



DISTRICT GRANT APPLICATION 2018-2019

Grants from \$250 to \$3,000

KENTUCKY ROTARY DISTRICT #6710

NOTE: District Grant funds cannot be used for reimbursing a club for projects completed or in progress; projects must be humanitarian in nature; and subsequent changes to any project in scope, purpose or substantial purchases must be resubmitted for prior approval. **APPLICATION MUST BE SUBMITTED BY AUGUST 31, 2019**

Please print or type all information and **use additional sheets of paper if necessary.**

1. Rotary Club of Paducah PO Box 398, Paducah, Kentucky 42002-0398
Sponsoring Rotary Club (Initiator of the grant request) Club mailing address

2. Describe the project, its location, and its planned objectives (must be humanitarian in nature; subsequent changes in scope, purpose or substantial purchases must be resubmitted to receive prior approval):

The Rotary Club of Paducah proposes to be the lead club of a consortium of three clubs including Cadiz and Hopkinsville for a project with the Friends of Land Between the Lakes (LBL). Friends of LBL is a 501 c3 non-profit that is responsible for the operation of the Visitors Center and Planetarium at the Golden Pond Visitors Center at LBL National Recreation Area. The Golden Pond Planetarium is known throughout the state and region for its educational presentations for students and adults.

The proposed project is to purchase a 50-year lease for a new planetarium program entitled "**Explore**." Planetarium programs are projected on a full-dome screen at the facility similar to an IMAX presentation. The Explore program was produced by Creative Planet productions and represents an odyssey to the planet Mars, seen through the lens of human history and scientific development. "**Explore**" is a compelling story of skygazing, scientific discovery, and the wonders of exploration, past, present, and future.

October 1, 2018

Estimated start date

December 31, 2018

Estimated Completion Date

3. If your club is submitting more than one project application:

The priority accorded to this project is 1

4. How did you assess the community's need for this project? Describe how the project will affect the community and/or improve the lives of the intended recipients. Describe ways in which the project's benefits to the community will be **long term and sustainable** in nature:

The Golden Pond Planetarium is currently undergoing minor rehabilitation work including fund-raising for a new projector for the facility. Once that project is completed, Rotary assessed that the best way to participate would be to sponsor a new program for the facility. The Visitor Center had about 1.3 million visitors in 2017 and 328,000 educational interface opportunities with 7,000 school children. Featuring a new program will draw more visitors to the planetarium as well as attract experienced visitors to come back to see what's new.

5. Describe non-financial participation by Rotarians in the project. (i.e., hands-on Rotarian activities):

Many Rotarians inside the district and neighboring districts have visited the Visitors Center in their lifetime. Most remember the experience as a school sponsored field trip. Although not formally planned, Rotary intends to celebrate their support by sponsoring a "Rotary Day" at the planetarium with an event. Clubs would have a special "family day" at the planetarium with appropriate recognition and publicity.

6. Project Contacts – Two Rotarians who will provide oversight & management of the grant funds:

Primary Contact:

Name Ralph Young	Member ID 8365837	
Club Paducah		
Rotary position Grants Committee Chair		
Address 670 North 36th Street		
City Paducah		
State/Province KY	Postal code 42001	Country USA
E-mail youngrs@bellsouth.net		
Phone 270 994-8121	Alternate phone 270 443-9652	

Secondary Project Contact:

Name Dee Dee Whitaker	Member ID 8347510	
Club Paducah		
Rotary position President		
Address PO Box 398		
City Paducah		
State/Province KY	Postal code 42002-0398	Country USA
E-mail deede.rotary@gmail.com		
Phone	Alternate phone	

7. Cooperating Organizations – A cooperating organization is directly involved in the implementation of the project, offering technical expertise and project coordination. If grant funds involve a cooperating organization, please provide the

name of the organization and contact information. Be sure to **attach** an executed D6710 Cooperating MOU (Memorandum of Understanding) between your Rotary club and the other organization. By signing this application, the Rotarian sponsors endorse the cooperating organization as reputable, registered with the project country (if applicable), and acting within the laws of the project country (if applicable).

Friends of Land Between the Lakes

Name of Cooperating Organization

Jennifer Wheatley
Cooperating Organization Contact person

270 924-2014
Phone number

8. How will the general public know this is a Rotary-sponsored project? Provide details of planned publicity and any display of a Rotary emblem.

The introduction of the video program includes a screen to provide acknowledgements for sponsors and other organizations. Rotary would have this content incorporated into the video. The general publicity for the planetarium includes PowerPoint and other slide shows that include “Thank you’s” to the following organizations. When all the funders have been identified and the program purchased, Rotary will work with Friends of LBL for the appropriate recognition.

9. Sources of Funds: (**see attached spreadsheet for the overall project budget**)

- a. Primary Rotary Club’s Commitment: \$ 2,000
 - b. Commitments by additional Rotary Clubs \$ _____
 - c. Requested District Grant Funds: \$ 3,000
 - d. List all other sources of funds:
- Source: _____ \$ _____

TOTAL PROJECT COST:

\$5,000

Note: Must match total budget amount in section ten.

	Club Funds	District Matching Funds	
Paducah	\$2,000	\$3,000	(47%)
Cadiz	\$2,000	\$2,000	(37%)
Hopkinsville	<u>\$1,000</u>	<u>\$750</u>	<u>(16%)</u>
Total	\$5,000	\$5,750	

The three-club combined total project cost will be **\$10,750**.

