

DISTRICT 6910 YOUTH PROTECTION POLICY

1. Statement of Conduct for Working with Youth

District 6910 strives to create and maintain a safe environment for all youth and young adults who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young adults they come into contact with and protect them from physical, sexual, and emotional abuse.

2. Definitions

Volunteer — Any adult involved with Rotary youth activities who interacts directly with youth, whether supervised or unsupervised.

For Youth Exchange, volunteers include, among others, club and district Youth Exchange officers and committee members; Rotarian counselors; Rotarians and non-Rotarians and their spouses and partners who work with students during activities or outings or who transport students to events; and host parents and other adult residents of the host home, including host siblings and other family members.

Youth program participant — Anyone who participates in a Rotary youth program, whether child or adult.

3. Incorporation and Liability Insurance

The District 6910 District Youth Program(s) are part of a separate legal entity known as Rotary International District 6910, Inc. which was incorporated under the laws of the State of Georgia on May 15, 2006 and is valid at this time.

The District 6910 District Youth Program(s) carries liability insurance with appropriate coverage and policy limits. This policy protects the organization from third-party claims and lawsuits alleging negligence by the organization, its employees, or its volunteers.

4. Club Compliance

The District Governor is responsible for supervision and control of all youth activities in the district, including those associated with: **EarlyAct, Interact, Rotaract, Rotary Youth Exchange and Georgia Rotary Student Program (GRSP)**. District 6910 will monitor all participating clubs and ensure that they comply with youth protection and Rotary Youth Exchange certification requirements. *This District 6910 Youth Protection Policy shall be applicable to all programs identified within this paragraph.*

All clubs that participate in **EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Rotary Youth Exchange** must provide the district with a copy of the following for review and approval:

- A signed compliance statement that the club is operating its program in accordance with District
- 6910 and RI policies.
- Confirmation that volunteers will be prohibited from contact with program participants until a written application, interview, reference check, and criminal background check have been conducted and clearance for unsupervised contact with program participants has been issued
- All club materials that advertise the EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Youth Exchange program, including brochures, applications, policies, and websites
- List of services in the area (rape and suicide hotlines, alcohol and drug awareness programs for pre-teens, teenagers and young adults, relevant law enforcement agencies, community services, private services, etc.)
- Any club youth-protection training materials

5. Volunteer Selection and Screening

All Rotarian and non-Rotarian volunteers interested in working with youth program participants must meet RI and district eligibility requirements. RI prohibits the membership and participation of any volunteer who has admitted to, been convicted of, or otherwise been found to have engaged in sexual abuse or harassment. A Youth Program Volunteer Application shall be completed by each applicant (sample found at **Appendix C** herein).

If a person is accused of sexual abuse or harassment and the law enforcement investigation is inconclusive, or if law enforcement declines to investigate, additional safeguards are necessary to protect any youth program participants with whom the accused may have future contact, as well as the accused. A person later cleared of charges may apply to be reinstated as a youth program volunteer. Reinstatement is not a right, and reinstatement to his or her former position is not guaranteed.

All EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Rotary Youth Exchange Rotarian and non-Rotarian volunteers that have direct, unsupervised contact with program participants must:

- Complete a volunteer agreement form
- Undergo a criminal background check (subject to local laws and practices)
- Be interviewed, preferably in person
- Provide a list of personal references with contact information (it's recommended that references include no family members and no more than one Rotarian)
- Comply with RI and district guidelines for the Youth Exchange program

EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Rotary Youth Exchange host families must also meet these selection and screening requirements:

- Undergo a comprehensive interview that determines their suitability, demonstrating:
 - Commitment to the safety and security of students
 - Appropriate motives for hosting a student that are consistent with Rotary ideals of international understanding and cultural exchange
 - Financial ability to provide adequate accommodations (room and board) for the student
 - Ability to provide appropriate supervision and parental responsibility that ensures the student's well-being
- Complete a written application
- Undergo home visits with and without notice, both before and during the placement; home visits must be conducted annually, even for repeat host families

Note: All adult residents of the host home must meet all selection and screening guidelines. This includes adult children of the host family and other members of the extended family or household staff who are full-time or part-time residents of the home.

EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Rotary Youth Exchange students must be appointed a Rotarian counselor who meets the criteria for all volunteers:

- A counselor must not be a member of the student's host family. It is also recommended that counselors not hold another role of authority with respect to the student's exchange (e.g., school principal, club president, district Youth Exchange chair).
- Counselors must be able to respond to any problems or concerns that may arise, including instances
- of physical, sexual, or emotional abuse or harassment.

