, have you...

- Given copies of *Rotary Basics*, *This Is Rotary*, and *What's Rotary?* to the prospective member?
- Provided the prospective member with information about membership benefits and responsibilities?
- Encouraged the prospective member to tour the RI Web site, www.rotary.org?
- Presented your club's projects and programs to the prospective member?
- Completed and signed Part A of the Membership Proposal Form?

How to Propose a New Member

Proposing new members is essential to achieving Rotary's goals of providing community and international service. As a Rotarian, one of your primary responsibilities is to help identify and propose new members.

Contribute to your club's membership by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary. Together with your fellow Rotarians, you can help your club fully represent your community's business and professional life.

Use the form inside to propose a new member. You'll be strengthening your club and ensuring its growth and longevity.

Do it today!



Rotary International
One Rotary Center
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
www.rotary.org

254-EN—(1205)

Attracting Prospective Members

Consider these approaches for attracting prospective members:

- Hand out *Rotary Basics* (595-EN), *This Is Rotary* (001-EN), and *What's Rotary?* (419-EN). All three are available from either www.rotary.org, the *RI Catalog*, or your international office.
- Encourage prospective members to tour the RI Web site, www.rotary.org.
- Create a pamphlet that outlines the club's history and highlights recent service projects and social events.
- Invite prospective members to a club activity or a service project.

Click on **Membership** at www.rotary.org to check for the latest materials.

Identifying Qualified Candidates

Qualified candidates for Rotary membership are adults of good character and good business and professional reputation, who hold or have held an executive position with discretionary authority in any worthy and recognized business or profession.

Types of Membership

There are two types of Rotary club membership, active and honorary:

- **Active members** must meet the above qualifications, as well as live or work within the club's locality or surrounding area.
- **Honorary members** have distinguished themselves by meritorious service in the furtherance of Rotary ideals and are considered friends of Rotary for their permanent support of Rotary's cause.

Classifications

Each active member of a Rotary club is classified according to the member's business or profession. A classification describes either the principal and recognized activity of the firm with which an active member is connected or the member's principal and recognized business or professional activity.

For more information on qualifications, see the Manual of Procedure (035-EN); the Bylaws of Rotary International, Article 4; and the Standard Rotary Club Constitution, Articles 6 and 7.

Proposing a New Member

Once it becomes clear that the prospective member is interested in membership:

- Complete *Part A of the Membership Proposal Form*, and return the form to your club secretary for submission to the club's board of directors. Remember: Don't inform a prospective member of the proposal until *after* the board approves it.
- Wait for the club secretary to notify you of the board's decision, which should come within 30 days of the submission.

After your club board approves the candidate:

- Have the club or proposer arrange an information session for the proposed member.
- Ask the proposed member to complete and sign Part B of the proposal form.
- Publish the proposed member's name and classification to the club. The Recommended Rotary Club Bylaws allow seven days for club members to consider and file objections, if any.
- If no objections are received, the proposed member pays the admission fee and becomes a Rotarian.
- The club secretary or president reports the new member to Rotary International.



Rotary International

MEMBERSHIP APPLICATION FORM

Proposal for Membership of Rotary Club of Hartwell, Georgia

Name:

Home Address:

Postcode:

Home Telephone:

Mobile:

Business/Employer Name:

Position Title or Description:

Business Address:

Postcode:

Business Telephone:

Fax:

Email:

Date of Birth:

Partners Name

Children's Names (and their ages if under 18)

Proposed Classification:

Previous Rotary Club:

Some vocational and personal background details that will enhance your activities as a Rotarian:

I hereby certify that if accepted to Membership of the Rotary Club of Hartwell Georgia, that I as a Rotarian, will exemplify the Object of Rotary in all my daily contacts and will abide by the constitutional documents of Rotary International and the club. I agree to pay an admission fee and dues in accordance with the bylaws of the club.

Signature:

Date:

Proposed Member Nominated by:

Board Approval on:



ROTARY CLUB OF _____

MEMBER INFORMATION FOR DaCdb SYSTEM

PERSONAL FACTS FOR ROTARY CLUB DATABASE

Members are asked to complete the information requested below. Starred items () are essential fields
<After completing this form, you can **SAVE it** in your computer; **PRINT it**, or **E-mail it** as an Attachment.*

Please return this form to the club secretary.

Member: *Title _____ *First Name _____ MI: _____

*Nickname _____ (Badge name) *Last Name _____

*Date of Birth: ____/____/____ *E-mail address _____

Please check the below to indicate which is your preferred mailing address

Residence _____

Address Street _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____

Vacation _____

Address Street _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____

BUSINESS: Company: _____

Occupation / Job Title: _____

Phone: _____ Ext: _____ Fax: _____ Cell Phone: _____

Business _____

Address Street _____

City _____ State _____ Zip _____

Postal Box _____

Address Box Number _____ City _____ State _____ Zip _____

CLUB: (Check appropriate boxes) to be filled out by club secretary

Classification: _____

*Member Type: Active: Active – Rule of 85: Active – Leave of Absence: Honorary:

Paul Harris Fellow: Yes: No: If yes, which Rotary year? ____/____ (i.e.: 96/97)

*Induction Date: ____/____/____ Sponsor's Name _____

FAMILY:

Spouse or *First Name: _____ *Last Name: _____
Significant *Date of Birth ____/____/____
Other Married: Yes No *Anniversary Date: ____/____/____

<u>Children s) Names (s):</u>	<u>Gender:</u>	<u>Date of Birth</u>
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____
_____	M <input type="checkbox"/> F <input type="checkbox"/>	____/____/____

PREVIOUS ROTARY CLUBS: *Rotary ID number _____

Name of Club: City/State Date Joined: Date Resigned:

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CLUB ACHIEVEMENTS: *i.e.: offices held in club and which year.*

HOBBIES & INTERESTS: *i.e.: golf, fishing, and hunting*

NOTES: *i.e.: Community positions, projects, organizations, subjects you could give a 30 minute talk to the club.*