



INFORMATION FOR SPEAKERS

Thank you for agreeing to speak the Elyria Rotary Club. We hope the following information will be helpful for you.

Location and Pre-Meeting: We are currently meeting via Zoom at noon on Tuesdays. We will select someone to introduce you. Please provide a brief bio (education, employment, experience, interests) for your introduction. Your link to the zoom meeting will be arriving via email. If you do not have the zoom link on the day of the meeting please contact Mindy Nielsen at 440-420-3919.

Timing: After a short business meeting, you will be introduced to give your presentation. We suggest a 20 minute presentation plus 5-10 minutes for questions. Please repeat all questions so the audience can hear what was asked. The meeting will end approximately at 1 p.m. If you are available, club members may want to talk with you following your presentation.

Program Content: Please keep your presentation informational, educational, and/or entertaining. You may display brochures or a power-point presentation to be shared with club members. **Our club policy strictly prohibits presentations or distribution of material in support of any non-Rotary organization, business, political party, or individual. Distribution of brochures is permitted only for information or events that are open to the entire community free of charge and do not have a religious or political purpose. Distribution of documents or making statements during the program to promote sales or fundraising is not permitted.**

Audience: Your audience will consist of 30-50 members and guests of Elyria Rotary Club. There may be representatives of the media as guests at the meeting.

Audiovisuals: Please forward your presentation materials to Mindy Nielsen's email address mindynielsen@ryanstmarie.com.

If you have additional questions concerning our meetings, your presentation, or directions, please contact the Elyria Rotarian who has scheduled your presentation or Club Secretary Steve Hosler at 440-759-1331 or sthosler@mehco.com.