6. Participant Selection and Screening

All students interested in the District 6910 Youth Exchange program must meet district guidelines and:

- Complete a written application
- Be interviewed at the club and district levels
- Attend and participate in all club and district orientation and training sessions

All parents or legal guardians of Rotary Youth Exchange participants must also be interviewed at the club or district level to determine the student's suitability for program participation.

7. Training

District 6910 and member clubs may provide youth-protection training and information on youth programs, such as EarlyAct, Interact, Rotaract, Georgia Rotary Student Program (GRSP), and Rotary Youth Exchange.

The District 6910 Youth Protection Officer will conduct the training sessions.

The District 6910 Youth Protection Policy program must provide youth-protection training and information to all

students and volunteers. The District 6910 Protection Officer will conduct the training sessions. Specifically, District 6910 will:

- Adapt Rotary’s Youth Protection Guide to reflect district guidelines, information on local customs and culture, and legal requirements
- Develop a training schedule that specifies who will be trained, how often, and how
- Conduct specialized training for those involved in Youth Exchange:
 - District governor
 - District Youth Exchange officer and committee members
 - Club Youth Exchange officer and committee members
 - Rotarian counselors
 - Other Rotarians and non-Rotarians who participate in Youth Exchange activities, such as local tours or district events
 - Host families
 - Students (outbound and inbound)
 - Maintain records of participation to ensure compliance
- **Allegation Handling and Follow-Through**

District 6910 takes all allegations of abuse or harassment seriously and will handle them in accordance with the Abuse and Harassment Allegation Reporting Guidelines found at **Appendix B** and use the **Rotary Youth Protection Incident Report** found at **Appendix E**.

The district will cooperate with all law enforcement agencies, child protective services, and legal investigations and will not interfere with official investigations when conducting its own independent review.

District 6910 shall appoint a youth protection officer or district review committee to evaluate and review files, policies, and allegations regularly.

8. Travel by Youth

Youth travel outside of the local community must comply with youth protection policies.

For all youth travel sponsored by District 6910 or its clubs, the following will be done before departure:

- Obtain written permission from the parents or legal guardians of program participants
- Give parents and legal guardians details about the travel, including locations, accommodations, itineraries, and the organizer’s contact information
- When traveling more than 150 miles, or 240 kilometers, from the residence, verify that program participants have adequate insurance, including benefits for medical services, emergency medical evacuation, repatriation of remains, and legal liability

For the travel of Youth Program students outside their host communities, either with their host families or to attend Rotary events, District 6910 shall obtain written permission from the students’ parents or legal guardians.

For all other Youth Program student travel that is not customarily a part of the exchange program,

organizers must:

- Receive authorization from District 6910 in advance
- Obtain written permission from the parents or legal guardians for travel outside of the local host community
- Provide parents or legal guardians details about the trip, including locations, accommodations,
- itineraries, and the organizer's contact information

9. District 6910 Youth Exchange Administration

The District 6910 Youth Exchange program, in collaboration with participating clubs, must also:

- Confirm that all inbound students have insurance that meets or exceeds what is prescribed in the Rotary Code of Policies. District 6910 Board of Directors shall set forth the minimum insurance requirements.
- Store participant and volunteer records securely at District 6910 Office, 958 McEver Road, Suite D-9, Gainesville, Georgia 30504 for ten (10) years after participation, in accordance with all applicable privacy laws.
- Provide each student a list of local services (rape and suicide crisis hotlines, alcohol and drug awareness programs, relevant law enforcement agencies, community services, private services, etc.). This list must include the following district and club contacts:
 - For inbound students: Rotarian counselor, host club president, host district Youth Exchange chair, and host district governor
 - For outbound students: Rotarian counselor, sponsor club president, sponsor district Youth Exchange chair, sponsor district governor
- Provide each student with the names and contact information of at least two non-Rotarian resource people — one male and one female, who are not related to each other and do not have close ties to the host families or Rotarian counselor — who can help the students with any problems.
- Submit inbound program participants' data to RI before or shortly after the exchange begins.
- Provide a 24-hour emergency contact phone number to students.
- Report all serious incidents (abuse or harassment allegations, accidents, crimes, early returns, death) involving Youth Exchange students to RI Youth Exchange staff within 72 hours.
- Prohibit placement of students outside of the district Youth Exchange program structure ("backdoor" exchanges).
- Establish criteria and procedures for a student's removal from the host family and arrange for contingent, temporary housing in advance.
- Develop contingency hosting plans that include prescreened families.
- Ensure that all hosting is voluntary. Parents of outbound students and club members must not be required to host inbound students.

