



**2023 HENDERSON ROTARY CHARITABLE TRUST  
GRANT APPLICATION**

*APPLICATION DEADLINE: March 1, 2023*

Please complete the attached form and return by email to [hendokyrotary@gmail.com](mailto:hendokyrotary@gmail.com) or by mail to:

Henderson Rotary Club of Henderson  
C/O: Charitable Trust  
P. O. Box 77  
Henderson, KY 42419-0077

**Please read the follow eligibility criteria carefully before proceeding.**

**ELIGIBILITY**

Consideration will be given to nonprofit organizations that are deemed tax-exempt under sections 501(c)(3) of the Internal Revenue Code or from governmental agencies serving Henderson County.

**Only fully completed applications will be considered.** Late applications will not be accepted. Failure to complete the entire application, including but not limited to submission of the required estimated budget in Item #4 below, will result in your organization's application being withdrawn from consideration. Please utilize the checklist provided at the end of the application to ensure completion, and do not hesitate to reach out via the email address provided with any questions.

## ORGANIZATION INFORMATION

Organization Name	
Executive Director or Equivalent	
Mailing Address	
City, State, Zip	
Email address	
Telephone Number	
Fax Number	
Organization's Web Page	
Number of Full-time Employees	
Number of Part-time Employees	
Number of Volunteers	
Federal Employer ID Number	
Contact Person's email address	
Contact Person's Telephone Number	
Amount Requested	
Total Project Cost	
Signature of Official Responsible for Project	
Date of Signature	
Signature of Board President Attesting to Board Approval for Grant Application	
Do you prefer correspondence via mail or via email?	

## PROPOSAL INFORMATION

1. Describe your project request, including specific activities and a timeline. Also, please state whether this is a new project or existing. If existing, please note how long the project has been in existence. If you have received funding from Rotary in the past, please describe how the funding impacted your organization.
2. Describe who will be impacted by the proposed activities, including the number of individuals that will benefit, their demographic characteristics, and the geographical area to be served. (Youth/Education; Arts/Culture; Health & Human Services; Environment; Civic/Community; or Other)
3. What problem or need does the proposed request address? What measurable outcomes/goals is this project designed to achieve?
4. Please summarize your estimated budget for the proposed grant activities. Will this request be used to subsidize routine institutional expense or deficit?
5. Has Henderson Rotary Charitable Trust supported this Organization in the past?

6. Would your organization be willing to speak at a club meeting? If so, who would be your guest speaker?

7. Please list any members of your Board of Directors or employees who are members of Rotary.

### **FINAL CHECKLIST**

*Before submitting your application, please ensure that you have done the following:*

- Qualify as a 501(c)(3) nonprofit organization or governmental agency serving Henderson County.
- Fully completed the Organization Information section of this application.
- Fully completed the Proposal Information section of this application.
- Summarized your estimated budget as required in Item #4.