

MARION ROTARY CLUB

Grant Programs

TO: Marion, Ohio 501(c)3 Charitable Organizations or Equivalent IRS Charitable Status

Marion Rotary Club will offer a **Community Grants Program**. The annual Community Grant awards are intended to support education, character and value development among youth, cultural and/or performing arts, community appearance, recreation, international Rotary projects, and/or human services.

- Annual grants may be awarded from \$500 to \$2,500.
- Expenditure of the grant funds must be used by June 30 of the year following the award.

Additionally, Marion Rotary Club will offer a **Seniors and Developmental Disabilities Grant Program**. The annual grant awards are intended to support programs and/or organizations that impact Marion, Ohio seniors and/or persons with disabilities.

- Applications may be submitted for programming, general operating support, capital needs, and more.
- Annual grants may be awarded from \$1000 up to the full annual grant amount approved by the Rotary Club for the Seniors and Developmental Disabilities Grant Program.
- Expenditure of the grant funds may extend beyond one year if specified in the grant application.

The Marion Rotary Club Community Grants Program is separate, and the grant funding designated separately, from the Seniors and Developmental Disabilities Grant Program. It should be noted that the Community Grants have "Funding Priorities" specifying a) guidelines, b) grant award areas that will not be funded, c) the core values of the Club, and d) areas that grants should fall within to be considered for funding. Community Grants program also has a grant award range of \$500 to \$2,500 for annual one-time grants. These specifics apply to the Marion Rotary Club Community Grants Program only.

Rating Categories

The Rotary Grants Committee will review applications for both grant programs. The evaluation categories are different for the two grant programs. Evaluation metrics will include:

For Community Grants Program

- Satisfy an unmet need in the Marion community?
- Benefit a large number of people and have a long-term impact?
- Provide good visibility of Rotary's grant within the community?
- Build self-esteem and hope for the future among participants?
- Improve the general quality of life in Marion?
- Have a lasting impact on the community?
- Promote human diversity within the community?
- Align with Rotary International to promote an understanding of the world outside the local community?
- Encourage participation of Marion Rotary Club members?
- Meet a following need: education, character and value development among youth, cultural and/or performing arts, community appearance, recreation, international Rotary projects, human services.
- Does this grant request provide a good explanation of how the funds will be used?

For Seniors and Developmental Disabilities Grant Program

- Impact and/or betterment for Seniors and/or Persons with Developmental Disabilities.
- Collaboration and/or connection to Marion community, other resources, and organizations.
- Funding request reasonable and realistic for the proposed grant.

MARION ROTARY CLUB

Grant Programs

Timeline & Process

The timeline is intended to be the same as the Rotary Community Grants Program and Seniors and Developmental Disabilities Grant Program so that the committee can administer both grant programs simultaneously.

July/August	Grant Committee reviews grant documents for both the Community Grants Program and the Seniors and Developmental Disabilities Grants Program (timeline, announcement correspondence, application, award correspondence) for the year.
September	Grant related documents finalized and posted on club website, social media, emailed to those on communication list. Also, grant program and application deadline information submitted to local media.
October	Deadline for submitting grant applications. Exact deadline date will be established each year by the Grants Committee.
November	Grant Committee members complete individual review and rating grant applications. Grant Committee holds evaluation meeting to finalize their recommendation of grants for submission and approval to the Rotary Board.
December	Grant Committee submits recommended list of grants to the Rotary Board prior to their meeting in December (but not later than the January Board meeting) for Board approval.
January	Club Treasurer will generate checks so they can be sent with notifications. Award letters and checks mailed to grant recipients, as well as non-award letters mailed.
February - June	Grant Committee members schedule grant recipients to attend Rotary meetings to accept a ceremonial check and to provide a brief overview of how the grant funds will be utilized.

Application

The application is intended to be the same for the Rotary Community Grants Program and Seniors and Developmental Disabilities Grant Program so that the committee can administer both grant programs simultaneously.

