

District 6910 HANWASH Overview, Support and Involvement, 2019-20

Beginning in 2019-20, District 6910 is facilitating the involvement of D6910 clubs with the HANWASH (Haiti National Clean Water, Sanitation and Hygiene Strategy) program (see HANWASH details at www.hanwash.org). Currently, clubs and individuals may pledge and give funding directly through the HANWASH site which will then be used as part of a combined fund for supporting Global Grants through the HANWASH partner districts. However, this funding method doesn't allow for Foundation Recognition (=Paul Harris Fellowship) credit.

D6910 is offering to serve as the “broker” between clubs that would like to contribute funds to HANWASH projects while also tracking and receiving credit for these contributions to The Rotary Foundation. The process and steps are described below.

1. Your Rotary Club decides to support HANWASH, with either club funding, contributions from club Rotarians, or both. The Club determines the exact amount to be provided. Note that these contributions also must include the extra 5% charged for the Rotary Foundation administrative fee. For example, if you'd like to have \$1000 go towards the project, the total amount donated will actually need to be \$1050. (This *total* amount “counts” as the donation for tax deduction and Foundation recognition purposes, too.)
2. The Rotary Club sends in to District 6910 by check, all the funds for HANWASH (both from individuals and from club funds, if appropriate), AND also includes the completed Rotary Foundation multiple donor recognition form (use the specific version we have edited for this purpose), specifying who should receive Paul Harris Fellow or Foundation recognition credit for these donations. Funds should be made out payable to “**District 6910 HANWASH.**”
3. District 6910 will maintain a “running record” to track all these Club and individual Rotarian donations and to confirm that a Foundation donor recognition form is received for all donations. The District will temporarily deposit and hold the funds in a dedicated account.
4. Monthly, the D6910 HANWASH chair will communicate to the overall HANWASH project leadership the availability of funds and an accurate list of the names of Clubs (or individual Rotarian donors) to be included when HANWASH leadership authors the subsequent Global Grant proposal.
5. Once a Global Grant is submitted and approved and receives a tracking number, District 6910 will submit all the funds being held “in escrow” at the district level, as well as the affiliated Foundation multiple donor recognition forms, to The Rotary Foundation for inclusion and processing. The Rotary Foundation will then directly handle and send the donor recognitions and receipt letters for tax purposes, to the clubs and individuals involved.
6. District 6910 is also providing District Designated Funds (DDF) of up to \$15,000 this Rotary year in support of HANWASH Global Grants projects, in addition to contributions provided by clubs and individuals.
7. Clubs will receive project updates from the overall HANWASH project leadership regarding the project activities their funds are supporting.

Note 1: Clubs will not be able to select exactly which HANWASH project their funding goes to support; instead, the funds from D6910 clubs and DDF will be made available to whichever Global Grant that HANWASH next submits, so they are used to provide benefit as soon as possible.

Note 2: Because funds will not be provided to The Rotary Foundation until the HANWASH committee has created and received approval for a Global Grant, depending on timing it is possible that some contributions might not be officially processed and credited during the current calendar year / current Rotary year; donors need to be aware of this possibility.

Note 3: Each Club must take responsibility for the correctness of details on how/to whom donations should be credited. For contributions being sent in from, or crediting, *multiple* donors, clubs can use the version we have edited for HANWASH use, of the TRF Multiple Donor form; if there is only a *single* person or club contribution, that can go on the individual TRF Foundation Recognition form (please use the version edited for D6910 HANWASH use as well). The donor recognition paperwork *must* accompany the money and be send to District 6910 to be credited and tracked properly by both our District, HANWASH, and The Rotary Foundation.