- Ensure that long-term program participants have multiple host families. It is recommended that long-term program participants be placed with three host families during their exchange.
- Conduct follow-up evaluations of both students and host families.
- Request a monthly report from each inbound and outbound program participant that includes information on current hosts, feelings, concerns, ideas, and suggestions. The district Youth Exchange chair can then review the reports and assist program participants as needed.

10. Youth Protection Safeguards:

- Each Rotary Club shall review its own policies and bring them into conformity with this District 6910 Youth Protection Policy – which is the absolute minimum policy/guideline.

11. District 6910 Georgia Rotary Student Program (GRSP) Participation:

District 6910 and its participating Rotary Clubs, along with the involved Rotarians, shall always adhere to the policies and guidelines established by the Georgia Rotary Student Program (GRSP).

ROTARY INTERNATIONAL'S STATEMENT OF CONDUCT FOR WORKING WITH YOUTH

Rotary International strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, and emotional abuse.

Adopted by the RI Board of Directors, November 2006



ABUSE AND HARASSMENT ALLEGATION REPORTING GUIDELINES

DISTRICT 6910 ABUSE AND HARASSMENT ALLEGATION REPORTING GUIDELINES

District 6910 is committed to protecting the safety and well-being of all youth program participants and will not tolerate abuse or harassment. All allegations will be taken seriously and must be handled within the following guidelines.

The safety and well-being of program participants must always be top priority.

DEFINITIONS

Emotional or verbal abuse — The use of fear, humiliation, or verbal assaults to control the behavior of another. Examples include rejecting the person, preventing him or her from developing normal social relationships, and making derogatory statements about his or her race, religion, ability, intellect, tastes, or personal appearance.

Physical abuse — Physical contact intended to cause pain, injury, or other physical suffering or harm.

Neglect — Failure to provide the food, shelter, or medical care that is necessary to well-being.

Sexual abuse — Engaging in or arranging implicit or explicit sexual acts, whether they are performed alone or with another person of any age or gender, through force or coercion or with anyone who is unable to give consent. Any sexual activity between a legal adult and a minor is considered sexual abuse. Sexual abuse can also include non-touching offenses, such as voyeuristic behavior, indecent exposure, or showing a young person sexual or pornographic material.

Sexual harassment — Sexual advances, requests for sexual favors, or verbal or physical conduct of a sexual nature that is unwanted or directed at someone unwilling or unable to provide consent. In some cases, sexual harassment precedes sexual abuse and is used by sexual predators to desensitize or groom their victims.

Examples of sexual harassment include:

- Sexual epithets or jokes, written or spoken references to sexual conduct, gossip about one's sex life, and comments about a person's sexual activity, deficiencies, or prowess
- Verbal abuse of a sexual nature
- Display of sexually suggestive objects or images
- Sexual leering or whistling
- Inappropriate physical contact, such as brushing against a person
- Obscene language or gestures, and suggestive or insulting comments

RECEIVING AN ALLEGATION REPORT

Any adult to whom a program participant reports abuse or harassment must:

Listen attentively and stay calm. Acknowledge that it takes courage to report abuse or harassment. Be encouraging, but remain neutral; do not express shock, horror, or disbelief.

Assure privacy but not confidentiality. Explain that you will have to tell someone about the abuse or harassment to make it stop and ensure that it doesn't happen to others.

Get the facts, but don't interrogate. Ask questions that establish facts: who, what, when, where, and how. Reassure the young person that he or she did the right thing in telling you. Avoid asking "why" questions, which may be interpreted as questioning the young person's motives. Remember that your responsibility is to report this information to the proper authorities.

Be nonjudgmental and reassure. Avoid criticizing anything that has happened or anyone who may be involved. It's especially important not to blame or criticize the young person. Emphasize that it was not his or her fault and that it was brave and mature to come to you.

Document the allegation. Record the conversation, including the date and time, as soon after the report as you can. Try to record the young person's exact words.

ALLEGATION RESPONSE

The following steps must be taken immediately after alleged abuse or harassment is reported. Some of them may be performed by any program volunteer, while others should be performed by a district officer, as specified.

1. Protect the young person.

Ensure the safety and well-being of the young person by removing him or her from the situation immediately and preventing all contact with the alleged abuser or harasser. Reassure the young person that this is for his or her safety and is not a punishment.

Take immediate action to ensure the young person's health and well-being, and get him or her medical or psychological care, if necessary.