The grant application will be reviewed periodically by the Rotary Grants Committee. Areas of questions on the application at this time include:

- Organization Information: name, purpose of the organization, tax exempt status/ID#, recent budget for organization
- Contact Information: name, address, email, phone
- Rotary Contact: current Rotary member connection
- Grant Request from Rotary: Which Rotary Grant Program (a) Community Grants, b) Seniors and Developmental Disabilities, c) both)? Amount.
- Project Description: Full and complete description of the project's goals and objectives, actions, timeline, budget, collaboration, how it will be sustained (if applicable), and community impact.
- Signature for submission

MARION ROTARY CLUB Grant Programs

Email application submissions are STRONGLY ENCOURAGED. Hard copy applications will be accepted if the charity contacts the Marion Rotary Club Secretary in advance of the deadline. All applications must be submitted by the annual established deadline. Applications with incomplete information will not be considered.

Deadline

Marion Rotary Club grant applications must be received by **October 31, 2023 at 4:00 p.m.** Please complete and email the grant application to the Marion Rotary Club Secretary (**PGARNER@JHBLTD.COM**). Applications will not be accepted after the deadline.

Questions

Questions regarding the Rotary Grants Programs should be directed to one of the committee members.

Marion Rotary Club Grants Committee 2022-2023: (to be determined)

Name	Contact Info	Position
		Grants Committee Chair
		Committee member
		Committee member
		Committee member
		President, Rotary
		Club Secretary

DEADLINE FOR APPLICATIONS IS OCTOBER 31, 2023

**PLEASE EMAIL APPLICATION TO PATTI GARNER:
PGARNER@JHBLTD.COM**

Marion Rotary Club/Foundation

P.O. Box 1091, Marion, Ohio 43301-1091

Annual Rotary Grant Application

SUBMISSION DEADLINE: October 31, 2023

The undersigned hereby makes a request for funding from the Marion Rotary Club/Marion Rotary Foundation, Inc.

1. Legal name of the organization:
2. Select One (Please see grant descriptions or call Leslie Schneider at 740-360-5971 for clarification):

Community Grant

Seniors and/or Developmental Disabilities

Both
3. Description of the organization's purpose:
4. Does the organization have tax-exempt status under the Internal Revenue Code 501(c)3, 501(c)4, or educational organization?

☐ Yes ☐ No
5. If yes, attach evidence of tax-exempt status.
6. Name, address, and telephone number of responsible organization representative to contact:
7. Name of a current member of the Marion Rotary Club that would serve as a reference for your grant request:
8. Please outline (in 500 words or less – attach sheet if necessary) the proposal to be accomplished including: Services to be rendered or items to be purchased, a time period of the proposal, a summary of how the proposal or items purchased will benefit the Marion community, how the involvement of the Marion Rotary Club will be publicized, plans for the continued funding in subsequent years if necessary, plans for determining the effectiveness of the proposal, a budget to include other funding sources, and any other pertinent information, such as implementation, etc. Also, please reference consideration for the Grant Funding Priorities for the Marion Rotary Foundation.

Marion Rotary Club/Foundation

P.O. Box 1091, Marion, Ohio 43301-1091

Annual Rotary Grant Application

SUBMISSION DEADLINE: October 31, 2023

9. We are applying for:

Community Grant (\$500 to \$2,500)

Seniors and/or Developmental Disabilities (\$1,000 to \$34,500)

10. Attach a copy of the most recent budget for your organization, along with a projected budget for the year in which this funding, as requested, would be utilized.

11. If your organization received Rotary Grant funding in 2022, please provide a summary of how the grant dollars were utilized (500 words or less). In addition, you may submit 1-2 photos to provide a visual of the project. Photos not required.

Please use additional paper/pages for your responses as needed, following the instructions from the cover letter.

Signature_____

Printed Name_____

Title_____

Date_____

(05-20-2019)