**Room Layout** Room must be a MINIMUM of 20' X 20' In the front of the room there Should be as much room as Possible, at a minimum ~6 feet On the sides and in back, at Least 4 - 5 feet to be able to Move around the room while People are seated. Two Easels will be used. Team provides stand Club provides: 3M Brand Bleed through Resistant Paper flip charts. **Projector Screen** Table for projector Table for Team Equipment/materials Participant tables set up I a U Shape. Ensure Room for number attending, Participants will Be eating and writing at the table Need as much open all space as possible. No Pictures, windows, obstacles etc... charts are 25 Inches wide and we will hang 25-30 of them Food/Beverage table should be outside the room