2. Report the allegations to appropriate authorities.

Immediately report all cases of abuse or harassment — first to local law enforcement authorities for investigation and then to club and district leaders for follow-through. Interrogations related to allegations of abuse or harassment must be left entirely to law enforcement agencies.

In most situations, the first Rotary contact is the Club President, who is responsible for seeking advice from and interacting with appropriate agencies. If the allegation involves the conduct of this Rotarian, the district governor or District Youth Protection Officer should be the first Rotary contact.

District 6910 will cooperate with police or legal investigations.

District 6910 has researched local, state, and national laws related to youth protection, including reporting allegations, and notes the following legal requirements of which all volunteers must be aware:

- o Please see Appendix D attached hereto.

3. Remove the accused person from contact with youth.

District 6910 will remove the alleged offender from all contact with Rotary youth program participants until the matter is resolved.

Follow established criteria and procedures for removing a Rotary Youth Program participant/student from a host family if they report a problem with, or make an allegation against, a host family member. If appropriate, move the student to the temporary housing that was screened in advance.

4. Avoid gossip and blame.

Don't tell anyone about the allegation other than those who need to know. Be careful to protect the rights of both the victim and the accused during the investigation.

District 6910 maintains the privacy (as distinct from confidentiality) of any accused person by enforcing the policies and procedures within this District 6910 Youth Protection Policy.

5. Follow through.

A district officer must inform RI of the allegation within 72 hours and provide ongoing status reports.

District 6910 will ensure that the program participant's parents or legal guardians have been notified and offer the young person an independent, non-Rotarian counselor to represent his or her interests.

If law enforcement agencies will not investigate, or if the investigation is inconclusive, the district governor will appoint a district review committee to coordinate an independent review to ensure that district youth protection policies were followed, confirm that youth safety was the highest priority, and determine any necessary modifications to district procedures. This review is not responsible for determining the validity of any allegations; that can only be done by youth protection agency personnel or trained law enforcement professionals.

If law enforcement has found the allegations to be noncriminal, the district governor is responsible for contacting the alleged offender. The district governor may delegate this task to a district youth protection officer or district review committee.

District 6910 will document all accusations of inappropriate behavior and the actions taken to resolve the situation, so that patterns of inappropriate behavior are identified and addressed.



APPENDIX C

SAMPLE YOUTH PROGRAM VOLUNTEER APPLICATION

DISTRICT 6910 YOUTH PROGRAM VOLUNTEER APPLICATION

District 6910 strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, or emotional abuse.

This information may be provided to an outside agency that this Rotary district has retained to conduct background checks. In some cases, applicants may be asked to obtain their own background checks for review by district officials.

PERSONAL INFORMATION

Full Name _____

Address _____

City _____ State/Province _____ Postal code _____

Phone _____ Position _____ Email _____

How long have you lived at this address? _____

(If fewer than five years, list previous residences in an attachment.)

Primary phone: _____ Secondary phone: _____

Government identification _____

(e.g., Social Security Number, Social Insurance Number, or National ID Number):

Date of birth (dd/mm/yyyy): _____

CONSENT

I certify that all of the statements in this application and any attachments are true and correct to the best of my knowledge and that I have not withheld any information that would affect this application unfavorably. I understand that District 6910 will deny a volunteer position to anyone convicted of a crime of violence, sexual abuse or harassment, or any other crime of a sexual nature and may deny a volunteer position to anyone who has been charged with these crimes.

I give District 6910 permission to verify the information on this application, including by reviewing the public records that I have provided, which are duly certified, or by searching law enforcement and other published records (including driving records and criminal background checks) in addition to contacting my former employers and the references I provided. I understand that this information will be used in part to determine my eligibility for a volunteer position. I also understand that as long as I remain a volunteer, this information may be checked again at any time. I understand that I will have an opportunity to review my criminal history.

WAIVER

In consideration of my acceptance and participation in the Rotary youth program, I, to the full extent permitted by law, hereby release, defend, hold harmless, and indemnify participating Rotary clubs, Rotary districts, multidistrict organizations, and their members, officers, directors, committee members, agents, and employees, and Rotary International, its directors, officers, committee members, employees, agents, and representatives ("Indemnitees") from any or all liability for any claim, loss, damages, liabilities, expenses, bodily injury, or death, including any such liability that may arise out of the negligence of any of the Indemnitees or may be suffered or claimed by me as a result of an investigation of, action concerning, or communication of my background in connection with this application.

I further agree to conform to the rules, regulations, and policies of Rotary International, the District 6910 youth program, and its affiliates.