12. Funds Delivery and Final Report: Upon application approval by the District Grants Committee and receipt of the Block Grant from TRF, funds will be committed to the sponsoring Rotary Club. The Project must be completed and the Final Report submitted within 10 months of approval or within 30 days of completion of the project. Grant funds will be disbursed when the Final Report is accepted. No further grant applications will be accepted until the delinquent final report is submitted. If a club fails to submit a Final Report in a timely manner, the District's commitment of funds to it for the project may be voided. **A Progress Report** is due by February 15, 2019, if the project has not been completed by that date.

13. Stewardship and Affirmation: The sponsoring Rotary Club is responsible to the District for the conduct of the project and accountability and management of funds. The signatures on the application confirm that the sponsoring club understands and accepts the responsibility for the stewardship, and affirms that all information in this application is true and accurate to the best of their knowledge. The signatures of the President(s) of additional participant Rotary Clubs confirm their commitment to successful completion of this project and of the required reports.

The president's signature affirms that this project has been approved by the Club's Board of Directors as a club activity and will not be started until receipt of approval of the District Grant Committee Chair. The president-elect's signature affirms that if the project continues into the following Rotary year, he/she agrees to all terms and conditions as described in this application.

DATED: 8/16/2018


Primary Contact Signature

SAME AS PRESIDENT
Secondary Contact Signature


2018-2019 Club President Signature


2018-2019 Club President Elect Signature

Signatures of Presidents of Additional Participant Rotary Clubs:

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2018-2019 Club President Signature	Club Name	Date

Priority assigned by Additional Participant Club: 1

APPLICATION CHECKLIST

- ✓ Is this project's purpose consistent with Rotary's humanitarian objectives?
- ✓ Is the project compliant with The Rotary Foundation eligibility guidelines?
- ✓ Are MOU's from cooperating organizations attached? (This includes organizations which will be benefitting from the project as well as helping with project implementation.)
- ✓ Has this document been signed as required, by all sponsors?
- ✓ Has complete contact information been provided for each of the project sponsors?
- ✓ Have you certified that your club's tax returns are current?

When completed, submit application to district6710grants@outlook.com, or physical copy to Sheila Stoke, 7906 Westover Drive, Prospect, KY 40059. Applications submitted after August 31, 2018, may be refused.



FOR DISTRICT 6710 USE ONLY

APPROVAL – This grant request is:

- Approved**
- Denied**
- Returned for additional information**

Per Capita Annual Program Fund Giving last two years: _____

District Block Grant funds awarded: _____

District Grants Chair

Date

District Rotary Foundation Chair

Date

MEMORANDUM OF UNDERSTANDING
between

The Rotary Club of Paducah
and
Friends of Land Between the Lakes (LBL)

1. Subject

District Grant for Rotary Club of Paducah and Friends of LBL

2. Purpose

This document serves to establish a framework of cooperation and agreement between the aforementioned parties as it pertains to the implementation of a project financed by a Rotary District Grant.

3. Primary Contacts

	Rotary Club of Paducah	[INTL PARTNER]	Friends of LBL
NAME	<u>Ralph Young</u>	<u>Not Applicable</u>	<u>Jennifer Wheatley</u>
ADDRESS	<u>PO Box 398, Paducah, KY 42002</u>		<u>345 Maintenance Road Golden Pond, KY 42211</u>
PHONE	<u>270 994-8121</u>		<u>270 924-2014</u>
E-MAIL	<u>youngrs@bellsouth.net</u>		<u>jwheatley@friendsoflbl.org</u>

4. Understandings

- A. All parties affirm that a District Grant is initiated, controlled, and managed by the Rotary clubs and/or districts involved in the project.
- B. **Rotary Club of Paducah** affirms that **Friends of LBL** is reputable and responsible and acts within all governing laws of the project country.
- C. All parties acknowledge that the District Grant, if approved, will be awarded to the **Rotary Club of Paducah** and not to **Friends of LBL**.
- D. All project funds will be in the custody of the partner Rotarians and will not be managed by **Friends of LBL**.
- E. **Friends of LBL** must abide by The Rotary Foundation grant terms and conditions.
- F. **Friends of LBL** and its involvement in this project may be subject to financial and operational review/audit by The Rotary Foundation.

5. Rotary Club of Paducah shall:

- A. Complete and submit the application for a Rotary District Grant.
- B. Recruit and mentor other Rotary clubs in district and region to partner with the **Rotary**

Club of Paducah to participate in the project.

- C. Work with other clubs to raise matching funds for the district grants.

6. [INTERNATIONAL PARTNER] :

- A. Not applicable

7. Friends of LBL shall:

- A. Specify the planetarium program to be purchased, select the vendor, verify the compatibility with all equipment, ensure program content is appropriate for their audience, and include Rotary recognition with the program.
- B. Once selected, purchase the program and license.
- C. Ensure the appropriate Rotary recognition is included with the program.
- D. Assess the program 6 months after first showing and 1 year after first showing. Provide statistics on visitors such as times program shown, number of students and teachers viewing the program, and include any viewer feedback from presentations.
- E. Be prepared to share **Friends of LBL** experiences with the program by making presentations to participating Rotary clubs.

8. Modification


Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, and approved by The Rotary Foundation prior to any changes being performed.

9. Conflict of Interest


Any real or perceived conflicts of interest must be disclosed to The Rotary Foundation, including any Rotarians serving as paid staff or board of directors for the cooperating organization.

10. Signatures

By signing below, the aforementioned parties agree to the terms of this memorandum of understanding.


Melanie McNeill, President Rotary Club of Paducah

5-14-18
DATE


Richard Coker, President
Board of Trustees
Land Between The Lakes Association, Inc, Friends of Land Between the Lakes

7 MAY 18
DATE