I hereby confirm, represent, and warrant that I have never been convicted of or charged with a violent crime, child abuse or neglect, child pornography, child abduction, kidnapping, rape, or other sexual offense, nor have I ever been ordered by a court to receive psychiatric or psychological treatment in connection therewith.

If any provision of this agreement is determined to be illegal or unenforceable, the remaining provisions shall remain in full force and effect. By signing this Application, I acknowledge that I have read this Application and fully understand its contents.

Signature of applicant _____

Printed name _____ Date _____

ADDITIONAL INFORMATION

Position applied for: _____

Are you a member of a Rotary club? Yes No

If yes, indicate club name and year joined: _____

EMPLOYMENT HISTORY (FOR THE PAST FIVE YEARS; ATTACH ADDITIONAL SHEETS IF NECESSARY)

Current employer _____

Address _____

City _____ State/Province _____ Postal code _____

Phone _____ Position _____ Email _____

Dates of employment _____ Supervisor's name _____

Previous Employer _____

Address _____

City _____ State/Province _____ Postal code _____

Phone _____ Position _____ Email _____

Dates of employment _____ Supervisor's name _____

ROTARY HISTORY WITH YOUTH (ATTACH ADDITIONAL SHEETS, IF NECESSARY)

Have you held a Rotary youth program position in the past? Yes No

If yes, indicate below:

District _____

Role: _____ Years: _____ District: _____

Club _____

Role: _____ Years: _____ Club: _____

Other _____

Role: _____ Dates: _____ Event or organization: _____

VOLUNTEER HISTORY WITH YOUTH (FOR THE PAST FIVE YEARS; ATTACH ADDITIONAL SHEETS, IF NECESSARY)

Organization: _____

Address: _____

City: _____ State/Province: _____ Postal code: _____

Phone: _____ Role: _____

Dates: _____ Supervisor's name: _____

Organization: _____

Address: _____

City: _____ State/Province: _____ Postal code: _____

Phone: _____ Role: _____

Dates: _____ Supervisor's name: _____

PERSONAL REFERENCES (MAY NOT BE RELATIVES; NO MORE THAN ONE MAY BE A FORMER OR CURRENT ROTARIAN)

1. Name: _____

Address: _____

City: _____ State/Province: _____ Postal code: _____

Phone: _____ Relationship: _____

2. Name: _____

Address: _____

City: _____ State/Province: _____ Postal code: _____

Phone: _____ Relationship: _____

3. Name: _____

Address: _____

City: _____ State/Province: _____ Postal code: _____

Phone: _____ Relationship: _____

QUALIFICATIONS AND TRAINING

What qualifications do you have, and what preparation and training have you completed for this position?

CRIMINAL HISTORY

1. Have you ever been charged with, been convicted of, or pleaded guilty to any crimes? Yes No

2. Have you ever been subject to any court order (including an order from a civil, family, or criminal court) that involved sexual, physical, or verbal abuse, including but not limited to domestic violence or civil harassment injunctions or protective orders? Yes No

If you answered yes to either question, please explain. Also indicate the dates of the incidents and the country and province or state in which each occurred (attach a separate sheet, if needed).

For district use only:

_____ References checked by _____
DATE INITIALS

_____ References checked by _____
DATE INITIALS

_____ References checked by _____
DATE INITIALS

Appendix D

Georgia Mandated Reporter Law

Georgia Mandated Reporter Law - O.C.G.A. §19-7-5 (2016)

(a) The purpose of this Code section is to provide for the protection of children. It is intended that mandatory reporting will cause the protective services of the state to be brought to bear on the situation in an effort to prevent abuses, to protect and enhance the welfare of children, and to preserve family life wherever possible. This Code section shall be liberally construed so as to carry out the purposes thereof.

(b) As used in this Code section, the term:

(1) "Abortion" shall have the same meaning as set forth in Code Section 15-11-681.

(2) "Abused" means subjected to child abuse.

(3) "Child" means any person under 18 years of age.

(4) "Child abuse" means:

(A) Physical injury or death inflicted upon a child by a parent or caretaker thereof by other than accidental means; provided, however, that physical forms of discipline may be used as long as there is no physical injury to the child;

(B) Neglect or exploitation of a child by a parent or caretaker thereof;

(C) Endangering a child;

(D) Sexual abuse of a child; or

(E) Sexual exploitation of a child.

However, no child who in good faith is being treated solely by spiritual means through prayer in accordance with the tenets and practices of a recognized church or religious denomination by a duly accredited practitioner thereof shall, for that reason alone, be considered to be an abused child.

(5) "Child service organization personnel" means persons employed by or volunteering at a business or an organization, whether public, private, for profit, not for profit, or voluntary, that provides care, treatment, education, training, supervision, coaching, counseling, recreational programs, or shelter to children.

(6) "Clergy" means ministers, priests, rabbis, imams, or similar functionaries, by whatever name called, of a bona fide religious organization.

(6.1) "Endangering a child" means:

(A) Any act described by subsection (d) of Code Section 16-5-70;

(B) Any act described by Code Section 16-5-73;

(C) Any act described by subsection (l) of Code Section 40-6-391; or

(D) Prenatal abuse, as such term is defined in Code Section 15-11-2.

(7) "Pregnancy resource center" means an organization or facility that:

(A) Provides pregnancy counseling or information as its primary purpose, either for a fee or as a free service;

(B) Does not provide or refer for abortions;

(C) Does not provide or refer for FDA approved contraceptive drugs or devices; and

(D) Is not licensed or certified by the state or federal government to provide medical or health care services and is not otherwise bound to

follow the federal Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, or other state or federal laws relating to patient confidentiality.

(8) "Reproductive health care facility" means any office, clinic, or any other physical location that provides abortions, abortion counseling, abortion referrals, or gynecological care and services.

(9) "School" means any public or private pre-kindergarten, elementary school, secondary school, technical school, vocational school, college, university, or institution of postsecondary education.

(10) "Sexual abuse" means a person's employing, using, persuading, inducing, enticing, or coercing any minor who is not such person's spouse to engage in any act which involves:

(A) Sexual intercourse, including genital-genital, oral-genital, anal-genital, or oral-anal, whether between persons of the same or opposite sex;

(B) Bestiality;

(C) Masturbation;

(D) Lewd exhibition of the genitals or pubic area of any person;

(E) Flagellation or torture by or upon a person who is nude;

(F) Condition of being fettered, bound, or otherwise physically restrained on the part of a person who is nude;

(G) Physical contact in an act of apparent sexual stimulation or gratification with any person's clothed or unclothed genitals, pubic area, or buttocks or with a female's clothed or unclothed breasts;

(H) Defecation or urination for the purpose of sexual stimulation; or

(I) Penetration of the vagina or rectum by any object except when done as part of a recognized medical procedure.

Sexual abuse shall include consensual sex acts when the sex acts are between minors if any individual is less than 14 years of age; provided, however, that it shall not include consensual sex acts when the sex acts are between a minor and an adult who is not more than four years older than the minor. This provision shall not be deemed or construed to repeal any law concerning the age or capacity to consent.

(11) "Sexual exploitation" means conduct by any person who allows, permits, encourages, or requires a child to engage in:

(A) Prostitution, as defined in Code Section 16-6-9; or

(B) Sexually explicit conduct for the purpose of producing any visual or print medium depicting such conduct, as defined in Code Section 16-12-100.

Mandated Reporters:

(c)(1) The following persons having **reasonable cause to believe that suspected child abuse has occurred shall report or cause reports of such abuse to be made** as provided in this Code section:

(A) Physicians licensed to practice medicine, physician assistants, interns, or residents;

(B) Hospital or medical personnel;

(C) Dentists;

(D) Licensed psychologists and persons participating in internships to obtain licensing pursuant to Chapter 39 of Title 43;

(E) Podiatrists;

(F) Registered professional nurses or licensed practical nurses licensed pursuant to Chapter 26 of Title 43 or nurse's aides;

(G) Professional counselors, social workers, or marriage and family therapists licensed pursuant to Chapter 10A of Title 43;

(H) School teachers;

(I) School administrators;

(J) School counselors, visiting teachers, school social workers, or school psychologists certified pursuant to Chapter 2 of Title 20;

(K) Child welfare agency personnel, as such agency is defined in Code Section 49-5-12;

(L) Child-counseling personnel;

(M) Child service organization personnel;

(N) Law enforcement personnel; or

(O) Reproductive health care facility or pregnancy resource center personnel and volunteers.

(2) If a person is required to report child abuse pursuant to this subsection because such person attends to a child pursuant to such person's duties as an employee of or volunteer at a hospital, school, social agency, or similar facility, such person shall notify the person in charge of such hospital, school, agency, or facility, or the designated delegate thereof, and the person so notified shall report or cause a report to be made in accordance with this Code section. An employee or volunteer who makes a report to the person designated pursuant to this paragraph shall be deemed to have fully complied with this subsection. Under no circumstances shall any person in charge of such hospital, school, agency, or facility, or the designated delegate thereof, to whom such notification has been made exercise any control, restraint, or modification or make any other change to the information provided by the reporter, although each of the aforementioned persons may be consulted prior to the making of a report and may provide any additional, relevant, and necessary information when making the report.

(3) When a person identified in paragraph (1) of this subsection has reasonable cause to believe that child abuse has occurred involving a

person who attends to a child pursuant to such person's duties as an employee of or volunteer at a hospital, school, social agency, or similar facility, the person who received such information shall notify the person in charge of such hospital, school, agency, or facility, or the designated delegate thereof, and the person so notified shall report or cause a report to be made in accordance with this Code section. An employee or volunteer who makes a report to the person designated pursuant to this paragraph shall be deemed to have fully complied with this subsection. Under no circumstances shall any person in charge of such hospital, school, agency, or facility, or the designated delegate thereof, to whom such notification has been made exercise any control, restraint, or modification or make any other change to the information provided by the reporter, although each of the aforementioned persons may be consulted prior to the making of a report and may provide any additional, relevant, and necessary information when making the report.

(d) Any other person, other than one specified in subsection (c) of this Code section, who has reasonable cause to believe that suspected child abuse has occurred *may* report or cause reports to be made as provided in this Code section.

(e) With respect to reporting required by subsection (c) of this Code section, an oral report by telephone or other oral communication or a written report by electronic submission or facsimile shall be made immediately, but in no case later than 24 hours from the time there is reasonable cause to believe that suspected child abuse has occurred. When a report is being made by electronic submission or facsimile to the Division of Family and Children Services of the Department of Human Services, it shall be done in the manner specified by the division. Oral reports shall be followed by a later report in writing, if requested, to a child welfare agency providing protective services, as designated by the Division of Family and Children Services of the Department of Human Services, or, in the absence of such agency, to an appropriate police authority or district attorney. If a report of child abuse is made to the child welfare agency or independently discovered by the agency, and the agency has reasonable cause to believe such report is true or the report contains any allegation or evidence of child

abuse, then the agency shall immediately notify the appropriate police authority or district attorney. Such reports shall contain the names and addresses of the child and the child's parents or caretakers, if known, the child's age, the nature and extent of the child's injuries, including any evidence of previous injuries, and any other information that the reporting person believes might be helpful in establishing the cause of the injuries and the identity of the perpetrator. Photographs of the child's injuries to be used as documentation in support of allegations by hospital employees or volunteers, physicians, law enforcement personnel, school officials, or employees or volunteers of legally mandated public or private child protective agencies may be taken without the permission of the child's parent or guardian. Such photographs shall be made available as soon as possible to the chief welfare agency providing protective services and to the appropriate police authority.

(f) Any person or persons, partnership, firm, corporation, association, hospital, or other entity participating in the making of a report or causing a report to be made to a child welfare agency providing protective services or to an appropriate police authority pursuant to this Code section or any other law or participating in any judicial proceeding or any other proceeding resulting therefrom shall in so doing be immune from any civil or criminal liability that might otherwise be incurred or imposed, provided such participation pursuant to this Code section or any other law is made in good faith. Any person making a report, whether required by this Code section or not, shall be immune from liability as provided in this subsection.

(g) Suspected child abuse which is required to be reported by any person pursuant to this Code section shall be reported notwithstanding that the reasonable cause to believe such abuse has occurred or is occurring is based in whole or in part upon any communication to that person which is otherwise made privileged or confidential by law; provided, however, that a member of the clergy shall not be required to report child abuse reported solely within the context of confession or other similar communication required to be kept confidential under church doctrine or practice. When a clergy member receives information about child abuse from any other source, the clergy

member shall comply with the reporting requirements of this Code section, even though the clergy member may have also received a report of child abuse from the confession of the perpetrator.

(h) Any person or official required by subsection (c) of this Code section to report a suspected case of child abuse who knowingly and willfully fails to do so shall be guilty of a misdemeanor.

(i) A report of child abuse or information relating thereto and contained in such report, when provided to a law enforcement agency or district attorney pursuant to subsection (e) of this Code section or pursuant to Code Section 49-5-41, shall not be subject to public inspection under Article 4 of Chapter 18 of Title 50 even though such report or information is contained in or part of closed records compiled for law enforcement or prosecution purposes unless:

(1) There is a criminal or civil court proceeding which has been initiated based in whole or in part upon the facts regarding abuse which are alleged in the child abuse reports and the person or entity seeking to inspect such records provides clear and convincing evidence of such proceeding; or

(2) The superior court in the county in which is located the office of the law enforcement agency or district attorney which compiled the records containing such reports, after application for inspection and a hearing on the issue, shall permit inspection of such records by or release of information from such records to individuals or entities who are engaged in legitimate research for educational, scientific, or public purposes and who comply with the provisions of this paragraph. When those records are located in more than one county, the application may be made to the superior court of any one of such counties. A copy of any application authorized by this paragraph shall be served on the office of the law enforcement agency or district attorney which compiled the records containing such reports. In cases where the location of the records is unknown to the applicant, the application may be made to the Superior Court of Fulton County. The superior court to which an application is made shall not grant the application unless:

(A) The application includes a description of the proposed research project, including a specific statement of the information required, the purpose for which the project requires that information, and a methodology to assure the information is not arbitrarily sought;

(B) The applicant carries the burden of showing the legitimacy of the research project; and

(C) Names and addresses of individuals, other than officials, employees, or agents of agencies receiving or investigating a report of abuse which is the subject of a report, shall be deleted from any information released pursuant to this subsection unless the court determines that having the names and addresses open for review is essential to the research and the child, through his or her representative, gives permission to release the information.



ROTARY YOUTH PROTECTION INCIDENT REPORT

Instructions: Complete the following report leaving no field blank. If a question does not apply to this situation, please respond with "NA." Incident reports should be emailed to RI at youthprotection@rotary.org. After submitting the report, please continue to update staff as further information develops.

REPORTER INFORMATION			
Date of Report:	Click or tap to enter a date.	Role/Title:	
Name:		Phone:	
District:		Email:	

ALLEGED VICTIM INFORMATION			
<i>If incident involved more than one victim, include information for all individuals below.</i>			
Last Name(s):		First Name(s):	
<i>If incident occurred during a Rotary Youth Exchange, please provide additional program details listed below:</i>			
Host District(s):		Sponsor District(s):	
Host Club(s):		Sponsor Club(s):	

ALLEGED OFFENDER INFORMATION			
<i>If incident involved more than one alleged offender, include information for all below.</i>			
Last Name(s):		First Name(s):	
Relationship to alleged victim:		Title/Role:	
Other parties involved:			
<i>If alleged offender is a Rotary Youth Exchange student, please provide additional program details listed below:</i>			
Host District(s):		Sponsor District(s):	
Host Club(s):		Sponsor Club(s):	

ROTARY YOUTH PROTECTION INCIDENT REPORT

SUMMARY			
Date of incident:	Click or tap to enter a date.	Location:	
Provide details of incident:			

ACTION TAKEN
<p>Please indicate which of the following actions have been taken in accordance with RI youth protection policies:</p> <p><input type="checkbox"/> Youth is/are currently in a safe place.</p> <p><input type="checkbox"/> Alleged offender has been removed from all contact with youth while law enforcement investigates the matter.</p> <p><input type="checkbox"/> Alleged incident has been reported to local law enforcement.</p> <ul style="list-style-type: none"> • What is the status of the investigation? • If any official charges have been filed, please describe: <p><input type="checkbox"/> Host and sponsor districts of participants involved have been notified of the incident.</p> <p><input type="checkbox"/> Natural parents/ legal guardians of participants have been notified of the incident.</p> <p>Please list all additional parties who have been notified:</p> <p> </p> <p>If any of the above requirements have <u>not</u> been met, please explain why:</p> <p> </p> <p>Additional actions taken in response to alleged incident:</p> <p><input type="checkbox"/> Professional support services have been offered to alleged victim.</p> <p><input type="checkbox"/> An early return will be initiated for the student(s) involved in this incident.</p> <ul style="list-style-type: none"> • If so, please complete and submit an <u>Early Return form</u> along with this report to RI. <p><input type="checkbox"/> Other actions taken after the incident was reported (please explain):</p> <p> </p>

Please continue to update RI staff on any new developments in this matter, including any media inquiries you may receive, by emailing youthprotection@rotary.org.

Information provided on this form may be private and should only be shared on a need-to-know basis. Store and transport securely.

Appendix F

Resources for District 6910 Youth Protection Policy

Rotary International's "The Learning Center" at www.rotary.org:

- **Rotary's Youth Protection Guide**
- **Rotary's Youth Exchange Handbook**
- **Interact Guide for Rotary Club Sponsors and Advisers**
- **RYLA handbook**
- **Rotary's Media Crisis Guide**

Write to Rotary International at youthprotection@rotary.org if you have any questions.

Official Code of Georgia, Annotated:

- **Various code sections**